

INTERNATIONAL
CONSUMER PRODUCT
HEALTH & SAFETY
ORGANIZATION

2017 ANNUAL MEETING & TRAINING SYMPOSIUM

*Evaluating &
Managing Risk in
Product Safety*

Sponsorship/Exhibitor Opportunities

February 20-23, 2017

Hyatt Regency Grand Cypress Hotel
Orlando, Florida



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What is ICPHSO?

The International Consumer Product Health and Safety Organization

(ICPHSO—pronounced IC-FA-SO)

ICPHSO is an international, neutral forum for product safety stakeholders to learn, network and share information.

Our vision is a vibrant product safety community exchanging information, ideas, and emerging trends. Each sector of the community is valued and given opportunity for participation and finds the exchange valuable for their industry or sector. Regulators are an active part of this exchange of ideas and information and value ICPHSO as a place to reach regulated industries as well as other stakeholders. The work of ICPHSO takes place on a regional, national and international level as befits a global marketplace with local stakeholders and participants.

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Sponsorship/Exhibitor Opportunities

GREETINGS!

ICPHSO is excited about our upcoming Annual Meeting and Training Symposium taking place at the Hyatt Regency Grand Cypress Hotel in Orlando, Florida, February 20–23, 2017. We have many opportunities for members and non-members to become a sponsor for this great event. The ICPHSO Annual Symposium has provided outstanding learning and networking opportunities for the international consumer product safety community since 1993. **ICPHSO has helped to build and develop this community and has created a unique forum for learning and sharing of information for all professionals concerned about product safety.** The Annual Symposium continues to provide practical ideas and real takeaway value to its attendees through tutorials, workshops, roundtables, keynote speakers and sessions led by regulators and experts from among the global consumer product safety community. The 2017 Symposium will continue this tradition and expansion—as we expect another year of record-setting attendance!

In its 20 plus years, ICPHSO has been able to build this community and create these information-sharing and educational opportunities—**largely through the generous contributions of its Symposium Sponsors—from individuals and organizations like yours.** To continue this, we need your help in sponsoring the 2017 Annual Meeting and Training Symposium!

As a sponsor of the 2017 Annual Symposium, you will have exclusive opportunity to reach our nearly 800 Symposium attendees, while showing your continued support for ICPHSO! Following is information on sponsorship (*see page 16 for application and donation forms*) and exhibitor opportunities (*see page 20 for application*). If you are interested, please complete the appropriate form and return it to:

sponsor-exhibitor@icphso.org

We are also available to work with you to plan a customized sponsorship opportunity that meets your budget and brings attention to your brand. Your sponsorship will help us make the 2017 Annual Meeting and Training Symposium a success for all.

Thank you for your support in advance.

Marc J. Schoem
Executive Director

If you would like to
become a sponsor or exhibitor,
please complete the appropriate form
(*pages 16 and 20*) and return it to:
sponsor-exhibitor@icphso.org

Sponsorship Levels

2017 ANNUAL MEETING & TRAINING SYMPOSIUM *Evaluating & Managing Risk in Product Safety*

	DIAMOND \$15,000 (or more)	PLATINUM PLUS \$12,000 (or more)	PLATINUM \$10,000 (or more)	GOLD \$6,000 (or more)	SILVER \$3,000 (or more)	FRIEND \$1,000 (or more)
Special Cocktail Reception with the ICPHSO Board of Directors <i>Limited to 10 representatives of each sponsoring organization, including verbal and visual recognition as an exclusive Diamond Sponsor</i> <i>Cocktail reception may also include other Board of Directors special invited guests</i>	●					
Detailed Company Description in Symposium Program Book <i>Limited to one page</i> Deadline: February 1, 2017	●	●	●	●		
Reserved Table at Lunch Events	Monday-Thursday	Monday-Wednesday	Tuesday & Wednesday	Wednesday		
Complimentary Guest Passes for the 3½ Day 2017 Symposium	Two (2)	One (1)	One (1)			
Special Ribbons for Your Company/Organization Attendees	●	●	●	●	●	●
An Exhibit Table to Showcase Your Organization's Information <i>\$1,250 Value</i>	●	●	●	●		
May Designate an Event for Exclusive Sponsorship, with Signage Prominently Displayed <i>Special recognition for high level sponsors (available on a first-come, first-served basis)</i>	●	●	●	●		

Sponsorship Levels (continued)

