

# Logging In to Realm and School Year Registrations

**Step 1: Log-In to Realm:** This will allow you to first take a look at your family's profile in our new database. You can update your information and preferences. This ensures your Peace records are up to date. If you have not received this email invitation, please contact Pat Rocca at [procca@peacegahanna.org](mailto:procca@peacegahanna.org) and ask for a Realm invitation.

**Step 2: Registering Your Children for School Year Ministry:** Once you have completed Step 1, we need an electronic Registration for all Children ages 0-18 for the school year. This registration form includes health information and important permission agreements.

**Children's Ministry Link:**

<https://onrealm.org/PeaceLutheranGahanna/PublicRegistrations/Event?linkString=ODM4MmViODUtN2YxYi00YzAyLTg2MzQtYTdkOTAwYzE2YjI2>

**Student Ministry Link:**

<https://onrealm.org/PeaceLutheranGahanna/PublicRegistrations/Event?linkString=ZDc5NTNiYmQtZmE2OS00M2JmLTlIZjEtYTc3ZDAwZDU2MWE5>

This is the first page of Registration.

Important: **ENTER YOUR CHILD'S NAME** in the "Add a Registrant" Field:



The screenshot shows the first page of the registration form. On the left, it displays the event dates: "Monday, May 29 (9:00 am) to Sunday, Apr 1 (10:00 am)". Below this is the church information: "Church 455 Clark State Rd Gahanna, OH 43230-2299". A note states: "Registration form for all 6th-12th Grade ministry activities at Peace Lutheran, including summer mission trips." There are two tabs: "STANDARD" and "Free". At the bottom left, there is a "Contacts" section with a profile picture and the name "Marta Diehm". On the right, there is a section titled "Add a Registrant" with a note "26/9 spots available". A dropdown menu for "Name" is open, showing "Griffin Clouse". Below the dropdown, there is a "Register" button and a "or Cancel" link. A profile card for "Griffin William Clouse" is visible, indicating he is the "Child of Greg & Greta Clouse" and is "8 years old". There is an "Add profile" link at the bottom of the profile card.

From there, you can also check any additional children. You will need to register each child separately, but they will appear together on the next page of entering information.



The screenshot shows the second page of the registration form. On the left, it displays the event dates: "Monday, May 29 (9:00 am) to Sunday, Apr 1 (10:00 am)". Below this is the church information: "Church 455 Clark State Rd Gahanna, OH 43230-2299". A note states: "Registration form for all 6th-12th Grade ministry activities at Peace Lutheran, including summer mission trips." There are two tabs: "STANDARD" and "Free". At the bottom left, there is a "Contacts" section with a profile picture and the name "Marta Diehm". On the right, there is a section titled "Add a Registrant" with a note "26/9 spots available". A dropdown menu for "Name" is open, showing "Griffin William Clouse". Below the dropdown, there is a "Register" button and a "or Cancel" link. A profile card for "Griffin William Clouse" is visible, indicating he is the "Child of Greg & Greta Clouse" and is "8 years old". There is an "Add profile" link at the bottom of the profile card.