

October 18, 2017

Dear Parents,

We value communication with you! Thank you to those of you who connected with us at Back-to-School night in August, and/or Tuesday With the Teachers in September. With the end of the first quarter upon us, we look forward to the chance to dialogue one-on-one with you, at parent/teacher conferences.

This year, conferences will be held on **Thursday, Nov. 2, from 11:30 a.m. – 8:00 p.m.** Teachers will not be available from 4:00 – 5:00 for a dinner break. A second day of conferences will follow on **Friday, Nov. 3, from 8:00 a.m. – 2:00 p.m.** Teachers will not be available on Friday from 11:00 a.m. – 12:00 p.m. for lunch.

Part-time teachers will be available for one of the two conference days. Those teachers will be contacting parents to let them know which day they will be holding conferences.

There is no need to make an appointment to see your student's teachers. All of the teachers will be seated at tables **in the chapel**, and you will simply circulate to each teacher at your discretion. We ask that you limit each conference to 10 – 15 minutes in order that teachers can meet with as many of you as possible.

Again, we appreciate your partnership and look forward to meeting with you on November 2 and 3.

Sincerely,

*Kim Stone*

Junior High/Senior High Principal  
Cincinnati Christian Schools