2017 ANNUAL MEETING & TRAINING SYMPOSIUM *Evaluating & Managing Risk in Product Safety*

	DIAMOND \$15,000 (or more)	PLATINUM PLUS \$12,000 (or more)	PLATINUM \$10,000 (or more)	GOLD \$6,000 (or more)	SILVER \$3,000 (or more)	FRIEND \$1,000 (or more)
Opportunity to Welcome Participants at a Luncheon OR Introduce a Keynote Speaker at a Plenary Session <i>Limited (first-come, first-served, based upon sponsorship level)</i> <i>Excludes CPSC keynote availability*</i>	●	●	●			
Logo Recognition in the Symposium Program Book, ICPHSO Newsletter, Website and Electronic Signage	●	●	●	●	●	●
Promotional Materials to be Included in the Conference Bags <i>Up to one page of written material and/or one gift item, supplied by the sponsor distributed to all attendees (with prior approval**)</i>	●	●	●	●	●	●
Social Media Promotion Package <i>Recognition of your company as a sponsor on ICPHSO's Twitter, LinkedIn, and Facebook pages (before and during the event)</i>	●	●	●	●	●	●
Complimentary Ad in Final Symposium Program Book Deadline: February 1, 2017	Full Page	Half-Page	Quarter-Page	Quarter-Page	Business Card	
Advance Copy of Attendee List*** <i>To be sent January 30, 2017</i>	●	●	●	●		

* | ** | *** | SEE PAGE 21 FOR DETAILS

Deadline to submit company description, logo, final press quality ad files: **Wednesday, February 1, 2017**

Sponsorship Levels

Diamond Level \$15,000 (or more)

Exclusive Diamond Sponsor Benefits:

- Special cocktail reception with the ICPHSO Board of Directors (*limited to 10 representatives of each sponsoring organization*) including verbal and visual recognition as an exclusive Diamond Sponsor (*cocktail reception may also include other Board of Directors special invited guests*)
- Detailed company description in Symposium Program Book (*limited to one page—**deadline** to submit description is **February 1, 2017***)
- Reserved table at all lunch events
- Two Complimentary Guest Passes (*Monday-Thursday*) for the 3½ day 2017 Symposium (\$2,550 value)
- Special “Diamond Sponsor” ribbon for your company/organizations attendees
- An exhibit table to showcase your organization's information (\$1,250 value)
- May designate an event for exclusive sponsorship, with signage prominently displayed (*special recognition for high level sponsors, available on first-come, first-served basis*)
- Opportunity to welcome participants at a luncheon or introduce a keynote speaker at a plenary session (*limited; first come, first served based upon sponsorship level; excludes CPSC keynote availability**)
- Logo recognition in the Symposium Program Book, ICPHSO newsletter, website and electronic signage
- Promotional materials to be included in the conference bags (*up to one page of written material and/or one gift item, supplied by the sponsor distributed to all attendees—with prior approval***)
- Social Media Promotion Package — Recognition of your company as a sponsor on ICPHSO's Twitter, LinkedIn and Facebook pages before and during the event
- Complimentary full page ad in final Symposium Program Book (\$1,000 Value)
- Advance copy of attendee list*** (*to be sent out on January 30th*)

Sponsorship Levels

Platinum PLUS Level \$12,000 (or more)

Exclusive Platinum Plus Sponsor Benefits:

- Reserved table at Monday, Tuesday, and Wednesday lunch events
- Special “Platinum Plus Sponsor” ribbon for your company/ organizations attendees
- Detailed company description in Symposium Program Book *(limited to one page)*
- An exhibit table to showcase your organization's information (\$1,250 value)
- One Complimentary Guest Pass for the 3½ day symposium (\$1,275 value)
- May designate an event for exclusive sponsorship, with signage prominently displayed *(special recognition for high level sponsors, available on first-come, first-served basis)*
- Opportunity to welcome participants at a luncheon or introduce a keynote speaker at a plenary session *(limited; first come, first served based upon sponsorship level; excludes CPSC keynote availability*)*
- Logo recognition in the Symposium Program Book, ICPHSO newsletter, website and electronic signage
- Promotional materials to be included in the conference bags *(up to one page of written material and/or one gift item, supplied by the sponsor distributed to all attendees—with prior approval**)*
- Social Media Promotion Package—Recognition of your company as a sponsor on ICPHSO's Twitter, LinkedIn and Facebook pages before and during the event
- Complimentary half-page ad in final Symposium Program Book (\$750 Value)
- Advance copy of attendee list*** *(to be sent out on January 30th)*

