

Calling All 6th and 7th Grade Parents:

As you are certainly aware, our 8th graders are graduating soon! We are both excited and sad to see these students, many who have been a part of City Tree for so long, move on. Soon the same will be true of your students. In an effort to cultivate the a spirit of support and even a family-like atmosphere that exists between the middle school students already, 6th and 7th grade families traditionally help with the 8th grade graduation reception. Hopefully this tradition will continue for years to come, so when you have graduating students, there will always be a group of families supporting yours!

The Schedule – Tuesday, June 13:

- Set-up for the Graduation Reception: 10:00am in the West Room
- 1st-8th Awards Ceremony: 11:00am-12:00pm in the Sanctuary (school is dismissed at this point except for 6th and 7th jazz band students)
- 8th Grade Graduation: 1:00-2:00pm in the Sanctuary (all Middle School families invited, 6th and 7th grade Jazz Band will be playing in the ceremony)
- 8th Grade Graduation Reception: 2:00-2:45pm in the West Room
- Clean-up for Graduation Reception: 3:00pm (approx.)

Specific Needs:

- Decorate West Room (10:00am, Tuesday, June 12). The school has all decorations except balloons.
- Plate and put out reception desserts: (Tuesday, June 12, 10:00am). The school will provide the desserts.
- Purchase and bring balloons on the day of graduation and have them on campus by 10:30 for the decorators.
- Set up beverage station (12:00-1:00pm)

*Please note: all costs associated with this event are covered by the school. You will be reimbursed for the purchases you make. Submit receipts to the office.

If you can help:

*Sign up on your child's clipboard for the tasks needed.

Or

*Please contact the office if you can offer other assistance.



Graduation Assistance Sign-Up – Your Help is Needed!

Yes, I can help support our graduating 8th grade class by assisting with graduation festivities! Please sign up by Friday, May 25 if you can assist!

***All costs are covered by the school. Purchases will be reimbursed if receipts are submitted.**

Purchase and bring balloons for Graduation Reception (deliver to school by 10:30am):

Decorate for the Graduation Reception, Plate desserts and lay out:
Tuesday, June 12, (10:00am)

Set up beverage area:
Tuesday, June 12, (12:00pm)

Clean-up after Graduation Reception:
Tuesday, June 12, 3:00pm (approx)
