



NOTICE OF SOLICITATION

Serial # - PH RFP 171210

REQUEST FOR PROPOSAL FOR:

ADOLESCENT WELLBEING AND TEEN PREGNANCY PREVENTION CAPACITY BUILDING

The Maricopa County Procurement Code ("The Code") governs this procurement and is incorporated by this reference. Any protest concerning this request for proposal must be filed with the Procurement Consultant in accordance with Section MC1-905 of the Code.

Notice is hereby given that sealed proposals will be accepted via www.bidsync.com by the Maricopa County Department of Public Health Department, 4041 N. Central Avenue, #1400, Phoenix, Arizona 85012, through 2:00 P.M./Arizona time on **April 19, 2017** for the furnishing of the following services for Maricopa County.

To participate in this bidding process, vendors shall register through BidSync.com. To register with BidSync, please go to www.BidSync.com and click on the orange 'Register' link. Registration has no cost, and will allow you to access all of the bid information, bid documents, receive bid notifications, and submit a response. **ONLY RESPONSES THAT ARE SUBMITTED THROUGH BIDSYNC.COM WILL BE CONSIDERED FOR AWARD.**

For assistance, please contact BidSync Vendor Support Department via phone or email, during regular business hours: 1-800-990-9339 or agencyupport@BidSync.com

All responses shall be submitted **electronically** to www.BidSync.com prior to the bid closing. The bid will be listed under **"PH RFP 171210 - REQUEST FOR PROPOSAL FOR: "ADOLESCENT WELLBEING AND TEEN PREGNANCY PREVENTION CAPACITY BUILDING"**

Requirements to Apply:

Submit all required items listed under "Requirements to Apply" in this document via www.bidsync.com **no later than 2:00pm April 19, 2017.**

Maricopa County reserves the right to accept or reject, in whole or in part, all applicants submitted and/or to cancel this announcement. Any contracts awarded shall be based upon the applicant most advantageous to Maricopa County at the discretion of Maricopa County.

1.0 BACKGROUND:

In July 2015 Maricopa County Department of Public Health (MCDPH) was selected as one of eight nationwide institutions to receive a new Tier 1A grant through the Office of Adolescent Health (OAH). The OAH is a federal agency housed within the Department of Health and Human Services that supports evidence-based, medically accurate activities to promote adolescent health, reduce risk factors, and decrease teen pregnancy rates nationwide. Collective STEP for Youth was created via this grant to build capacity for teen pregnancy prevention (TPP) and adolescent wellbeing programs across Maricopa County, Arizona.

Collective STEP for Youth provides technical assistance, professional development opportunities, support, and other resources to community-based organizations that promote adolescent wellbeing in Maricopa County. “STEP” is an acronym that describes the project’s approach to advancing adolescent health: Support, Train, Engage, Prepare. The goal of the Collective STEP for Youth is to build capacity for TPP by equipping community organizations with resources and training. In addition to professional development and technical assistance services, Collective STEP for Youth hosts the Collective STEP for Youth Coalition (formerly known as the Community Advisory Board, or CAB) and organizes an Annual Adolescent Summit (in partnership with the Arizona Department of Health Services and Touchstone Health Services). Collective STEP for Youth is in the process of developing an online resource guide (“The Hub”) that will build connections between TPP educators, community agencies, and vetted adolescent health resources. The ultimate goal of this work is to promote protective factors and reduce risk factors that contribute to teen pregnancy within key adolescent health focus areas identified by OAH.

Adolescent Health Focus Areas:

- Access to Mental health Care
- Adolescent Chronic Illness
- Adolescent Vaccines
- Bullying
- Clinical Preventative Services
- Contraceptive Use
- Dating
- Dating Violence
- Engaging Adolescent Males in Prevention
- Healthy Behaviors
- Healthy Friendships
- LGBTQ Youth Inclusivity
- Mental Health Disorders
- Positive Mental Health / Resilience
- Sexually Transmitted Diseases
- Substance Use Prevention (Alcohol, Drugs, Tobacco)
- Teen Childbearing
- Teen Pregnancy Prevention

Grant funds must be used to implement projects that support the goal of the Collective STEP for Youth and/or the Collective STEP for Youth Coalition. These funds should be applied to build capacity and support program-specific needs. Examples of grant expenditures might include:

- Funding professional development opportunities pertaining to above Adolescent Health Focus Areas (trainings, conferences, etc.) for staff, parents and/or adolescents.
- Funding scholarship opportunities for vulnerable or at-risk youth in Maricopa County ages 10-19 for programs/events/services that focus on any of the above Adolescent Health Focus Areas and/or leadership development.
- Increasing the number of youth and families served by TPP or adolescent health programming by expanding services or programming and/or creating new programming opportunities.
- Marketing of adolescent health programs and/or events that focus on education on any of the above Adolescent Health Focus Areas.

