



# Student Council Advisors Workshop

November 14, 2018, 9:00 a.m. to 2:00 p.m.

**Williamsburg DoubleTree by Hilton • 50 Kingsmill Road • Williamsburg, VA 23185**

Hotel room accommodations @ \$93 (plus 11% tax & \$2 lodging tax)

For reservations call 1 (800) 222-8733, and use group code SCA

Hotel Reservation Deadline: November 1, 2018

## Registration Form

Only member schools of VSCA for the 2018-2019 school year may participate in the workshop.

*Registration Deadline – November 8, 2018*

Title \_\_\_\_\_ Name \_\_\_\_\_ Position \_\_\_\_\_

First Name for Badge \_\_\_\_\_ Email \_\_\_\_\_

School \_\_\_\_\_ School Division \_\_\_\_\_

School Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

School Phone \_\_\_\_\_ School Fax \_\_\_\_\_

### Registration Fee:

No. \_\_\_\_\_ @ \$95 – Per person = \$ \_\_\_\_\_

**Total Amount Enclosed:** = \$ \_\_\_\_\_

**Payment Method:** please check (✓)

- Purchase Order Enclosed (must be ATTACHED to registration form)
- Check Enclosed
- Credit Card (complete information on bottom of this registration form)

Make check payable to "VASSP", or complete the information requested in the box below if you are registering by credit card, and MAIL WITH THIS FORM TO \_\_\_\_\_

**SCA Workshop  
VSCA  
4909 Cutshaw Avenue  
Richmond, VA 23230**

The registration fee includes the full program, morning coffee and pastries, lunch and a copy of Lyn Fiscus' book, *Adviser's Guide to Student Activities*.

Credit Card Information:     MC     VISA    Amount to be charged \$ \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

### **CANCELLATION POLICY:**

All cancellations must be made in writing and received in the VASSP office by November 8, 2018. A \$50 processing fee will apply to all cancellations, including those paid by purchase order. All refunds will be issued following the workshop. There will be no refunds after November 8, 2018, as guarantee for space is paid in advance. Substitutions are permissible. No shows will be charged the entire registration fee. Walk-ins (on-site registration) will be charged an additional \$25 over the announced registration fee.

*This workshop qualifies for five recertification points. Check with your school division's personnel office for details and requirements. VSCA is a leadership learning program of the Virginia Association of Secondary School Principals.*