

AMENITY CENTER RENTAL RULES & REGULATIONS

PREAMBLE: These Amenity Center Rental Rules & Regulations (these “**Rules & Regulations**”) are established by the Victoria Park Community Council (the “**Council**”) to protect Victoria Trails Amenity Center (the “**Amenity Center**”) and to promote the health, safety, welfare, and enjoyment of all persons using the Amenity Center. The Council may, in its sole discretion, amend these Rules & Regulations from time to time and without notice to the residents.

THE AMENITY CENTER: The Amenity Center consists of the following Amenities (as defined below): Victoria Commons Amphitheatre, the Victoria Trails Amenity Center Multipurpose Room, and the Victoria Trails Picnic Pavilion (collectively, “**Amenities**”), but **SHALL NOT** include the community pool.

RESERVATION POLICY: Only a Victoria Park resident whose Victoria Park Home Owners Association account (“**Account**”) is in good standing (“**Applicant**”) may reserve Amenities associated with the Amenity Center. Amenities will be reserved on a first come, first serve basis. To allow equal opportunity during peak periods of interest, reservations for private events are secured six (6) months in advance with applications being accepted seven (7) months in advance. If there are multiple applications submitted for the same date the Association Management will implement a lottery to take place six (6) months prior to the rental date, to determine who will be able to rent the facility. If no applications are submitted six (6) months prior to the date then the amenity will be reserved on a first come, first serve basis. Receipt of Applicant’s completed Amenity Center Rental Application & Agreement (“**Application**”), payment in full for use of the Amenities (the “**Rental Fee**”), and payment of the security deposit (“**Deposit**”) will finalize Applicant’s reservation. An Applicant’s reservation that does not contain a completed Application, the Rental Fee, and Deposit will not be honored. Victoria Park community and committee functions shall have scheduling priority for the use of all Amenities. Residents with a delinquent Account are not able to reserve Amenities until the outstanding Account balance is satisfied. Restrictions to rental privileges may occur if any Amenities are damaged or abused during a private event.

RENTAL TIMES: Amenities may be rented between 8:00 AM - 10:00 PM, and any use outside of said hours shall require managerial approval.

RENTAL FEE – VICTORIA TRAILS AMENITY CENTER MULTIPURPOSE ROOM:

- The Rental Fee for the weekend is \$150.00 and shall apply Friday through Sunday;
- The Rental Fee for a weekday is \$100.00 and shall apply Monday through Thursday;
- The Rental Fees provide for five (5) hours of use including your set up and clean up; and
- If Applicant requires a period in excess of five (5) hours, additional time (if available) may be reserved at the rate of \$30.00 per hour.

RENTAL FEE – VICTORIA TRAILS PICNIC PAVILION:

- The Rental Fee for the weekend is \$75.00 and shall apply Friday through Sunday;
- The Rental Fee for a weekday is \$50.00 and shall apply Monday through Thursday;
- The Rental Fees provide for three (3) hours of use including your set up and clean up; and
- If Applicant requires a period in excess of three (3) hours, additional time (if available) may be reserved at the rate of \$25.00 per hour.

RENTAL FEE - VICTORIA COMMONS AMPHITHEATRE:

- The Rental Fee for the weekend and the weekday is \$25.00;
- The Rental Fee provides for three (3) hours of use including your set up and clean up; and
- If Applicant requires a period in excess of three (3) hours, additional time (if available) may be reserved at the rate of \$10.00 per hour.

DEPOSIT:

- A refundable \$150.00 Deposit is required for the rental of the Victoria Trails Amenity Center Multipurpose Room;
- A refundable \$75.00 Deposit is required for the rental of the Victoria Trails Picnic Pavilion;
- A refundable \$25.00 Deposit is required for the rental of the Victoria Commons Amphitheatre; and
- All Deposits will be held through the rental date. Damage to Amenities or its contents, failure to properly secure Amenities, or leaving Amenities in an unsanitary condition will result in forfeiture of Deposit.

PAYMENT: Two separate checks payable to the order of Victoria Park Community Council is the preferred method of payment. Payment with a credit or debit card may also be made upon finalization of reservation.

CANCELLATION POLICY: In the event that Applicant must cancel their scheduled event, Applicant will receive a full refund of Deposit and the Rental Fee if notice is provided at least seven (7) full days prior to date of Applicant's scheduled event. Cancellation notices received within six or fewer days of a scheduled event will receive a refund of Deposit, but the entire Rental Fee will be forfeited.

RIGHTS OF VICTORIA PARK COMMUNITY COUNCIL:

- The Council reserves the right to deny any Application based on safety, site capacity, scheduling considerations, potential for community disturbances, or other issues impacting the community;
- The Council reserves the right to determine if Amenities can be rented for a specified event;
- The Council may not allow activities for commercial & investment meetings, corporate parties, reoccurring religious functions, etc.).
- The Council has full authority to enforce the safety and well-being of all attendees and may end an event and close Amenities if necessary; and
- The Council may suspend rental privileges for unbecoming behavior such as foul or abusive language, vandalism, fighting, damage to the rental space, and/or failing to follow any rule regulating rented Amenities.

RESPONSIBILITIES OF THE APPLICANT:

- Applicant must be present throughout the entire duration of the scheduled event;
- Applicant shall ensure all guests understand and abide by the terms and conditions of the Victoria Park Community Council Governing Documents, these Rules & Regulations, and the Application; and
- Applicant is responsible for properly cleaning Amenities after each use. Such cleaning shall include trash removal, furniture cleaning, sweeping the floors, removal of decorations, picking up restrooms, ensuring all lights are turned off, and to ensure all appliances are cleaned and turned off. If Amenities are not left in a serviceable condition at the conclusion of your event, emergency janitorial service fees will result in forfeiture of Deposit.

ENTERTAINMENT:

- Music or entertainment is permitted for private parties;
- Volume of live or recorded music must not violate applicable Volusia County noise ordinances or unreasonably interfere with residents' enjoyment of their homes;
- All entertainment must promptly end at 10:00 PM in accordance with the noise ordinance of the City of DeLand; and
- Bounce houses are permitted during private parties only. Bounce house must be in an approved outdoor space, be monitored by an adult when in use, and proof of liability insurance from the vendor is required and must be obtained at the time the Application is signed.

FOOD & BEVERAGE: Applicant is welcome to bring in outside food and beverage, and Mulligan's Tavern & Grille is willing to offer catering services to our Amenities for your convenience.

PROHIBITIONS: The following is a nonexclusive list of prohibited items within Amenities:

- Pets;
- Smoking;
- Profanity;
- Excessively loud music;
- Bonfires;
- Swim attire. All individuals must wear proper street clothing and shoes;
- Modifications to the rented space;
- Sparklers and fireworks;
- The use of paint, glitter, confetti, dye, or the use of nails, screws, or staples;
- Glass of any sort; and
- Use of propane.