

August 23, 2016

Dear Upper School Students and Parents,

For the past two years, the school has implemented Continuing Education Units for our Upper School students. As stated before, the purpose of this program is to have our students go above and beyond what they do and learn in the classroom. We at St. Luke's want our students to broaden their horizons. Students will be required to have 6 Continuing Education Units per year for a total of 24 for graduation requirements. Three of those units will be required by the school and the additional 3 units can be earned outside of school. This will allow students flexibility in choosing dates and areas of interest.

Students will be permitted to select events or programs from a pre-approved list which will be posted on the **CEU Bulletin Board** in the library and announced at various times at assemblies. Proof of attendance such as programs or other handouts will be required for all off campus events. Sign-in sheets will serve as proof of attendance for on-campus events or programs. All information regarding Continuing Education Units will go to Mrs. Jennifer Moseley, college advisor. She will monitor these for all upper school students throughout the year. At the end of the year, the number of CEUs that each student has acquired along with the required number will be posted on the transcript.

**The nights for the three required** Continuing Education Units have been set and are listed below:

**Monday, September 26**

Time: 7:00 pm

Theme: Dance Without Limits

**Monday, January 30**

Time: 7:00 pm

Theme: Course Selection Night

**Tuesday, March 21**

Time: 7:00

Theme: TBA

**Please mark your calendars now for these nights.**

If you have any questions concerning the CEUs, please contact Diane McCleery, Jennifer Moseley, or Suzy Banks. We are off to another great Wildcat year at St. Luke's.

Sincerely,

Suzy Banks  
Dean of Academics

Diane McCleery  
Director of Development

Jennifer Moseley  
College Counselor