Deadline to submit company description, logo, final press quality ad files: **Wednesday, February 1, 2017**

Sponsorship Levels

Platinum Level \$10,000 (or more)

- Reserved table at Tuesday and Wednesday lunch events
- Detailed company description in Symposium Program Book *(limited to one page)*
- An exhibit table to showcase your organization's information (\$1,250 value)
- One Complimentary Guest Pass for the 3½ day 2017 Symposium (\$1,275 value)
- May designate an event for exclusive sponsorship, with signage prominently displayed. *(First come-first served based upon sponsorship level).*
- Opportunity to welcome participants at a luncheon or introduce a keynote speaker at a plenary session *(limited; first come, first served based upon sponsorship level; excludes CPSC keynote availability*)*
- Special "Platinum Sponsor" ribbon for your company/organizations attendees
- Logo recognition in the Symposium Program Book, ICPHSO newsletter, website and electronic signage
- Promotional materials to be included in the conference bags *(up to one page of written material and/or one gift item, supplied by the sponsor distributed to all attendees—subject to prior approval**)*
- Social Media Promotion Package—Recognition of your company as a sponsor on ICPHSO's Twitter, LinkedIn and Facebook pages before and during the event
- Complimentary quarter-page ad in the Symposium Program Book (\$500 Value)
- Advance copy of attendee list*** *(to be sent out on January 30th)*

Sponsorship Levels

Gold Level \$6,000 *(or more)*

- Reserved table at Wednesday's lunch event
- 50-word company description in the Symposium Program Book
- An exhibit table to showcase your organization's information (\$1,250 value)
- May designate an event for shared sponsorship with signage prominently displayed
- Special "Gold Sponsor" ribbon for your company/organization's attendees
- Logo recognition in the Symposium Program Book, ICPHSO newsletter, website and electronic signage
- Promotional materials to be included in the Conference Bags *(up to one page of written material and/or one gift item, supplied by the sponsor distributed to all attendees—subject to prior approval**)*
- Social Media Promotion Package—Recognition of your company as a sponsor on ICPHSO's Twitter, LinkedIn and Facebook pages during the event
- Complimentary quarter-page ad in the Symposium Program Book (\$500 Value)
- Advance copy of attendee list** *(to be sent out on January 30th)*

■ **Deadline** to submit company description, logo, final press quality ad files: **Wednesday, February 1, 2017**

Sponsorship Levels

Silver Level **\$3,500** *(or more)*

- ▶ Logo recognition in the Symposium Program Book, ICPHSO newsletter, website and electronic signage
- ▶ 50-word company description in the Symposium Program Book
- ▶ Promotional materials to be included in the conference bags
*(up to one page of written material and/or one gift item, supplied by the sponsor distributed to all attendees—subject to prior approval**)*
- ▶ Social Media Promotion Package—Recognition of your company as a sponsor on ICPHSO's Twitter, LinkedIn and Facebook pages during the event
- ▶ Special "Silver Sponsor" ribbon for company/organization attendees
- ▶ Complimentary business-card size ad in final Symposium Program Book
(\$100 Value)



▶ **Form Locations:** Sponsorship | Scholarship Donation | Program Book Advertisement | Page **16**
Exhibitor Application/Contract | Page **20**

Sponsorship Levels

Friend of ICPHSO **\$1,500** *(or more)*

- ▶ Logo recognition in the Symposium Program Book, the ICPHSO newsletter, and website
- ▶ 50-word company description in the Symposium Program Book
- ▶ Signage prominently displayed at the Symposium
- ▶ Social Media Promotion Package—Recognition of your company as a sponsor on ICPHSO's Twitter, LinkedIn, and Facebook pages during the event
- ▶ Special "Friend Sponsor" ribbon for company/organization attendees

Scholarship Program **Any \$ Amount** *(minimum \$250)*

Help make it possible for a consumer representative, academic, or global regulator to attend the 2017 Symposium by becoming a Scholarship Fund Sponsor. Funds will offset registration fees and travel costs for those who have applied for assistance. The Scholarship Fund that you contribute to assures that we have a robust conversation and hear from all stakeholders during the symposium. This strengthens our commitment to product safety and allows all voices to be heard during critical discussions.



