

## 2018 Hutchinson County Health Fair

- WHERE:** Frank Phillips College, Borger Community Activity Center (BCAC)  
1301 W. Roosevelt, Borger, TX
- WHEN:** Thursday, April 12, 2018 – 8:30 a.m. to 1:00 p.m.  
Golden Plains Community Hospital will be offering fasting blood screening beginning at 8:30 a.m. The Health Fair hours are advertised to our area. **We request that you stay the entire time to allow all of our participants the opportunity to take advantage of the Health Fair.**
- SPONSORS:** Borger Chamber of Commerce, Frank Phillips College and Golden Plains Community Hospital, and Hutchinson County.
- PURPOSE:** To educate Hutchinson County residents on preventive health care, sound health practices, and to provide information on health and wellness services and agencies.
- YOU:** Are invited as a health related agency, organization, business or provider to have an exhibit, distribute literature, provide health screenings, show films and/or slides, and acquaint the public with your services. Each vendor is responsible for liability to the customer for information distributed. **We do allow the sale of goods during the health fair. Vendors wishing to sell or take orders will pay an additional \$15.00 booth fee for this privilege. Nothing is allowed to be posted on the wall; therefore, you will be responsible for your own easels or means of displaying your name.**
- WE:** Will provide tables and chairs for your booth space and provide publicity for the event. Six foot rectangular tables will be used in the main part of the gymnasium. Publicity will include newspaper, display ads and articles, internet, radio spots, posters and Facebook.
- EXHIBIT/SPACE:** We will be making assignments for booth space. Based on previous attendance, we estimate 350 - 500 to attend. These assignments **MUST** be respected. If you have special location needs please let us know at the time of your registration. We will try to accommodate on a first come first served basis. No guarantees. Exhibit space is \$10.00 for all participants. Add an additional \$15.00 if you wish to sell goods or take orders. Booth spaces are approximately 10'X 10' each. **Make checks payable to *Hutchinson Health Care Committee – Health Fair*. Only checks or money orders will be accepted. Your space will not be reserved until payment is received.**
- Door Prizes:** You are encouraged to provide a door prize; however, it is not required . All door prizes will be displayed on a table with your business card. We will be drawing throughout the day. Attendees need not be present to win. We have added a separate door prize drawing for vendors. Vendors must be present and turn in the Health Fair Evaluation to be considered in this drawing which will take place at the end of the Health Fair.
- DEADLINE:** **February 28, 2018** in order to ensure your space and be included in publicity. Late exhibits will be accepted if space is available; however, publicity will be limited. Your space will **NOT** be reserved until payment is received.
- SET-UP:** April 12th, Thursday, from 7:30 a.m. - 8:15 a.m. **The Health Fair will be opened to the public 8:30 to 1:00 p.m. Thank you for your cooperation!**  
Nursing students from Frank Phillips College will be available to assist with set up and clean up during the designated set up and clean up hours.
- PARKING:** **All vendors should park their vehicles in appropriate places on the East side of the building to unload. Vehicles will then need to be moved to a specific location. Parking is limited. There are marked handicap spaces in the front of the building and on the East side. (see attached map)**

*The Health Fair Committee and sponsoring agencies do not accept responsibility for items on display and reserve the right to deny booth space to any vendor not complying with the above guidelines. The committee reserves the right to restrict the sale of items offered during the Health Fair to those which provide legal and ethical health benefits.*

# HUTCHINSON COUNTY FREE HEALTH FAIR

April 12, 2018 - Thursday

8:30 am - 1:00 pm

Frank Phillips College, Borger Community Activity Center

1301 West Roosevelt, Borger, Texas

**ENTRY DEADLINE: February 28, 2018**

Mail Check To:

Marilyn Baird, Dietitian  
Golden Plains Community Hospital  
100 Medical Drive  
Borger, TX 79007

Credit Cards will not be accepted. Checks and Money orders are acceptable. Your space will not be reserved until payment is received. We are always at maximum capacity and placements are made on first come first served as space is available.

Name of Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ email: \_\_\_\_\_

Exhibit Title or Subject: (Please provide a description of subject)

Please attach any special news release or information about your exhibit that we might use in publicity.

Exhibit will include: (Check one or more)

Display  Literature  Manned Exhibit

Film(s) Video or Slides  Screenings (for) \_\_\_\_\_

Other (explain) \_\_\_\_\_

I will provide a door prize  Yes  No (Note: all door prizes will be displayed on a designated table.)

I/We will need: (Check appropriate blanks)

Chair(s) \_\_\_\_\_ (number)  Table(s) \_\_\_\_\_ (number)

Electrical Outlets \_\_\_\_\_ (number)

**\*Electricity will not be provided, unless specified.\***

Taking your information into consideration, booth space will be pre-assigned and will be final.

	<u>Check all that apply</u>
Booth Fee	\$ 10.00 _____
Will have items/services for sale	\$15.00 _____
<b>Total check enclosed</b>	<b>\$ _____</b>

Make non-refundable check payable to: **Hutchinson Health Care Committee – Health Fair**

1. **Service Drilling Southwest Center for Access & Innovation (CAI)** - Department of Cosmetology, Conference Center, Distance Learning Rooms (DLR), Channel 63, Borger ISD Industrial Technology classes.

2. **Weatherly Dugout and Plainsmen Park**

3. **Tennis Courts**

4. **Goins Hall** - Women's Residence Hall

5. **Classroom Learning Complex (CLC)** - GED facility, Math & Science Labs, Vocational Nursing Program and offices, Office of Instructional Services, Office of Extended Education, Allied Health Program, Institutional Research office, general classrooms and faculty offices

6. **Borger Community Activity Center (BCAC)** - Athletic Department Offices, Workout facilities, Gymnasium, Pool

7. **Stephens Hall** - Men's Residence Hall

8. **Pump Jack**

9. **The Plainsmen Gym** - Gymnastics Program and Athletic practice facility

10. **Library Building** - Library/Learning Resource Center, TRIO, Academic Readiness Center (ARC), Administrative Offices, Business Office, Office of Student Services, Office of Student Financial Services, Office of Publications, classrooms, and faculty offices

11. **Student Central**- Student one-stop center, Office of College Advancement

12. **Fine Arts Building (FA)** - Auditorium, Cafeteria, Meeting Rooms (Gallery, Plainsmen Room), Music Program, Art Program, Computer Information/Computer Technology programs, classrooms, faculty offices

13. **Maintenance**- Physical Plant facilities and offices, storage

14. **Warren Chisum Welding Fabrication and Safety Training**

15. **Agriculture**- Agriculture Program, Monsanto Room, classrooms, and faculty offices

16. **Baseball Field**

17. **Rodeo Arena**

Not pictured (Located off campus): Tyler Street Living Facility, Softball Field

