

DRIVE DAY – TUESDAY, OCTOBER 10, 2017

Tuesday, October 10, 2017 will be a regular school day without bus service.

You only need to complete the form below if anyone other than a parent will be picking up your child and/or their regular plans is different for this day. If you are picking up your own child, you do not need to send in this form!

ARRIVAL (drop off will begin at 7:15 AM for K-8 students; preschool students arrive at regular time).

- **Please follow the STS Newsletter instructions for dropping off students.**
- Doors 1 and 2 are the only doors to be used to drop off students.
- Staff will be available to assist children as they leave cars at several points during drop off.
- Backpacks should be in the car with the children. Please do not get them from the trunk when they get out of the car.

DISMISSAL

- **Preschool will dismiss at their regular time at 2:00 pm at their regular pick-up at Door 2.**
- **Please follow the STS Newsletter instructions for picking up K-8 students.**
- Students that are not picked-up by **2:30 pm on Tuesday, October 10**, will be taken to STEP until a parent can be contacted.

If there are any questions, please contact Mrs. Enza Soby (847-359-1820) or esoby@sttheresaschool.com.

Sincerely yours,

Miss Mary J. Keenley
Principal

Please return this portion to your child's homeroom teacher by **THURSDAY, OCTOBER 5 (NO LATER)**.

_____ My child _____ Room _____ will be picked up by _____ after school.

_____ My child _____ Room _____ will go to STEP until he/she can be picked up.

_____ My child _____ Room _____ will attend an after school activity _____ at STS. I have arranged for pick up.

(parent signature)

(phone)