

# JOB ANNOUNCEMENT

November 3, 2017

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**The City of Williston has an opening for the following position:**

## **DEVELOPMENT SERVICES DIRECTOR**

**Summary:** The Development Services Director plans, supervises, and directs the services administered by the Department of Building Safety and the Planning and Zoning Department. This position works cooperatively with supervisors in the Department of Building Safety, Code Enforcement Department, and the Planning and Zoning Department to administer building regulations, the City Code of Ordinances, permit guidelines, inspections, the unified development code, and City growth plan. This is an administrative position with supervisory responsibility over approximately 15-20 staff members.

**Salary Range:** 72

For the complete [job announcement](#), please visit the [City of Williston](#) website.

To apply, please submit the following information:

1. City of Williston employment application;
2. Cover Letter and Resume;
3. A written letter describing:
  - Why the applicant would like to work for the City of Williston;
  - The applicant's vision for this position; and
  - How the applicant will impact the citizens and community in this leadership role.

Completed materials should be submitted to:

Chery Pierzina  
Human Resources Director  
City of Williston  
22 E Broadway  
PO Box 1306  
Williston, ND 58802  
P. 701.713.3802 | F. 701.577.8880  
[www.cityofwilliston.com](http://www.cityofwilliston.com)

Applications will be accepted until noon on November 23, 2017.

To be granted veterans preference, the required forms, letters or certificates must be submitted with the application.

The City of Williston does not discriminate on the basis of race, color, national origin, sex, genetics, religion, age or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.

The City of Williston is an Equal Employment Opportunity/Affirmative Action Employer