



Director of Violence Prevention Job Description

Job Summary: The Director of Violence Prevention for Enlace Chicago will provide strategic direction to the organizations comprehensive violence prevention efforts, including all programs and collaborations within the department's purview.

Reports to: Associate Director

Accountable to: Senior Leadership Team

Communicates with: Leadership Team, Violence Prevention Program Manager and Violence Prevention Department Staff

Informs: School Principals, 10th District Police, Funders, and Little Village Community Partners and Stakeholders

Duties and Responsibilities:

- Guide collaborative efforts including 1.) the Little Village Youth Safety Network, a collective impact effort composed of 12 diverse institutions and 2.) the Violence Prevention Collaborative, which is a collaborative of 25 community partners that aims to bring community leaders together around initiatives, strategies, and systems reform
- Support the interdepartmental implementation of the Roots to Wellness collaborative, a collaborative of mental health providers in the Little Village community
- Familiarize yourself with the day-to-day activities of the violence prevention department personnel, in order to better represent the department at different tables.
- Enhance collaborative relationships with community partners who support violence prevention work, including sub-contracting and capacity building when appropriate
- Utilize evidence-based practices to provide strategic direction for the department's prevention focus
- Collaborate and strategize with Enlace's education, health, and immigration teams
- Integrate the violence prevention team in Enlace's organizing and advocacy efforts
- Lead the design and implementation of ongoing process and outcome evaluation for the department
- Actively engage in relevant research within the fields of juvenile justice, criminal justice, violence prevention, and youth development
- Participate in grant-writing to ensure continuity of programs in addition to strategic expansion
- Develop relationship with diverse partners in the violence prevention field. This

- includes academia, philanthropy, area experts, researchers, other practitioners, and those working in the public sector.
- Supervise three staff: Violence Prevention Program Manager, Collaborative Coordinator, and Data Specialist
- Oversee and execute some administrative tasks such as drafting/approving Memorandums of Understandings, budget reviews, etc.

Qualifications

- Knowledge of roots causes of youth violence, gangs, and the juvenile justice system
- Knowledge and proven experience in community-based work. Preference given to candidates with strong connections and knowledge of the Little Village neighborhood, and Chicago.
- Experience working with diverse populations
- Knowledge of community systems and community agencies that are working to prevent youth violence, experience collaborating with multiple systems (schools, law enforcement, juvenile justice system, community-based agencies, etc)
- Experience in partnership development and maintenance
- Excellent organizational, written and verbal communication skills.
- Ability to work independently and as a member of a team
- Experience supervising personnel
- Bilingual (English/ Spanish) required
- Strong research orientation, previous experience in community data collection preferred
- Clinical mental health experience preferred
- Knowledge or familiarity with the implementation of street outreach programs
- Proven skills in data collection and analysis, experience with grant reporting
- Experience developing and implementing community-based programs
- Reliability, consistency.
- Flexibility, ability to prioritize, and experience working on multiple tasks efficiently and effectively.
- Masters degree (MSW preferred) or Bachelors Degree with minimum five years of relevant work experience. LCSW or JD a plus.

COMPENSATION: Commensurate with experience; full health, dental and life insurance.

Enlace Chicago is an Equal Opportunity Employer.

Interested applicants should submit a cover letter and resume to jobs@enlacechicago.org, with the title “Director of Violence Prevention” by October 10th.