

**Torrance Community Television  
Production Workshops  
Summer/Fall 2016**

**Pre Production Workshop**

*No Deposit Required Enrollment in Field/ Post-Production or  
Studio Production Workshop Required*

Session 09.16	Wednesday,	09/28/16	7:00 – 9:00 p.m.
Session 10.16	Wednesday,	10/07/16	7:00 – 9:00 p.m.

**Field and Post Production Workshop**

***\$35.00 Deposit Required by 09/09/16  
7:00 - 9:00 p.m.***

Session 06.16	Tuesday,	09/13/16	& Thursday,	09/15/16
	Tuesday,	09/20/16	& Thursday,	09/22/16
	Tuesday,	09/27/16	& Thursday,	09/29/16

***\$35.00 Deposit Required by 10/07/16***

Session 07.16	Tuesday,	10/11/16	& Thursday,	10/13/16
	Tuesday,	10/18/16	& Thursday,	10/20/16
	Tuesday,	10/25/16	& Thursday,	10/27/16

Requisite - **Pre-Production Planning Workshop**

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**Workshop Information**

To register for a workshop class, you must meet the following criteria: **Be a TCtv "User"**.

**Resident:** Any person using TCtv must provide proof of residence in the City of Torrance. Such proof of residence may be, but not limited to the presentation of a current California Drivers License or California Identification Card and a recent utility bill which clearly shows the name and address of the person requesting use of TCtv.

**Non-Resident – Non-Profit Organizations:** Persons who are authorized representatives of a non-profit institution or organization may use TCtv for the purpose of cable casting announcements or programming. In all cases where non-resident representatives request use of TCtv, a "Statement of Compliance", and a "Non-Resident Authorization" form signed by the identified member of the institution or organization must be provided. Each Non-Profit organization must provide proof of Non-Profit status, along with the identification of the individual representing the organization. Verification of all information will be conducted by TCtv. In all cases, Torrance based non-profit organizations will receive priority over non-Torrance based non-profit organizations.

**Class attendance** is mandatory per session group. One absence and you forfeit your place in the workshop and your deposit.

**The Pre-Production Planning** workshop is a required course, but not a pre-requisite. You must attend one of these classes to become a certified TCtv Producer.

Provide a personal/cashiers check or money order for the individual workshop. This check should be made out to the **City of Torrance**. **All payments must be made one week prior to the start date of the workshop.** Sorry, we do not accept cash.

*We look forward to satisfying your desire to produce Access video programming in the City of Torrance at TCtv Channel 28.*