Maricopa County Department of Public Health will provide:

- An orientation
- Monetary support
- Monthly check-ins and support

Grant funds must cover:

- Cost of staff time for coordination, recruitment, training and follow up of Adolescent Health / TPP capacity building activities
- Training incentives, materials, and/or logistical support

This proposal is open to all organizations in Maricopa County working with youth ages 10-19, with the hope of increasing Collective STEP for Youth's partnership base and collaborative network of organizations providing quality youth programming. Multiple contracts with successful candidates may be awarded. Awards are contingent upon Collective STEP for Youth funding. Maricopa County reserves the right to award to the Contractors most advantageous to the County and the program. Five (5) to ten (10) contracts will be awarded in amounts ranging from \$5,000-\$8,000. Funds will be dispersed upon submission of an approved invoice. Organizations currently receiving OAH funds are not eligible to submit.

Multiple contracts with successful candidates may be awarded and Maricopa County reserves the right to award to the Contractors most advantageous to the County.

2.0 SCOPE OF WORK:

Contractor shall complete the following by June 30, 2017:

- 2.1 Participate in an orientation meeting to understand the goals and objectives of the Adolescent Health / TPP Capacity Building initiative, including the deliverables and evaluation structure. Meeting held on May 1st from 11a-12p at 4041 N. Central Ave., Phoenix.
- 2.2 Participate in monthly check-ins/technical assistance meetings with Collective STEP for Youth Project Director to ensure that deliverables are being met and necessary data is being tracked.
- 2.3 Serve as liaison between Collective STEP for Youth and community members.
- 2.4 Where possible and applicable, use the Collective STEP for Youth logo and cite funding on promotional and marketing materials of the project or program.
- 2.5 Completion of activity/activities outlined in the application.

3.0 REQUIREMENTS TO APPLY:

To aid in the evaluation, it is desired that all proposals follow the same general format. The proposal must have sections as described below: (Responses are limited to 15 pages, single sided, 12 point font type). **Please submit your entire response in one single document uploaded as a pdf or Word file to www.bidsync.com.**

- 3.1 Letter of Introduction
- 3.2 Proposal – This section shall address how your organization would utilize funds to promote adolescent wellbeing and/or teen pregnancy prevention and what existing program(s)/services/events your organization currently has that may complement the goals of this program.
- 3.3 Compensation - This section shall detail the expected compensation and propose a payment schedule tied to specific deliverables. Budget might include costs for the following: staff time (including facilitator training, program coordination, training preparation, training implementation, and follow up), participant incentives, food/snacks, materials and supplies, logistics, and any other relevant cost.
 - 3.3.1 Failure to adhere to CAB expectations may result in reduced payments and/or cancellation of contract. Regular staff salaries and indirect expenses are not allowable under this agreement. Stipends for trainers, facilitators, educators, tutors, coaches, childcare and other such support are acceptable.
- 3.4 Timeline appropriate for the project: May 1, 2017 – June 30, 2017
- 3.5 Proposal exceptions
- 3.6 Attachment A – Pricing Sheet
- 3.7 Attachment B - List of references
- 3.8 Signed Agreement

4.0 QUALIFICATIONS DESIRED:

- 4.1 Community based organization or school district with a desire to address adolescent health.
- 4.2 Demonstrated history of serving youth as a primary or secondary focus on issues of health & wellness.
- 4.3 Recipients may not currently be receiving OAH funds.

5.0 EVALUATION CRITERIA listed in order of importance:

- 5.1 Previous experience and qualifications as described above
- 5.2 Proposed methodology of meeting program goals
- 5.3 Addressing communities with adolescent health and teen pregnancy disparities
- 5.3 Total cost

6.0 SPECIAL TERMS AND CONDITIONS:

6.1 CONTRACT LENGTH:

This Request for Proposal is for awarding a fixed term contract to cover a 2 month period.

