

2017 Convention Leadership Training **Workshop Application**

Workshop applications are due to shayes@georgiapta.org by March 3, 2017

PURPOSE

The purpose of this Call for Presenters is to solicit proposals for workshops for the Georgia Parent Teacher Association (PTA) 2017 State Convention Leadership Training June 15-17, 2017 taking place at The Hyatt Regency in Atlanta, Georgia. This “call” requires: workshop course title, description, and presenter information.

TARGET AUDIENCE

This event is the largest training forum for our membership focusing on core educational and leadership opportunities for both the new and experienced PTA leader. Georgia PTA Convention Leadership Training is attended by over 1,000 PTA leaders from across the state—leaders, who engage their communities, connect with their school boards and elected officials, and motivate members to work on behalf of all children. Georgia PTA is looking to build a program of workshops that feature training for officer positions, leadership skills, as well as priority programming areas such as family engagement, health & wellness, advocacy, diversity & inclusion, membership, and Reflections.

THEME

What is Your PTA SuperPower?

WORKSHOP SELECTION

We encourage all presenters to develop and submit original, creative, thought-provoking workshop topics that will be of value to PTA leaders of all levels. Each workshop application submitted will be considered but is not guaranteed. Presenters contribute their services in a volunteer capacity. **Georgia PTA will not pay outside presenters or reimburse travel expenses.**

REQUIRED DELIVERABLES & TIMELINE

March 3, 2017 – CLT Workshop Application due to Georgia PTA (email to shayes@georgiapta.org) for consideration

Each 55 minute workshop should include core content that is highly interactive and engaging. Each workshop submission must include the following:

- Workshop Title (no more than 10 words)
- Presenter Information
- Workshop Description (no more than 50 words)
- Desired Room Type and Day/Time to Present

March 17, 2017 – Presenters will be notified if their workshop is selected.

Once presenters are selected and notified, they will receive detailed information from Georgia PTA about technical requirements (for example, presenters must provide their own laptop) for the presentation and convention logistics.

May 1, 2017 – Power Point presentations and PDFs of handouts due for approval by the Georgia PTA President.

All Power Point presentations and handouts will be provided to attendees on thumb drives and on the Georgia PTA website. Handouts will be copied for each presenter by the Georgia PTA staff and volunteers at the state office and provided to presenters by their facilitator prior to their workshop. Both of these tasks will be done weeks in advance of Convention Leadership Training, therefore they **MUST** be submitted to Georgia PTA by May 1, 2017.*

** If workshop materials are not submitted to the Georgia PTA President by May 1, 2017 the workshop presenter will be notified by Georgia PTA that their workshop is canceled or replaced.*

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Workshop Title *(For use in the Convention Program and online – up to 10 words)*

Workshop Description *(For use in the Convention Program and online – up to 50 words)*

Primary Presenter

Name

Email Address

Phone

Title

Organization

Secondary Presenter

Name

Email Address

Phone

Title

Organization

Is this workshop a panel? ☐ Yes ☐ No *(If yes, list the names, email addresses, titles and organizations of each panel member.)*

Room Style Preference

☐ Classroom

☐ Theatre

☐ Round tables

☐ No Preference

Workshop Day/Time Preference

☐ Friday morning

☐ Friday afternoon

☐ Saturday morning

☐ Saturday afternoon

☐ No Preference

Repeat Workshop

Are you willing to present this workshop more than once? ☐ Yes ☐ No