

AmeriCorps Member

Job Description

Organization Description

Austin Coming Together is the backbone support organization for a broad network of private, public, and non-profit organizations that share a vision for a thriving Austin community. Our mission is to increase the collective impact of our member organizations on education and economic development outcomes in the Austin community of Chicago. ACT and our members have created a common agenda, also known as “Thrive 2025,” a blueprint for collective impact over the next 10 years. Thrive 2025 outlines 4 impact areas that our members collaborate around—Quality Early Learning, Living Wage Careers, Neighborhood Safety, and Stable Housing Market. ACT’s role is to build shared leadership in each impact area, facilitate strategic and collaborative action to achieve common goals, develop systems of mutual accountability and support, and create opportunities to engage the community together.

Project Description

Two of ACT’s four Thrive 2025 goals are to place 2,790 Austin residents in living wage careers and to ensure access to high quality early learning opportunities for 3,900 children birth to age 5 by 2025. ACT’s AmeriCorps Member will assist ACT in outreach, communications, and administration of these two efforts, as well as assist ACT to establish a network hub in Austin where member organizations can hold events and workshops to further the goals of Thrive 2025. The AmeriCorps Member reports to the Director of Marketing and Development.

Position Description

The primary role of the AmeriCorps Member is to engage community members and to help them access programs within the Career Connect and Early Learning Matters initiatives of ACT, as well as to invite them to ACT- and member-sponsored community events.

- Establish relationships with childcare providers, churches, small businesses, and other neighborhood groups/committees.
- Establish commitments from community partners to promote Career Connect, Early Learning Matters, and other ACT-related events and activities.
- Attend regular community meetings like the Westside Minister’s Coalition, 15th District CAPS meetings, Leaders Network meetings, and the like.
- Attend and assist at Early Childhood and Workforce Collaborative meetings.
- Assist members access the ACT Network Hub by coordinating meetings and workshops

Qualifications

- Strong interest in community organizing and engagement and social justice
- Strong interpersonal skills and ability to maintain strong relationships
- Ability to work flexible hours
- Basic computer competency for word processing, data management, and marketing materials
- Ability to pass routine federal background check prior to starting the position.