6.2 OPTION TO EXTEND:

Subject to availability of funds and acceptable Contractor performance, the Contractor hereby acknowledges and agrees that the County shall have the right to extend this Contract for additional periods, not to exceed a total term of five (5) years from the original effective date, except that cost will be subject to renegotiation. Any extension of Contract period must be mutually acceptable to the County and the Contractor and signed by both parties in writing.

6.3 INDEMNIFICATION:

To the fullest extent permitted by law, and to the extent that claims, damages, losses or expenses are not covered and paid by insurance purchased by the Contractor, the Contractor shall defend indemnify and hold harmless the County (as Owner), its agents, representatives, agents, officers, directors, officials, and employees from and against all claims, damages, losses, and expenses (including, but not limited to attorneys' fees, court costs, expert witness fees, and the costs and attorneys' fees for appellate proceedings) arising out of, or alleged to have resulted from the negligent acts, errors, omissions, or mistakes relating to the performance of this Contract.

Contractor's duty to defend, indemnify, and hold harmless the County, its agents, representatives, agents, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss, or expense that is attributable to bodily injury, sickness, disease, death or injury to, impairment of, or destruction of tangible property, including loss of use resulting there from, caused by negligent acts, errors, omissions, or mistakes in the performance of this Contract, but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, any one directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

The scope of this indemnification does not extend to the sole negligence of County.

Each Party (as "indemnitor") agrees to indemnify, defend, and hold harmless the other Party (as "indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "claims") arising out of the negligent performance of this Agreement, but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers.

6.4 INSURANCE.

Contractor, its contractors and subcontractors at Contractor's or its contractors' and subcontractors' own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++ 6. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of County. The form of any insurance policies and forms must be acceptable to County. All insurance required herein shall be maintained in full force and effect until all

work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the discretion of County, constitute a material breach of this Contract. Contractor's insurance shall be primary insurance as respects County, and any insurance or self-insurance maintained by County shall not contribute to it. Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect the County's right to coverage afforded under the insurance policies. The insurance policies may provide coverage that contains deductibles or self-insurance retentions. Such deductible and/or self-insurance retentions shall not be applicable with respect to the coverage provided to County under such policies. Contractor shall be solely responsible for the deductible and/or self-insurance retention and County, at its option, may require Contractor to secure payment of such deductibles or self-insurance retentions by a surety bond or an irrevocable and unconditional letter of credit. County reserves the right to request and to receive, within 10 business days, certified copies of any or all of the herein required insurance policies and/or endorsements. County shall not be obligated, however, to review such policies and/or endorsements or to advise Contractor of any deficiencies in such policies and endorsements, and such receipt shall not relieve Contractor from, or be deemed a waiver of, County's right to insist on strict fulfillment of Contractor's obligations under this Contract. Contractor and its contractors' and subcontractors' insurance policies required by this Contract, except Workers' Compensation, shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds. Contractor and its contractors' and subcontractors' insurance policies required hereunder, except Workers' Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.

6.4.1 Commercial General Liability.

Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$2,000,000 for each occurrence, \$4,000,000 Products/Completed Operations Aggregate, and \$4,000,000 General Aggregate Limit. The policy shall include coverage for premises liability, bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provisions which would serve to limit third party action over claims. There shall be no endorsement or modifications of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

6.4.2 Automobile Liability.

Commercial/Business Automobile Liability insurance and, if necessary, Commercial Umbrella insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to any of the Contractor's owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work or services under this Contract.

6.4.3 Workers' Compensation.

Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than \$1,000,000 for each accident, \$1,000,000 disease for each employee, and \$1,000,000 disease policy limit. Contractor, its contractors and its subcontractors waive all rights against County and its agents, officers, directors and employees for recovery of damages

to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor, its contractors and its subcontractors pursuant to this Contract.

6.4.4 Errors and Omissions (Professional Liability) Insurance.

Errors and Omissions (Professional Liability) insurance and, if necessary, Commercial Umbrella insurance, which will insure and provide coverage for errors or omissions or professional liability of the CONTRACTOR, with limits of no less than \$2,000,000 for each claim.

6.4.5 Professional Liability.

Contractor shall maintain Professional Liability insurance which will provide coverage for any and all acts arising out of the work or services performed by the Contractor under the terms of this Contract, with a limit of not less than \$1,000,000 for each claim, and \$3,000,000 aggregate claims.

6.4.5.1 Sexual molestation and physical abuse

When services involve working with these groups of individuals, the insurance requirements in the contract need to be revised to include coverage for "sexual molestation and physical abuse". Coverage for this type of claim, or allegation, is excluded from standard general liability policies. Therefore, contractors whose services include working with and/or caring for children/elderly and disabled persons should have their policies specifically endorsed to include this coverage.