- ▶ Logo recognition in the Symposium Program Book, the ICPHSO newsletter, and website
- ▶ Social Media Promotion Package—Recognition of your company as a sponsor on ICPHSO's Twitter, LinkedIn and Facebook pages during the event
- ▶ 50-word company description in the Symposium Program Book
- ▶ Special Scholarship Sponsor ribbon for company/organization attendees
- ▶ **NEW BENEFIT**—One information sheet/item to be placed on special combined Scholarship Sponsor exhibit table *(subject to prior approval**)*
- ▶ **NEW BENEFIT**—Special Scholarship Sponsor recognition during one of ICPHSO's luncheon or breakfast events *(to be determined by ICPHSO)*

▶ **Deadline** to submit company description, logo, final press quality ad files: **Wednesday, February 1, 2017**

Sponsorship Levels

Branding Opportunities

Reach ICPHSO Attendees!

Conference Bag | \$10,000

Highlight your company on the official attendee conference bag. Conference bags are provided to each conference attendee along with their registration materials. Conference bags will be distributed to all conference attendees and carried throughout the event (*and after*). This is one of the best ways to put your company name in front of every Conference attendee.

- Company logo and/or name, along with the ICPHSO logo will be printed on the conference bags.
- 50-word company description in the Symposium Program Book
- Conference bag sponsor also receives all benefits of the Gold Sponsorship*

Customized Nametag Lanyard | \$7,500

This item is required for all attendees. Everyone notices everyone else's lanyard! Let attendees know you support ICPHSO while receiving company recognition.

- Company logo and/or name of the will be printed on the lanyards
- 50-word company description in the Symposium Program Book
- Lanyard sponsor receives all benefits of Silver Sponsorship*

Symposium Mobile Phone App | \$7,500

This item downloaded on symposium attendee smart phones allows the attendee to see your brand during each use when checking the schedule, the sponsors, the exhibitors and any other new or recent developments during the symposium. Your company name and logo are constant reminders to all attendees of your commitment to ICPHSO and the product safety community.

- Company logo and/or name will be featured on the app
- App sponsor receives all the benefits of Silver Sponsorship*



The Company Logo of the Sponsor of each Promotional Conference Gift will be Printed on that Conference Gift and will also Receive Recognition in the Symposium Program Book

Sponsorship Levels

Cell Phone/Mobile Device Charging Station | \$7,500

(per station)

Be the sponsor that provides a service that everyone doesn't know they need until it's too late—a charge for their phone or mobile device. Charging stations will be located in the ballroom foyer and at registration and will provide the sponsor(s) with maximum exposure.

- Company logo and/or name will be prominently displayed at the symposium
- 50-word company description in the Symposium Program Book
- Sponsor also receives ALL benefits of the Silver Sponsorship

Two Advertising Components: An LCD screen with a scrolling Power Point presentation highlighting your company products and services and an exterior vinyl wrap for branding (*Power Point slides and graphics to be supplied by sponsor*). **Message subject to ICPHSO Prior Approval.**

Charging Tips Include: Apple 30-pin, Apple Lightening, micro USB, and mini USB. Unit can charge up to 8 devices at one time.

Hotel Key Card Sponsor | \$3,500

Sponsor the hotel room Key Cards of attendees staying at the Hyatt Regency Grand Cypress Hotel in Orlando, Florida and communicate your company message each time the attendees enter their hotel guest room.

- Company logo and/or name is printed on key cards
- 50-word company description in the Symposium Program Book
- Key Card Sponsor will also receive the benefits of the Friend Sponsorship level



Wi-Fi Sponsor | \$12,500

Official Conference Wireless.

Make a splash and obtain the thanks of all attendees every time they utilize the Wi-Fi to link to the internet.

- Company logo and/or name will be prominently displayed at the symposium
- 50-word company description in the Symposium Program Book
- Logo recognition and exhibit table included (\$1,250 value)
- Wi-Fi sponsor receives all benefits of the Gold Sponsorship level

Deadline to submit company description, logo, final press quality ad files: **Wednesday, February 1, 2017**

Sponsorship Levels

Promotional Conference Gift

ICPHSO produces the Gift with the Sponsor's logo as indicated and gifts are provided to all symposium attendees. Benefits will include those listed in one of the sponsorship levels listed previously. Level to be determined based upon sponsorship cost.

