



**SAMPLE PROCLAMATION REQUEST LETTER TO
GOVERNOR, STATE LEGISLATOR, MAYOR OR COUNTY COMMISSION CHAIR**

DATE

The Honorable *(FIRST AND LAST NAME)*
NAME OF GOVERNING BODY
MAILING ADDRESS
CITY, STATE, ZIP

Dear *(TITLE AND LAST NAME)*:

I am writing to request that May 7 to 13, 2017, be declared ANAwareness Week *in (CITY, COUNTY OR STATE)*. As a resident of *(CITY, COUNTY OR STATE)* and *an (ACOUSTIC NEUROMA PATIENT/ACOUSTIC NEUROMA SUPPORTER/ ETC.)*, I believe it is necessary to recognize the importance of acoustic neuroma awareness to the general public and the impact on the lives of those affected by this condition. During this week thousands of acoustic neuroma patients and supporters will join forces to do the same.

An acoustic neuroma, known as a vestibular schwannoma, is a benign brain tumor that arises on the eighth cranial nerve leading from the brain to the inner ear. Patients are faced with many difficult treatment options and most suffer serious complications such as permanent hearing loss, ringing in the ears, facial issues, headaches, balance, eye problems and more.

The fifth annual ANAwareness Week is hosted by the Acoustic Neuroma Association (ANA). Founded in 1981, ANA is a 501(c)(3) non-profit organization serving approximately 5,000 members worldwide with a mission to inform, educate and provide national and local support networks for those affected by acoustic neuromas, and to be an essential resource for health care professionals who treat acoustic neuromas.

ANA will utilize its website with nearly one 1,000,000 visitors each year and its social media base of more than 5,000 people to achieve its goal. Supporters like me will participate in social media campaigns, local letter-writing campaigns, hold fundraisers to expand the educational and support services that ANA provides.

(CITY, COUNTY OR STATE) has a long history of supporting the causes of its citizens and I look forward to working with your office on this important endeavor and in representing *(CITY, COUNTY OR STATE)* in this local and national campaign.

Thank you for your consideration.

Sincerely,

YOUR NAME
YOUR CONTACT INFORMATION

SAMPLE PROCLAMATION WORDING

Your city, county or state officials may request that you provide the wording for the proclamation. Please use the template below.

WHEREAS, an acoustic neuroma is a rare, benign tumor of the hearing and balance nerves that affects nearly 3.5 in 100,000 people; and

WHEREAS, an acoustic neuroma can lead to single-sided deafness, tinnitus, balance issues and facial paralysis; and

WHEREAS, founded by acoustic neuroma patients in 1981, the Acoustic Neuroma Association (ANA) is a non-profit organization with national headquarters in Cumming, Georgia, whose mission is to inform, educate and provide national and local support networks for those affected by acoustic neuromas, and to be an essential resource for health care professionals who treat acoustic neuroma patients; and

WHEREAS, ANA is organizing a nationwide effort to raise awareness of acoustic neuromas during the fifth annual ANAwareness Week May 7 to 13, 2017; and

WHEREAS, thousands of patients, caregivers, family members and health care professionals will participate in this national campaign to increase awareness to inform as many people as possible about acoustic neuromas in an effort to increase early detection and educate patients how to move forward following their diagnosis;

THEREFORE, be it resolved that May 7 to 13, 2017, will be proclaimed ANAwareness Week in *(City, County, State)*.