6.5 Certificates of Insurance.

6.5.1 Prior to commencing work or services under this Contract, Contractor shall have insurance in effect as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall be made available to the County upon 48 hours notice. **BY SIGNING THE AGREEMENT PAGE THE CONTRACTOR AGREES TO THIS REQUIREMENT AND FAILURE TO MEET THIS REQUIREMENT WILL RESULT IN CANCELLATION OF CONTRACT.**

6.5.1.1 In the event any insurance policy (ies) required by this contract is (are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of Contractor's work or services and as evidenced by annual Certificates of Insurance.

6.5.1.2 If a policy does expire during the life of the Contract, a renewal certificate must be sent to County fifteen (15) days prior to the expiration date.

6.5.2 Cancellation and Expiration Notice.

Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty (30) days prior written notice to the County.

6.6 CHANGES OR ADDITIONS/DELETIONS OF SERVICE:

The Procurement Officer, by written order, may make changes within the general scope of this Contract in any one or more of the following areas:

1. Work Statement activities reflecting changes in the scope of services, Funding Source or County regulations, policies or requirements.
2. Administrative requirements such as changes in reporting periods, frequency of reports, or report formats required by funding source or County regulations, policies or requirements.
3. If a requirement is deleted, payment to the Contractor will be reduced proportionately to the amount of service reduced in accordance with the proposal price.
4. If additional services are required from this Contract, prices for such additions will be negotiated between the Contractor and the County
5. Additionally, such Order will not direct substantive changes in services to be rendered by the Contractor.

6.7 TERMINATION FOR CONVENIENCE:

The County reserves the right to terminate the Contract, in whole or in part at any time, when in the best interests of the County without penalty or recourse. Upon receipt of the written notice, the Contractor shall immediately stop all work, as directed in the notice, notify all subcontractors of the effective date of the termination and minimize all further costs to the County. All documents, data and reports prepared by the Contractor under the Contract are the property of County, and in the event of termination under this paragraph, shall be delivered to the County upon demand. The Contractor shall be entitled to receive just and equitable compensation for work in progress, work completed and materials accepted before the effective date of the termination.

6.8 CERTIFICATION REGARDING DEBARMENT AND SUSPENSION:

The undersigned (authorized official signing for the Contractor) certifies to the best of his or her knowledge and belief, that the Contractor, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

- 6.8.1 are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;
- 6.8.2 have not within 3-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 6.8.3 are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and have not within a 3-year period preceding this Contract had one or more public transaction (Federal, State or local) terminated for cause of default.
- 6.8.4 Should the Contractor not be able to provide this certification, an explanation as to why should be attached to the Contact.
- 6.8.5 The Contractor agrees to include, without modification, this clause in all lower tier covered transactions (i.e. transactions with subcontractors) and in all solicitations for lower tier covered transactions related to this Contract.

6.9 VERIFICATION REGARDING COMPLIANCE WITH ARIZONA REVISED STATUTES §41-4401 AND FEDERAL IMMIGRATION LAWS AND REGULATIONS:

6.9.1 By entering into the Contract, the Contractor warrants compliance with the Immigration and Nationality Act (INA using e-verify) and all other federal immigration laws and regulations related to the immigration status of its employees and A.R.S. §23-214(A). The contractor shall obtain statements from its subcontractors certifying compliance and shall furnish the statements to the Procurement Officer upon request. These warranties shall remain in effect through the term of the Contract. The Contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the Immigration Reform and Control Act of 1986, as amended from time to time, for all employees performing work under the Contract and verify employee compliance using the E-verify system and shall keep a record of the verification for the duration of the employee's employment or at least three years, whichever is longer. I-9 forms are available for download at USCIS.GOV.

6.9.2 The County retains the legal right to inspect contractor and subcontractor employee documents performing work under this Contract to verify compliance with paragraph 6.9.1 of this Section. Contractor and subcontractor shall be given reasonable notice of the County's intent to inspect and shall make the documents available at the time and date specified. Should the County suspect or find that the Contractor or any of its subcontractors are not in compliance, the County will consider this a material breach of the contract and may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

6.10 INFLUENCE

As prescribed in MC1-1202 of the Maricopa County Procurement Code, any effort to influence an employee or agent to breach the Maricopa County Ethical Code of Conduct or any ethical conduct, may be grounds for Disbarment or Suspension under MC1-902. An attempt to influence includes, but is not limited to:

6.10.1 A Person offering or providing a gratuity, gift, tip, present, donation, money, entertainment or educational passes or tickets, or any type valuable contribution or subsidy,

6.10.2 That is offered or given with the intent to influence a decision, obtain a contract, garner favorable treatment, or gain favorable consideration of any kind.

