

# Automotive Service Professionals



Automotive Service Association

Midwest

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## Wichita Automotive Service Professionals

### Your Next Step: Transition & Succession Planning

Presented live via webinar by  
Jim Saeli, Management Success  
sponsored by



**WHO IS THIS TRAINING FOR:**  
*Shop Owners and Managers*

Tuesday, February 13, 2018  
6:30 - 8:30 pm

**LOCATION:**

Wichita High School North  
Room ATC-2  
1437 Rochester  
Wichita, KS 67203

**\$30 for ASA-Midwest Members**  
**\$50 for non-members**

**Includes dinner & training**

Join Jim Saeli as he discusses important details on how to transition your shop. This live webinar will cover:

- The importance of having your shop in the best possible shape for a smooth transition
- When to start the planning process
- Who will take over (this is the most critical point in the process)
- The sequence to turning over all jobs and functions
- Writing up policy/procedure manuals so nothing is lost in the transition
- Apprenticeship process of the nominee
- What position (s) do you want to maintain?
- Building a transition team

### Registration Form

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Attendees: \_\_\_\_\_

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**Fax to 816.817.2260**  
**Or call ASA-Midwest at 816.413.9800**

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