Program Governance

HSPG058v.1

1 Day

HS University

Description

This in-depth one day course is specifically designed to give participants opportunities to acquire and apply the knowledge and the skills they need to successfully carry out their responsibilities as members of governing bodies for Head Start Programs. This course offers a framework for clarifying expectations to the organizations that receive Head Start funds and for guiding them in determining their responsibilities with respect to their Head Start programs. It provides concrete, practical information that can be used in the context of a local agency's unique history, issues, resources and priorities.

Who Should Take This Course?

This course is intended for governing bodies of Head Start grantees and delegate agencies. It is also appropriate for policy groups (Policy Councils or Policy Committees), Executive directors, and Head Start and Early Head Start directors who provide support to and are participating in the governance process.

Objectives

✓ Improve your competence to deliver high performance management services
✓ Describe the functions of governance
✓ Define the relationship between the Head Start policy group and the governing body and the

relationships among the governing body, policy group and management staff
✓ Assess the status of governance in their own organization
✓ Examine how shared decision-making with the policy group is conducted in their organization

Outline

Understanding the Role of the Governing body

Identifying the basic responsibilities of the governing body .
Using documents and instruments that create and maintain effective governing bodies.
Relating the responsibilities of governance to the requirements in the *Head Start Program Performance Standards*

Using the Tools of Governance in Shared Decision-Making

Assessing current governance practices in their organization.
Determining how well governance is shared with the Head Start policy group.
Working in partnership with policy groups, program leaders and staff to establish procedures for a governance structure.

. Each Program will have opportunities to meet as a group and discuss your program's shared goverance.