6.10.3 If a Person attempts to influence any employee or agent of Maricopa County, the Chief Procurement Officer, or his designee, reserves the right to seek any remedy provided by the Maricopa County Procurement Code, any remedy in equity or in the law, or any remedy provided by this contract.

6.11 ACCESS TO AND RETENTION OF RECORDS FOR THE PURPOSE OF AUDIT AND/OR OTHER REVIEW:

6.11.1 In accordance with section MCI 367 of the Maricopa County Procurement Code the Contractor agrees to retain all books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract for six (6) years after final payment or until after the resolution of any audit questions which could be more than six (6) years, whichever is latest. The County, Federal or State auditors and any other persons duly authorized by the Department shall have full access to, and the right to examine, copy and make use of, any and all said materials.

6.11.2 If the Contractor's books, records, accounts, statements, reports, files, and other records and back-up documentation relevant to this Contract are not sufficient to support and document

that requested services were provided, the Contractor shall reimburse Maricopa County for the services not so adequately supported and documented.

6.11.3 If at any time it is determined by the County that a cost for which payment has been made is a disallowed cost, the County shall notify the Contractor in writing of the disallowance. The course of action to address the disallowance shall be at sole discretion of the County, and may include either an adjustment to future claim submitted by the Contractor by the amount of the disallowance, or to require reimbursement forthwith of the disallowed amount by the Contractor by issuing a check payable to Maricopa County.

6.12 UNIFORM ADMINISTRATIVE REQUIREMENTS:

By entering into this Contract the Contractor agrees to comply with all applicable provisions of Title 2, Subtitle A, Chapter II, PART 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS contained in Title 2 C.F.R. § 200 *et seq.*

6.13 AVAILABILITY OF FUNDS:

6.13.1 The provisions of this Contract relating to payment for services shall become effective when funds assigned for the purpose of compensating the Contractor as herein provided are actually available to County for disbursement. The County shall be the sole judge and authority in determining the availability of funds under this Contract. County shall keep the Contractor fully informed as to the availability of funds.

6.13.2 If any action is taken by any state agency, Federal department or any other agency or instrumentality to suspend, decrease, or terminate its fiscal obligations under, or in connection with, this Contract, County may amend, suspend, decrease, or terminate its obligations under, or in connection with, this Contract. In the event of termination, County shall be liable for payment only for services rendered prior to the effective date of the termination, provided that such services are performed in accordance with the provisions of this Contract. County shall give written notice of the effective date of any suspension, amendment, or termination under this Section, at least ten (10) days in advance.

6.14 CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS

6.14.1 The Parties agree that this Contract and employees working on this Contract will be subject to the whistleblower rights and remedies in the pilot program on contractor employee whistleblower protections established at 41 U.S.C. § 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and section 3.908 of the Federal Acquisition Regulation;

6.14.2 Contractor shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. § 4712, as described in section 3.908 of the Federal Acquisition Regulation. Documentation of such employee notification must be kept on file by Contractor and copies provided to County upon request; and

6.14.3 Contractor shall insert the substance of this clause, including this paragraph (c), in all subcontracts over the simplified acquisition threshold (\$150,000 as of September 2013).

6.15 AUDIT REQUIREMENTS:

- 6.15.1 If the Contractor expends \$750,000 or more in a year in federal awards, the Contractor shall have a single audit conducted for that year according to the Single Audit Act of 1984 (Pub. L. No. 98-502) (codified at 31 U.S.C. §§ 7501, *et seq.*), and the Single Audit Act Amendments of 1996 (Pub. L. No. 104-156). The Contractor shall comply with OMB Uniform Guidance, as applicable. The audit report shall be submitted to the County for review within nine (9) months following the close of the fiscal year. The Contractor shall take any necessary corrective action to remedy any material weaknesses and/or reportable conditions identified in the audit report within six (6) months after the release date of the report. The County may consider sanctions as described in OMB Uniform Guidance for contractors not in compliance with the audit requirements. All books and records shall be maintained in accordance with Generally Accepted Accounting Principles (GAAP).
- 6.15.2 Comply with the requirement of the Federal Office of Management and Budget (“OMB”) Uniform Guidance. The Contractor is responsible for having an audit performed in accordance with, and when required, by OMB Uniform Guidance and for sending a copy of the report issued as a result of the audit to the County within thirty (30) days of issuance. The County reserves the right to engage an auditor, at the Contractor’s expense, to perform an OMB Uniform Guidance audit of the Contractor in the event that the Contractor fails to engage an auditor or the County rejects or disapproves of the auditor engaged by the Contractor.

