DENVER PUBLIC HEALTH.

Job Announcement: Community Organizer (Policy Specialist)

The Community Organizer will be a member of the Healthy Eating Active Living (HEAL) Chronic Disease Prevention Program within the Community Health Promotion Division. This position serves as the Community Organizer for the Denver Voices for Healthy Kids Grant. Voices for Healthy Kids is funded by the Robert Wood Johnson Foundation and American Heart Association to unite the voices of moms, dads, sisters, and brothers in communities across America to ensure that the places where our children live, learn, and play make the healthy choice the norm and not the exception. The ideal candidate will have a strong background in developing community leaders, advocacy campaigns, and educating partners on policy. This position is responsible for the day to day oversight of the Denver Voices for Healthy Kids grant implementation. This position will focus on the following areas:

- Ensure the community voices, decision-making process, and policy approach is inclusive of the impacted community, the partners and the identified subcontractor, a community organization with a Promotora and Community Connector model.
- Work closely with the identified subcontractor community organization to mobilize the community's involvement in advocacy opportunities.
- Develop and adopt an operating agreement among core collaborators, including the identified subcontractor, and leaders in the community to build collaboration and processes for decision making.
- Build relationships with stakeholders, policymakers, grassroots organizations, and internal and external collaborators.
- Outreach and recruitment of Denver community residents.
- Mobilize Denver community residents and decision makers to take action on local policy issues to improve kids' health and advance health equity in Denver.
- Monitor the completion of grant objectives and deliverables, manage subcontract with community organization, programmatic activities, and processes, and will resolve an identified issues or problems.

Additional areas of responsibility include: development of education materials on policy issues; management of project budgets; communication with funding agencies, contractors, vendors, and community partners; assist with media development and placement; attend required trainings; work closely with evaluator to monitor progress and deliverables; and, submit quarterly and annual reports. This position may assist with oversight/supervision of Community Health Promotion project staff as assigned.

This position will function as a member of a team of people all committed to health and wellness for the residents and visitors of Denver and beyond.Our employees value and work to enhance diversity in our workforce because it enriches our organization, our ability to learn from each other, and our ability to fulfill our mission to the communities we serve. Our organizational culture values people of all backgrounds and promotes an environment of respect, openness, learning, integrity, honesty, and a sense of purpose.

Education: Bachelor's degree in Public Policy, Non-Profit Leadership, Public Health, Health, Social Work, or related field preferred. Four years of relative experience will be considered in lieu of a degree.

Experience: Typical candidate will have 4 years of community organizing experience developing, implementing, and evaluating policy campaigns plus fiscal management experience, or an equivalent combination of education and experience. Demonstrated experience working with people and communities disproportionately impacted by health inequities.

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Skills: Strong initiative, communication and team building skills; able to adapt to changes in work environment and manage competing demands; knowledgeable in Microsoft Office and Outlook; applicants will be sought who are reflective of or have experience working with Denver's diverse communities. Bilingual in Spanish strongly preferred.

Hours: 40 hours/week, some evenings and weekends with potential to extend beyond May 31st 2019.

Anticipated Start Date: June 4th, 2018

Hourly Pay: $25-$28 depending on experience

Position Type: Contractor

Benefits: May by negotiated after 90 days.

Applications Accepted Until: Applications will be accepted until a qualified pool of candidates is secured. It is expected acceptance of applications will conclude by April 30th.

Reliable Transportation Required:

Contact/Send Resume and Cover Letter: Jennifer Moreland 303-602-3711 or Jennifer.Moreland@dhha.org