Official Conference Luggage ID Tags \$7,500

Keep ICPHSO conference attendee luggage secure with classy personalized luggage tags.

- Company logo and/or name will be printed on tags
- Conference Luggage Travel ID sponsor also receives ALL benefits of the Silver Sponsorship level*

Conference Journal | \$7,500

Customized with sponsor logo, ICPHSO logo and event dates.

- 50-word company description in the Symposium Program Book
- Conference Journal Sponsor will also receive ALL benefits of the Silver Sponsorship level

The Company Logo of the Sponsor of each Promotional Conference Gift will be Printed on that Conference Gift and will also Receive Recognition in the Symposium Program Book

» **Form Locations:** Sponsorship | Scholarship Donation | Program Book Advertisement | Page **16**
Exhibitor Application/Contract | Page **20**

Additional Opportunities

Promotional Product Catalogue

Create a special and unique branding opportunity with ICPHSO. ICPHSO will provide you with several different product ideas which can be customized with your organization's logo and ICPHSO's as a takeaway from the symposium so attendees will always have your branded gift. Numerous sponsorship opportunities exist at various price points and we will be happy to speak with you about availability.

- ▶ The firm will also receive recognition in the Symposium Program Book as well as receiving benefits from one of the sponsorship levels above. Sponsorship level benefit depends upon the cost of the branded gift item

If you are interested, please contact:

Marc J. Schoem | mschoem@icphso.org

Symposium Program Book Advertisement

Put your company/organization in the hands of all symposium attendees by placing an advertisement in the final Symposium Program Book. This invaluable program includes speaker bios, the agenda and other critical symposium information that becomes a valuable resource for all attendees during the conference and afterwards.

AD PRICING	
Inside Back Cover	\$ 1,200
Back Cover	\$ 2,000
Full Page	\$ 1,000
Half-Page	\$ 750
Quarter-Page	\$ 500
Business Card	\$ 100

Logo to be Submitted as:

- **EPS/Vector file**
(with all fonts outlined)
- **OR High Resolution Image**
(300 DPI at 6 inches wide, or 5 MB file size)

AD	Size	Live Area	Bleed
Full Page	8.5" x 11" (trim size)	7" x 10"	8.75" x 11.25" (0.125" all edges)
Half-Page	7" x 5"	N/A	N/A
Quarter-Page	4.25" x 5.5"	N/A	N/A
Business Card	3.5" x 2"	3.25" x 1.75"	N/A

All measurements above are **width x height**. Be sure to **include bleed area** if applicable. Please **DO NOT** include **printer** or **crop marks**.

- ▶ **Acceptable File Format for Ads:**
PRESS quality PDF at 300 DPI resolution at final size.

- ▶ **?** If you have questions regarding sponsorship opportunities, please contact:

Heather Konya | sponsor-exhibitor@icphso.org

- ▶ To ensure you are represented properly in printed materials, please submit your completed agreement form (*on page 16*), payment and your logo by **Wednesday, February 1, 2017**

▶ **Deadline** to submit company description, logo, final press quality ad files: **Wednesday, February 1, 2017**



2017 ANNUAL MEETING & TRAINING SYMPOSIUM

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Please indicate your organization's sponsorship level, scholarship donation and/or program book advertisement for the 2017 Annual Meeting and Training Symposium

Sponsorship | Scholarship Donation Symposium Program Book Advertisement Agreement Form PLEASE PRINT, OR TYPE

SPONSORSHIP LEVEL OR SCHOLARSHIP DONATION AND/OR ADVERTISER

CONTACT PERSON

COMPANY/ORGANIZATION (AS YOU WOULD LIKE IT TO APPEAR ON PRINTED MATERIALS)

STREET ADDRESS

CITY STATE ZIP/POSTAL CODE COUNTRY

PHONE FAX NUMBER

E-MAIL ADDRESS

Are you a member of ICPHSO? ☐ Yes ☐ No

Would you like to purchase or upgrade your Sponsorship ad in the Symposium Program Book? ☐ Yes ☐ No

Please indicate ad size:

☐ Full Page ☐ Half-Page ☐ Quarter-Page ☐ Business Card

Amount:

Scholarship Donation \$ _____

Sponsorship Amount Due \$ _____

Ad Amount Due \$ _____

Payment Method:

☐ **Check Enclosed** (PAYABLE to ICPHSO in US \$ drawn on a US bank)

☐ **Credit Card:** ☐ VISA ☐ MC ☐ AMEX

NAME LISTED ON CREDIT CARD

CREDIT CARD NUMBER

EXP DATE

CID#

SIGNATURE

Total Amount Due: \$ _____

RETURN this form with PAYMENT via:

MAIL

ICPHSO

11130 Sunrise Valley Drive
Suite 350 | Reston, VA 20191
Attn: Heather Konya

OR **EMAIL Questions to:**
sponsor-exhibitor@icphso.org

Exhibitor Information

Do You want to Reach ICPHSO's Nearly 800 Symposium Attendees with YOUR Consumer Health & Safety Information?