6.16 ISRAEL BOYCOTT:

By submitting this proposal the Contractor certifies that they are in compliance with Article 9, Arizona Revised Statutes Section 35-393 *et. seq.*

ATTACHMENT A

PRICING SHEET

BIDDER NAME: _____

F.I.D./VENDOR #: _____

BIDDER ADDRESS: _____

P.O. ADDRESS: _____

BIDDER PHONE #: _____

BIDDER FAX #: _____

COMPANY WEB SITE: _____

COMPANY CONTACT (REP): _____

E-MAIL ADDRESS (REP): _____

PAYMENT TERMS: BIDDER IS REQUIRED TO SELECT ONE OF THE FOLLOWING:

TERMS WILL BE CONSIDERED IN DETERMINING LOW BID.

FAILURE TO CHOOSE A TERM WILL RESULT IN A DEFAULT TO NET 30.

BIDDER MUST INITIAL THE SELECTION BELOW.

NET 10 _____

NET 15 _____

NET 20 _____

NET 30 _____

NET 45 _____

NET 60 _____

NET 90 _____

2% 10 DAYS NET 30 _____

1% 10 DAYS NET 30 _____

2% 30 DAYS NET 31 _____

1% 30 DAYS NET 31 _____

5% 30 DAYS NET 31 _____

COMPENSATION/FEES:TOTAL AMOUNTADOLESCENT WELLBEING AND TEEN PREGNANCY
PREVENTION CAPACITY BUILDING \$ _____

(As defined herein)

(Please fill in)

Respondent's signature below indicates understanding and agreement to perform the services outlined in the Request for Proposal indicated above for the total amount they have listed above.

Signature (REQUIRED)_____
Date

ATTACHMENT B

PROPOSER REFERENCES

INDIVIDUAL OR FIRM SUBMITTING RESPONSE: _____

1. COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

TELEPHONE: (_____) _____

2. COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

TELEPHONE: (_____) _____

3. COMPANY NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

TELEPHONE: (_____) _____

AGREEMENT

The Contractors hereby certify that they have read, understand, and agree that acceptance by Maricopa County of the Contractor's offer by the issuance of a Purchase Order or a Contract will create a binding Contract. Further, they agree to fully comply with all terms and conditions as set forth in the Maricopa County Procurement Code, and amendments thereto, together with the specifications and other documentary forms herewith made a part of this specific procurement.

BY SIGNING THIS AGREEMENT THE SUBMITTING FIRM OR INDIVIDUAL CERTIFIES THAT THEY HAVE REVIEWED THE ADMINISTRATIVE INFORMATION AND CONTRACTUAL TERMS AND CONDITIONS LOCATED AT <http://www.maricopa.gov/Materials/default.aspx> AND AGREE TO BE CONTRACTUALLY BOUND TO THEM.

| | |
|--|-----------------------|
| INDIVIDUAL OR FIRM SUBMITTING RESPONSE | VENDOR REGISTRATION # |
|--|-----------------------|

| | |
|------------------------|----------------------|
| PRINTED NAME AND TITLE | AUTHORIZED SIGNATURE |
|------------------------|----------------------|

| | | |
|---------|-----------|-------|
| ADDRESS | TELEPHONE | FAX # |
|---------|-----------|-------|

| | | | |
|------|-------|-----|------|
| CITY | STATE | ZIP | DATE |
|------|-------|-----|------|

WEB SITE: _____ EMAIL ADDRESS: _____

MARICOPA COUNTY, ARIZONA

BY: _____ DATE

CHERYL RENTSCHLER,
PROCUREMENT OFFICER, PUBLIC HEALTH

BY: _____ DATE

KEVIN TYNE,
CHIEF PROCUREMENT OFFICER, MARICOPA COUNTY

APPROVED AS TO FORM:

BY: _____ DATE

ATTORNEY FOR MARICOPA COUNTY