

REQUEST FOR PROPOSALS  
Henry Wessel Seedling Planting on PA State Forest Land

In honor of Henry Wessel's many contributions to forestry, a memorial fund was established by the Pennsylvania Forestry Association (PFA). The purpose of the Fund is to provide assistance to plan and complete seedling planting projects on State Forest Land. Public agencies and non-profit organizations are invited to submit proposals for forest regeneration, forest replacement or forest diversity projects.

CRITERIA AND GUIDELINES FOR SUBMISSION:

1. Proponents must address how the project will promote forest regeneration or enhancement of existing forests. Applicants must provide a letter of support from the District Forester where the project will take place.
2. Available funding. We are seeking proposals that range from \$200 to \$2,000 dollars. At the same time, we will accept larger requests if the project proponents can justify a larger grant.
3. Any non-profit organization, professional group, or unit of government may apply.
4. Selected projects must be completed within two years of the signing date of the grant agreement.
5. The grant agreement must include a detailed budget and timeline for the project. The budget must include 50% matching funds and details on how each of the proposed grant and matching funds will be used. The match may include donated time, supplies or other support,
6. A final report is required within 60 days of the of the project completion to describe what was accomplished with the funds. A progress report is required at the end of the first year of the grant issue date if the project takes longer than 1 year.
7. A proposal needs to address:
  - a. The goal, general location and proposed species to be planted.
  - b. A budget that outlines costs and any projected revenues by all participating organizations or agencies.
  - c. Matching funds that will be contributed to the project that must total 50% of the request.
  - d. Timeline for implementation.
  - e. Instructors or team leaders with brief biographies.
  - f. Contact person for the proposal.
  - g. Any supporting information or documentation.
8. Successful applicants will be required to submit the attached Grant Agreement before funds will be available.
9. The Deadline for proposal submissions for the 2017 calendar year is September 1, 2017.
10. Proposals for 2018 must reach the administrative office of the Pennsylvania Forestry Association by the close of business on 12/01/2017.
11. The mailing address is:

Pennsylvania Forestry Association  
116 Pine Street, 5<sup>th</sup> Floor  
Harrisburg, PA 17101