ICPHSO's Annual Meeting and Training Symposium is designed to maximize opportunities to network and share information. An exhibit space sponsorship is one way to accomplish this objective. We are offering a tabletop display. You can choose from either using your own exhibit, or have a tabletop display with a 3'x6' skirted table. **Exhibit table/space is \$1,250 per space.** Please note that space is limited and tabletops will be assigned on a first come/first served basis. Many of the sponsorship opportunities also include an exhibit space. These sponsorship opportunities have additional benefits that can enhance your company's exhibit and exposure to the symposium attendees.

If you are interested in exhibiting at the symposium, please review the attached application/contract (*on page 20*). All applications/contracts must be received no later than **Friday, January 13, 2017**. *Payment must accompany the application or it will not be accepted.* Upon receipt of your application/contract, it will be reviewed to ensure that your product or service coincides with the requirements of ICPHSO. Once approved, you will receive a confirmation via e-mail.

? If you have questions, please feel free to contact
Heather Konya | sponsor-exhibitor@icphso.org

EXHIBITOR DEADLINE | Friday, January 13, 2017

Exhibit/Exhibitor Rules & Regulations

1. Acceptability of Exhibits:

All exhibits shall serve the interests of the attendees of the 2017 International Consumer Product Health and Safety Organization Annual Meeting and Training Symposium and shall be operated in a way that will not detract from other exhibits or from the Symposium. Exhibit Management determines acceptability of persons, things, conduct, and/or printed matter and reserves the right to require the immediate withdrawal of any exhibit which is believed to be injurious to the purpose of the Association. In the event of such restriction or eviction, the International Consumer Product Health and Safety Organization (*herein referred to as ICPHSO*) is not liable for any refund of exhibit fees, or any other exhibit-related expense.

2. Application for Space:

Application for space shall be made in writing on the official application form (*see page 18 for Exhibitor Form*).

3. Assignment of Space:

Exhibit space is assigned on a first-come, first-served basis. ICPHSO will attempt to honor all requests for exhibit space. Notwithstanding the above, ICPHSO reserves the right to change location assignments at any time, as it may in its sole discrimination deem necessary.

4. Payment:

FULL Payment MUST accompany the Exhibitor Application/Contract for the 2017 ICPHSO Symposium.

Exhibitor Information

5. Cancellation:

ICPHSO must be notified in writing in the event of cancellation or space reduction. If cancellation of exhibit booth occurs prior to January 22, 2017, the exhibitor will be refunded 50% of the payment received. After January 22, 2017, no refunds will be made available.

6. Failure to Occupy Space:

Space not occupied by the close of the exhibit installation period will be forfeited by the exhibitor, and this space may be resold, reassigned, or used by Exhibit Management.

7. Exhibit Fee:

\$1,250 (3'x6' skirted table)

8. Cancellation of Conference & Exhibition:

If ICPHSO should be prevented from holding the Exhibition by reason of any cause beyond its control (*such as, but not limited to damage to buildings, riots, labor disputes, acts of government or acts of God*) or if it cannot permit the exhibitor to occupy the space due to causes beyond its control, then ICPHSO has the right to cancel the Exhibition with no further liability to the exhibitor other than a refund of space rental less a proportionate share of Exhibition expenses.

9. Restrictions on Use of Space, Sponsorships & Lists:

No exhibitor shall sublet, assign, or share any part of the space allocated without the written consent of ICPHSO. Solicitations or demonstrations by exhibitors must be confined within the bounds of their assigned space. Open space shall not be used for exhibit purposes, display signs, solicitation or distribution of promotional material. Exhibits, signs and displays are also prohibited in any of the public areas or elsewhere on the premises of the meeting facilities or in the guest rooms or hallways of the hotel except for the designated exhibit area. Operation of sound devices is allowed if the exhibitor complies with Exhibit Management discretion on volume. Any firm or organization not assigned exhibit space will be prohibited from soliciting business at the Exhibition.

