

The College Preparatory & Leadership Academy

Official Student Enrollment Application



In order for a student to be officially enrolled at The Point, he/she must have a completed enrollment form and all required documentation. The student must attend the first 3 days of school as verification that the charter seat is occupied.

Student Information

Student Name: _____ Today's Date: _____
Address: _____
City: _____ State: _____ Zip: _____ County: _____
Date of Birth: _____ Birth Place: _____
Male: ☐ Female: ☐ Ethnicity Hispanic: ☐ Non-Hispanic: ☐ Race: _____
Does this child have a sibling that attends The Point? Yes ☐ No ☐
If so, who? _____ Grade Level: _____
_____ Grade Level: _____

Academic Placement (Check one)

_____ New Kindergarten for the _____ school year.
_____ New Student entering grade _____ for the _____ school year.
Does student have special needs and being served with a Individualized Education Plan? _____
Explain: _____

Parent/Guardian Information

Parent/Guardian Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Number: _____ Cell Number: _____ Email: _____
Place of Employment : _____ Number: _____

Emergency Contact

Name: _____ Relationship: _____ Number: _____
Address: _____ Email: _____

If you cannot pick up your child from school, please list the names of person's to whom your child can be released:

- 1) _____ Driver's License #: _____
- 2) _____ Driver's License #: _____
- 3) _____ Driver's License #: _____

I authorize for the above persons to be able to pick up my child from the school or the bus depot.

Signature of Parent/Guardian: _____ Date: _____

Medical Information

Do you consent to medical attention for your child? Yes: ☐ No: ☐

Preferred Physician: _____ Number: _____

Medical Conditions/Allergies: _____

Give pertinent health or medical instructions: _____

I agree the school may authorize the physician of his/her choice to provide emergency care in the event of that neither I nor the family physician can be contacted immediately.

School Information

Last school attended: _____ Grade: _____

Address: _____ Date last attended: _____

Is this student currently expelled or suspended? _____

Home Language Survey

Please answer the following questions. Answer English or write the name of the language used most often.

What language did your child speak when he or she first began to talk? _____

What language does your child speak most often at home with parents? _____

What language does your child speak most often with his or her friends? _____

What language do YOU use most often when speaking to your child? _____

Any student that indicates a language other than English must be administered the English language proficiency test.

Enrollment Checklist

- ☐ Completed & signed application
- ☐ Kindergarten Health Assessment (due no later than 30 after the 1st day of school)
- ☐ Immunization Record (Kindergarten and 7th Grade)
- ☐ Birth Certificate (Kindergarten)
- ☐ Copy of last report card &/or standardized test scores (Grades 1st-8th)
- ☐ Proof of Residence (Driver's License, Utility Bill, etc)

I understand that a student is not fully enrolled until his/her application is complete, reviewed by the Executive Director of School Leader and accepted. The application is deemed complete upon submitting all requested records, forms and, student data. If an application is incomplete, the student file will be held and the student's name will be placed on the waiting list. If it is discovered after enrollment that documents are intentionally falsified or altered the student file will be reviewed by the Director or School Leader and the enrollment decision will be reviewed.

Parental Request for release of student records

Name: _____ Date of Birth: _____ Gender: ☐

Previous School/Child Care Facility: _____ Number: _____

City: _____ State: _____ Zip: _____

Parent/Guardian Signature: _____ Date: _____

Video and Picture Release

At various time during the school year, school representatives, The Point and a variety of media outlets request permission to film video tape and photograph in our school. They subsequently publish or broadcast these materials, which often include images and depictions of students, as well as student work product. If you consent and grant permission for your child's likeness or work product to be used/featured by your school. The Point or electronic/media, please sign in the appropriate space below:

Child's name: _____ Parent Signature: _____ Date _____

Office Use Only

Date application Received _____ Date Accepted _____ Acceptance Letter Mailed _____

Staff Member _____