



February 28, 2018

Dear Parent(s)/Legal Guardian(s),

Friday, March 9, 2018, is the date for Zion's annual Grandparents and Special Friends' Day. Your child may be released to his/her grandparent(s) or special friend(s) at the conclusion of the Grandparents and Special Friends activities (approximately 11:45 A.M.) If your child will be leaving with Grandparents or Special Friend we would ask that you kindly follow the listed procedures and guidelines.

- 1) Please fill out the special permission form on the back of this form and return it to your child's teacher by Wednesday, March 7th.
- 2) Each child must have his/her own permission form on file with the classroom teacher.
- 3) Each child must be signed out after Chapel in the child's own classroom.
- 4) Please notify your child's guest(s) that a photo ID may be required to release the child to the designated person(s) named on the permission form.
- 5) Once your child leaves they may not be signed back in.

If your child will not be leaving campus with a grandparent or special friend, your child will remain with the teacher until the end of the day. Each teacher will provide special fun activities for those students who will be staying on campus. SAC check-in times will remain the same.

In His Service,

Mrs. Kangas

## **ZION LUTHERAN CHURCH AND SCHOOLS**

### **SPECIAL PERMISSION FORM**

My child \_\_\_\_\_ has  
(Name of student)

my permission to leave Zion Lutheran School after Chapel on  
Grandparents' and Special Friends' Day (Friday, March 9, 2018) with  
his/her grandparent(s) or special friend. You may release my child to the  
following person(s): \_\_\_\_\_

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I understand that only those people listed above have permission to sign  
out my child for the rest of the school day on March 9, 2018.

Teachers/Staff will be asking to see a photo ID to correspond with this  
release form.

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Parent/Legal Guardian signature

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Date

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Telephone number during school hours