10. Construction of Exhibits:

Exhibits shall be constructed and arranged so that they do not obstruct the general view of any other exhibit. No side wall higher than 36 inches may extend more than 4 feet from the back wall of the booth. Nothing shall be displayed higher than the back wall of the booth (*8 feet high*). No display material exposing an unfinished surface to neighboring exhibits or aisles will be permitted. Exhibitors wishing to use other than standard booth equipment, signs, or materials that in any way conflict with regulations must submit two (2) copies of a detailed sketch of the proposed layout at least 45 days prior to the Exhibition, and must receive written approval from Exhibit Management.

11. Care of Exhibits:

Nothing shall be posted on, nailed, screwed, or otherwise attached to columns, walls, floors or other parts of the building or furniture. Distribution of promotional gummed stickers or labels is strictly prohibited. Anything in connection there with necessary or proper for the protection of the building, equipment or furniture will be at the expense of the exhibitor. All electrical wiring must conform to Orlando, Florida Electrical Code.

12. Fire Regulations:

No combustible decoration, such as crepe paper, cardboard or corrugated paper, shall be used at any time. All packing containers, excelsior, and wrapping paper, which must be flameproof, are to be removed from the floor and must not be stored under tables or behind

Exhibitor Information

displays. All muslin, velvet, silken or any other decoration must stand a flameproof test as prescribed by the fire ordinance of Orlando, Florida. All materials and fluids which are flammable are to be kept in safety containers. Open flames, butane gas, oxygen tanks, etc., are not permitted without the permission of the Hotel and the Fire Prevention Bureau.

13. Insurance:

Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify and defend the International Consumer Product Health and Safety Organization, the Regency Grand Cypress Hotel, Orlando, Florida, and their respective employees and agents harmless against all claims, losses and damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by Exhibitor's installation, removal, maintenance, occupancy, or use of the exhibition premises or a part thereof, excluding any such liability caused by the contributory negligence of the Regency Grand Cypress Hotel, its employees and agents.

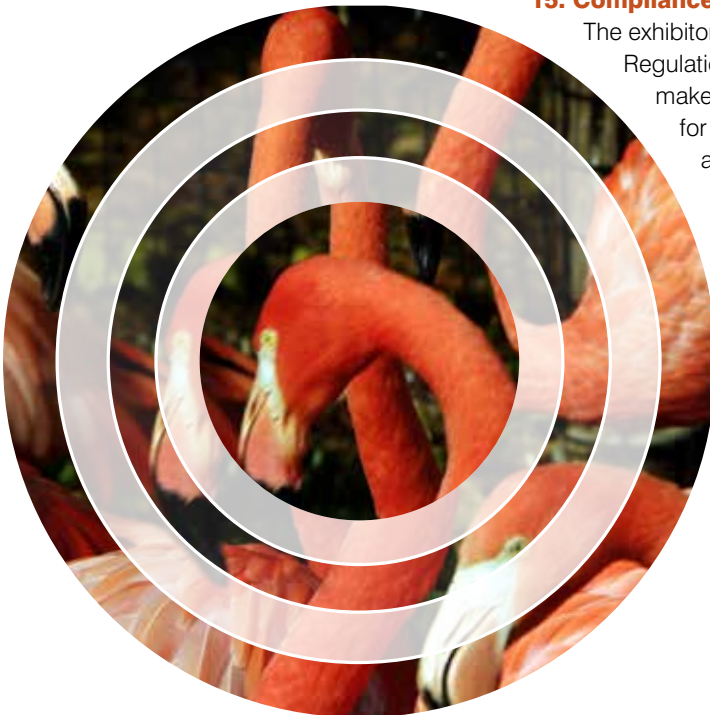
In addition, Exhibitor acknowledges that the International Consumer Product Health and Safety Organization nor the Regency Grand Cypress Hotel, Orlando, Florida maintains insurance covering the Exhibitor's property and that it is the sole responsibility of Exhibitor to obtain business interruption and property damage insurance covering such losses by Exhibitor.

14. Security:

There will be no security provided. It is the responsibility of each exhibitor to protect display material from loss or damage. Please be certain that all small display and personal items are secure before leaving the display—even temporarily.

