



2018 CULTURAL COMPETENCY AGENCY GRANT OPPORTUNITY

Request for Proposal (RFP)

Background: The Food Bank's current Strategic Plan continues to focus on Cultural Competency. The Agency Services team has worked closely with our network to explore this concept by identifying existing best practices and expanding our overall understanding of what it means to be culturally competent. For the fifth year, we invite member agencies to apply for grant funds to help further Cultural Competency best practices.

Who May Apply?

Your agency may apply for one of these grants if:

- You are a member agency that is currently in "Active" status with the Food Bank
- Your agency is in good financial standing with the Food Bank (has no significant bill over 60 days due)
- Your agency is in compliance with the Food Bank's Basic Agreement, to include no late statistics

Eligible Activities:

Activities must create or enhance your food program's Cultural Competency practices.

Ideas include, but are not limited to:

- New equipment (wheelchair ramp, handrails, etc.)
- Skills development (workshop training or attendance) for staff and/or volunteers in areas such as mental health, literacy issues, working with the senior population, etc.
- Any other activity that will develop your agency's cultural awareness/diversity

Application Process:

Submit proposal no later than January 31, 2018. Applications will be reviewed by Food Bank staff and agencies will be notified via letter by March 1, 2018.

Grants are for new projects only and should not be for the purchase of food to be distributed through regular food programs (e.g. to give out through regular pantry distributions).

Applications must include:

1. A brief description of the project and who will be responsible for implementing it.
2. A description of who the project will assist and how it impacts the agency's ability to address a cultural competency.
3. An explanation of how the funds will be utilized including estimates/quotes.

Funding:

A total of \$5,000 will be distributed to our network. Grant awards will range \$250 to \$1,000. Grants may be submitted for any amount between those two figures and must be used for creating or enhancing your agencies cultural competency practices. One grant application per member agency may be submitted.

Factors used to evaluate proposals:

To be considered for funding, a proposal must first meet the following tests:

- It has to be an expense that meets the criteria listed above.
- It is a sound idea that can be implemented.
- It needs to include an estimate of cost (for example, a quote).

Record Keeping and Reporting:

All grant funds awarded must be spent by June 1, 2018. Grant recipients will be required to submit a brief final report detailing how the grant was spent. This final report must include copies of the receipts and/or invoices for all purchases and must be submitted to the Food Bank no later than June 15, 2018.

To apply, please submit your RFP to:

**Hope Indeglia O'Brien
Rhode Island Community Food Bank
200 Niantic Avenue
Providence, RI 02907**

Or Email Hope at: hiobrien@rifoodbank.org