



51st Annual Covered Bridge Celebration  
Arts, Crafts, Music, Food & Fun

Friday June 09, 2017 10:00am to 10:00pm  
Saturday June 10, 2017 10:00am to 10:00pm

### Location

Downtown Elizabethton, Tn.

### Calendar

March 01, 2017 - APPLICATION DEADLINE  
(Send entry form and pictures, along with a  
check for the APPLICATION FEE -ONLY)

March 01	Application Deadline
March 15	Acceptance letter e-mailed
April 01	Deadline for <u>Booth Fee</u>
May 01	Last day to cancel with refund

Check In -- Will be provided upon acceptance

### APPLICATION FEE- with all entries

Non-refundable application fee	\$ 20.00
10 x 10' outdoor space	\$300.00
Lemonade/Tea	\$100.00
Electricity (if needed)	\$ 20.00

### Application

Photo's are required even if you have participated in this festival before. Photos will remain on file and will not be returned. Submit 2 close up photographs of your food items and 1 photo of your setup. These photos must accompany your application before it will be processed. If photos are not included, your application will be discarded.

### Fees

Application and photos must be submitted to the Covered Bridge Committee by March 01, 2017 along with the \$20.00 non-refundable processing fee. Do not send booth fee until you receive an e-mail of acceptance. Once you receive your e-mail of acceptance, the full booth fee must be received by April 01, 2017. Please make check payable to: Elizabethton Carter County Chamber of Commerce

Mail Application To:  
Covered Bridge Celebration Food Court 2017  
333 East Main Street  
Johnson City, Tn. 37601

### Eligibility

The Covered Bridge Committee reserves the right to remove any product not listed or approved on your application. Specific space request may be made on the application, but are not guaranteed. The applicant must occupy the booth space, no subleasing is allowed.

### Sales

All vendors must collect and submit Tennessee State Sales Tax. The State of Tennessee Dept of Revenue will provide in your check-in packet sales tax chart.

### Setup

Each booth space is 10 x 10. Exhibitors are responsible for their own displays, including tables and tents. The marking on the curbside and road represent your booth space. It is important that these boundaries be observed when placing your tent to respect your neighbors rental spaces.

### Rules and Regulations

- 1) Any vendor not abiding by the Covered Bridge Celebration Rules and Regulations may be asked to leave the Festival ground and will forfeit his or her space.
- 2) The fair is held rain or shine both Friday and Saturday. Your signature on this application confirms your participation and agreement to adhere to festival rules and regulations. No refund given for inclement weather.
- 3) The festival is advertised 10:00 to 10:00 Friday and 10:00 to 10:00 on Saturday. We require all vendors to maintain their booths both days. Failure to do so will forfeit a vendors right to the both space next year.
- 4) Vendors must sell only those approved items approved by the Covered Bridge Committee. Failure to do so will result in dismissal from the Festival with no booth fee refund.
- 5) All vendors must provide their own tent. Vendors must supply their own electrical extension cords. The area around the booth space must be kept free of litter.
- 6) All vendors must collect and submit Tennessee Sales Tax.
- 7) All vendors must staff their own booth. The Covered Bridge Celebration Committee cannot staff booths for restroom breaks.
- 8) No vehicles are allowed on the festival grounds during festival hours. Vendors bringing vehicles onto the festival grounds during festival hours could face forfeiture of their space the following year.
- 9) It is the Covered Bridge Committees right to deny any participant, even if they have participated in past years.
- 10) For the safety of all festival goers, no pets are allowed on festival grounds.
- 11) Acceptance letters will be e-mailed March 15, 2017.
- 12) All vendors will have a Fire Safety inspection during setup. You must have a minimum 1.5 gallon class K Fire Extinguisher and 10BC extinguisher as well.
- 13) A Health Department temporary permit will be required.
- 14) A COPY OF YOUR LIABILITY INSURANCE WITH THE COVERED BRIDGE CELEBRATION & THE CITY OF ELIZABETHTON ADDED AS ADDITIONAL INSURED IS REQUIRED



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Business Name \_\_\_\_\_

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

I would like \_\_\_\_\_ space (s)

Have you previously participated in this  
festival? Yes \_\_\_ No \_\_\_ How many years? \_\_\_

**Description of Product:** (YOU MAY NOT SALE  
ANY ITEMS NOT LISTED HERE. LIST YOUR TOP SELLING ITEM.  
THIS YEAR, EACH VENDOR WE WILL HAVE A SELECTED  
MENU SO THAT WE CAN AVOID ANY DUPLICATIONS )

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List other shows in which you have participated:

\_\_\_\_\_  
\_\_\_\_\_

Is Electricity needed? Yes \_\_\_ No \_\_\_

110 \_\_\_ 220 \_\_\_ Total Amps \_\_\_\_\_

Hookups are limited. A 300 foot extension  
cord is recommended for all vendors who need  
electricity. You may plug one cord, no more  
than two and use multiple cords or a strip from  
the one.