15. Compliance:

The exhibitor agrees to abide by and comply with the Rules and Regulations, including any amendments that Exhibit Management may make from time to time. Exhibitor further assumes all responsibility for compliance with all pertinent laws, ordinances, regulations and codes of duly authorized local, state and federal governing bodies concerning fire, safety, and health as well as the rules and regulations.



Deadline to submit company description, logo, final press quality ad files: **Wednesday, February 1, 2017**

Exhibit Fee		
Cost	# Needed	Total
\$1,250	X _____	\$ _____

3' x 6' Skirted Table Open space, Extra Fee for Electricity

If you have Special or any other needs for your booth, please indicate here:

Products or Services to be Exhibited:
(Please describe in 15 words or less)

Booth Attendee Optional Meal Plan*
(Please add names below.)

*\$200 (per person) X _____ = \$ _____

EIN: 52-2048606 | Registered business name:
International Consumer Product Health and Safety Organization, Inc.

» Total Amount Due: \$ _____

RETURN this form with PAYMENT via:

MAIL

ICPHSO
11130 Sunrise Valley Drive
Suite 350 | Reston, VA 20191
Attn: Heather Konya

OR EMAIL

sponsor-exhibitor@icphso.org

Exhibitor Application/Contract

CONTACT (FIRST NAME/LAST NAME/TITLE (PLEASE PRINT OR TYPE)

COMPANY/ORGANIZATION/DIVISION

ADDRESS

CITY STATE ZIP/POSTAL CODE COUNTRY

PHONE FAX E-MAIL

Space Confirmation, Exhibitor Service Manual and other Information Should be Sent to:
(If different from above)

CONTACT (FIRST NAME/LAST NAME/TITLE

COMPANY/ORGANIZATION/DIVISION

ADDRESS

CITY STATE ZIP/POSTAL CODE COUNTRY

PHONE FAX E-MAIL

Payment Method:

___ Check Enclosed (PAYABLE to ICPHSO in US \$ drawn on a US bank)

___ Credit Card: ___ VISA ___ MC ___ AMEX

NAME LISTED ON CREDIT CARD

CREDIT CARD NUMBER EXP DATE

CARDHOLDER SIGNATURE DATE

I understand that my exhibitor space will not be confirmed until payment is received and processed. A receipt will be sent to me to confirm that payment has been received.

Disclaimer & Signature: The undersigned hereby authorizes the International Consumer Product Health and Safety Organization to reserve exhibit space for use by the above company or organization. The undersigned hereby acknowledges receipt of and agrees to abide by the Exhibit Rules and Regulations and to all conditions under which exhibit space is leased to the International Consumer Product Health and Safety Organization. The undersigned acknowledges that space assignments shall be acceptable unless the International Consumer Product Health and Safety Organization is notified in writing within fifteen (15) days of the date of assignment notification. The undersigned specifies that the products or services listed on this contract are those to be exhibited.

SIGNATURE DATE

NAME (PRINT OR TYPE) COMPANY WEBSITE

IMPORTANT INFORMATION:

*** The number of these opportunities is limited by the Program.**

In the event of multiple requests for the same sponsorship opportunities, consideration will be given to providing multiple opportunities and if that's not possible then the ICPHSO Executive Committee will evaluate duplicate requests and make a decision based upon established criteria.

Greetings & introductions are to be 5 minutes maximum and must be received and approved by Symposium Planning Committee Chair, **NO LATER than January 31, 2017.**

This **DOES NOT** include introduction of certain luncheon and plenary keynote speakers to be determined by ICPHSO.

Greetings and introductions **received AFTER February 1, 2016** may result in the proposal being rejected.



Please send your proposed greeting for prior approval to:

Marc Schoem | mschoem@icphso.org

**** Promotional materials and items for inclusion in Symposium bag are subject to review and prior approval by ICPHSO.** Gift items and promotional materials may also be subject to size limitations at the discretion of ICPHSO.



Please send planned promotional brochure and gift item (*actual gift, picture or drawing with size dimensions*) prior review and approval by **January 31, 2017** to:

Marc Schoem | mschoem@icphso.org

***** The advance copy of the attendee list is provided to Diamond, Platinum Plus, Platinum, and Gold sponsors** for the sole purpose of reaching out to your current clients and business contacts to arrange meetings and networking opportunities in advance of the symposium. The list is **NOT** to be used in advance of the symposium for soliciting attendees or to promote a sponsor's company, product or service.







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