

DRIVE DAYS – MONDAY & TUESDAY, NOVEMBER 20-21, 2017

Monday & Tuesday, November 20-21, 2017 will be regular school days without bus service.

PLEASE NOTE: TUESDAY THANKSGIVING PRAYER SERVICE IS AT 12:00 PM AND THE WALK TO OST FIELD IMMEDIATELY FOLLOWING THE SERVICE. PARENTS ARE WELCOME TO THE PRAYER SERVICE AND THE WALK TO OST FIELD. DISMISSAL ON TUESDAY IS AT 12:30 PM FOR PRESCHOOL AND 1:00 PM FOR GRADES KDG-8. THERE IS NO STEP AFTER SCHOOL ON TUESDAY, NOVEMBER 21. THE SCHOOL BUILDING WILL CLOSE AT 1:00 PM ON TUESDAY.

You only need to complete the form below if anyone other than a parent will be picking up your child and/or their regular plans are different for this day. If you are picking up your own child, you do not need to send in this form!

ARRIVAL (drop off will begin at 7:15 AM for K-8 students; preschool students arrive at regular time).

- **Please follow routine procedures for dropping off students at doors 1 and 2.**
- Doors 1 and 2 are the only doors to be used to drop off students.
- Backpacks should be in the car with the children. Please do not get them from the trunk when they get out of the car.
- Students must exit on the passenger/sidewalk side.
- Staff will be available to assist children as they leave cars at several points during drop off.

DISMISSAL

- **Preschool will dismiss at their regular time at 2:00 pm on Monday at door 2 and at 12:30 pm on Tuesday from Church. Please refer to the letter that you received from your preschool staff.**
- **Kdg-Grade 8 will dismiss at their regular time at 2:20 pm on Monday and at 1:00 pm on Tuesday.**
- **Please follow instructions in the STS Newsletter for picking up K-8 students.**
- **Students that are not picked-up by 2:30 pm on Monday, November 20, will be taken to STEP until a parent can be contacted. There is no STEP service on Tuesday, November 21 (every child needs to be picked up).**

If there are any questions, please contact Mrs. Enza Soby (847-359-1820) or esoby@sttheresaschool.com.

Please return this portion to your child's homeroom teacher by **THURSDAY, NOVEMBER 16 (NO LATER).**

____ My child _____ Room _____ will be picked up by _____ after school.

____ My child _____ Room _____ will go to STEP until he/she can be picked up.

____ My child _____ Room _____ will attend an after school activity _____ at STS. I have arranged for pick up.

(parent signature)

(phone)