



## 2019 Grant Program: Pro Bono Jumpstart – “PBJ Fund”

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The ACC Foundation is excited to launch a grant program for ACC chapters and networks to provide funding specifically for pro bono activities that engage in-house counsel participants.

**Eligibility:** All active ACC chapters and networks are eligible to submit a grant proposal for up to \$10,000 for in-person programs and/or initiatives that engage in-house counsel while providing pro bono (legal) services.

*ACC Foundation will accept proposals through February 28, 2019.* The ACC Foundation Board of Directors will review grant proposals. Awards will be announced by April 30, 2019. The Board will award funds according to the merit of the proposals, and may, at its discretion, increase or decrease any requests.

**Proposal Process & Contents:** Grant proposals must be limited to three (3) pages. All grant proposals should include:

- A justification for funding the proposed project
- A clearly articulated plan for implementation
- Estimation of total costs/ funding requested
- Date of the activity
- Purpose of the activity – What do you hope to achieve? How many people will (potentially) be served?

**Funding:** Funds that are approved for activities in the grant proposal must be used specifically for the approved grant. ACC Foundation will not fund activities that were not included in the original grant proposal.

**Reporting:** Chapters and networks selected for grants will receive an initial sum of 50 percent of the amount of the grant. The balance of grant funds will be paid upon receipt of a detailed report by the chapter or network at the conclusion of its grant project(s). Reports must include project overview, total expenses, and goals achieved. Final grant reports must be received within forty-five (45) days following the project. All funds not used in the project by that time will revert back to the ACC Foundation. Grant funds must be used for the project approved. ACC Foundation will highlight and promote the success of the pro bono project through its social media outlets, newsletter and website.

**Deadline:** All grant proposals must be received by COB, February 28, 2019. Grants received after this date will not be considered for the 2019 calendar year. Grantees will be highlighted and celebrated at the ACC Foundation’s Annual Corporate Counsel Classic in October.

**Where to File/Questions:**

Email grant proposals to [foundation@acc.com](mailto:foundation@acc.com)