Is Water required? Yes \_\_\_ No \_\_\_

**A Health Department** temporary permit will be  
required. Call 423-975-7914 with any  
questions.

**Refunds**

Written notice of cancellation must be  
postmarked by May 01, 2017 to qualify for  
refund. No refunds will be available after that  
date.

**Enclosed**

10 x 10 space \$300.00 \_\_\_\_\_

(\$350.00 after April 01)

Application Fee 20.00 \_\_\_\_\_

Lemonade/Tea 100.00 \_\_\_\_\_

Electricity 20.00 \_\_\_\_\_

Total \_\_\_\_\_

The 51st Annual Covered Bridge Celebration is a free  
outdoor celebration located at the Historic Covered  
Bridge presented by the Elizabethton Carter County  
Chamber of Commerce. The Covered Bridge  
Committee is the organizer of the event and  
coordinates all the bookings for the show. The  
Covered Bridge Committee reserves the right to  
refuse any vendor from participating in the show.  
Has the full power to interpret and enforce the rules  
& reg's, and has the power to make reasonable  
amendments thereto and to make further rules &  
reg's necessary for proper conduct of a safe, well-  
regulated event. By signing below, you agree that you  
1) have read and understand the application and  
process and agree to follow all of the festivals rules  
and regulations 2) that the description of your  
product and pictures are a fair representation of  
your product. 3) that if accepted to the festival, you  
agree to operate your booth the entire duration of  
the fair, with no early breakdowns.

**LOCAL FIRE CODE REQUIREMENT:**

Your Tent must be CERTIFIED NFPA 701 or  
treated to meet NFPA 701. (see attachment)

If your tent does not meet these standards, you  
WILL NOT be able to operate. (Sam's E-Z Up will  
not comply to required standards)

**Release of Liability:**

I, the undersigned, on behalf of myself and all who  
work with or for me, do indemnify and hold harmless  
the Elizabethton Carter County Chamber of  
Commerce, Covered Bridge Committee, City of  
Elizabethton, and the County of Carter against all  
liabilities and claims of every kind, including  
attorney's fees, brought by any person or entity that  
might arise from participation in the event.

Signature \_\_\_\_\_

Date \_\_\_\_\_



**ELIZABETHTON FIRE DEPT**  
**136 SOUTH SYCAMORE STREET**  
**ELIZABETHTON, TN 37643**  
**(423) 542-5421**

### Requirements for cooking at special events

- For mobile food vehicles and enclosed trailers a Type 1 hood and automatic extinguishing system shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors.
- The ventilation system in connection with hoods shall be operated at the required rate of air movement, and classified grease filters shall be in place when equipment under a kitchen grease hood is used.
- Where grease extractors are installed, they shall be operated when the commercial-type cooking equipment is used.
- Hoods, grease-removal devices, fans, ducts and other appurtenances shall be cleaned every six months.
- Automatic fire-extinguishing systems shall be serviced at least every twelve months and after activation of the system. Inspection shall be by qualified individuals, and a certificate of inspection shall be forwarded to the fire code official upon request.
- A commercial hood system or extinguishing system shall not be required in tents used for TEMPORARY use not to exceed 3 days.
- All cooking operations will have a minimum 10BC rated extinguisher. Those that are using deep fat fryers or that produce grease laden vapors are required to have a minimum 1.5 gallon listed class K portable fire extinguisher.
- Tents must be composed of material meeting the flame propagation performance criteria of NFPA 701 or shall be treated with a flame retardant in an approved manner and meet the flame propagation performance of NFPA 701. The tent must have the tag or paperwork must be on hand to certify compliance. This shall include canopies.
- All cooking operations shall be separated from other cooking operations, tents or membrane structures by a minimum of 20 feet.
- LP gas containers shall be located outside. Safety release valves shall be pointed away from the tent or membrane structure. (exception: Approved BBQ grills in which the tank is securely fastened.)
- LP gas containers with a capacity of 500 gallons or less shall have a minimum separation between the container and structure not less than 10 feet. (exception: Approved BBQ grills in which the tank is securely fastened.)
- Portable LP gas containers, piping, valves and fittings shall be adequately protected to prevent tampering, damage from vehicles or other hazards and shall be securely fastened in place to prevent unauthorized movement.
- Flammable liquid fueled equipment shall not be used in tents or membrane structures.
- Identified electrical hazards shall be abated. Identified hazardous electrical condition in permanent wiring shall be brought to the attention of the responsible code official. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.
- The path of egress travel along a means of egress shall not be interrupted by any

building element other than means of egress component as specified in this chapter. Obstructions shall not be placed in the required width of a means of egress except projections permitted by this chapter. The required capacity of a means of egress system shall not be diminished along the path of egress travel.

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