



# HAINES CITY

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## POSITION ANNOUNCEMENT

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**POSITION TITLE:** Grounds Maintenance Worker

**DATE OPENED:** 05/15/217

**DEPARTMENT:** Parks & Recreation

**HIRING RANGE:** \$11.00-\$16.50 (Hourly DOQ)

**SUMMARY/OBJECTIVE:**

Under the direction of the Parks Supervisor, performs duties necessary to support the Parks Division to ensure the proper maintenance of City parks, grounds, green spaces, athletic complexes and fields, and common areas for City owned property and/or facilities providing for a safe and aesthetically pleasing environment.

**ESSENTIAL FUNCTIONS:**

1. Performs duties necessary to support the Parks Division to ensure the proper maintenance of City parks, grounds, green spaces, athletic complexes and fields, and common areas for City owned property and/or facilities providing for a safe and aesthetically pleasing environment. Responsible for the care and replacement of plants and trees, to include but not limited to raking, pruning, mulching, clearing, planting, minor irrigation install and repair, mowing, weeding, edging and painting. Responsible for safely using and proper care and maintenance of all tools and equipment necessary to complete projects, assignments and/or tasks
2. Performs duties to ensure the upkeep of ball fields, recreation centers and athletic complexes through debris and trash removal, painting, and "striping."
3. Responsible for preparing for events through constructing and/or deconstructing of fencing, barricades, chairs and stages, as well as "set-up" and "tear-down" tasks.
4. Duties may include cleaning public restrooms.
5. Performs additional duties as assigned.

**REQUIREMENTS:**

- Required knowledge and experience obtained through at least one (1) year work related experience.
- Must exhibit attention to detail, accuracy and safety.

**Our Mission**

*"Our team of professionals will provide our residents and business community with the highest quality services in a fiscally responsible manner through cooperation, strong ethical leadership with a lifelong commitment to enriching lives."*

P.R.I.D.E.

Professionalism • Responsiveness • Integrity • Diversity • Ethics

- Must be able to communicate and present oneself in a professional manner.
- Ability to perform basic mathematical equations for application of fertilizers and use of chemical cleaners.
- Ability to establish and maintain effective working and professional relationships with City employees and officials, and the general public.
- Ability to take and follow oral instructions.
- Ability to read and understand instructions and product directions.
- Ability to work under high demands, short time constraints, and pressure of a fast paced work environment.
- Ability to work during weekends and night time events and hours of operations.
- Skilled in operating landscaping equipment and hand help and/or power tools.

**OTHER REQUIREMENTS:**

Must possess a valid Florida Class E driver's license. Must pass applicable pre-employment testing and background and credit checks.

All applicants must complete an employment application and submit it to the City Human Resources Department in order to be considered for employment. Applications and job announcements are available at [www.hainescity.com](http://www.hainescity.com). Positions are considered "open until filled," unless otherwise specified.

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