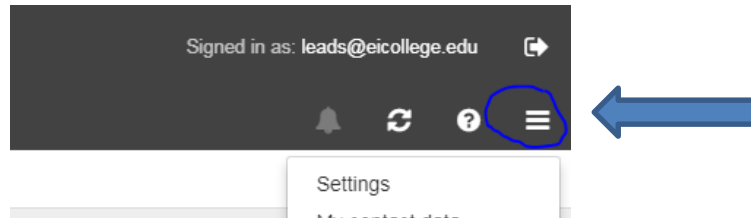


## NEW STUDENT E-MAILS SUMMER 2018

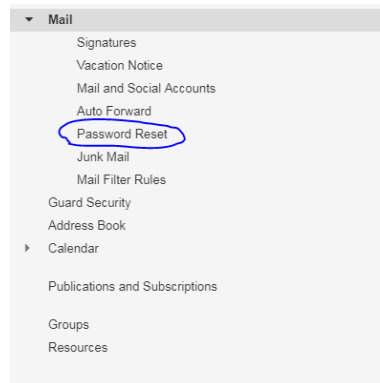
1. Login to <http://mail.eicollege.edu> (do not add www.)

- Your username is your **firstname.lastname**
- Default password: **Eastern052018!**
- Your email account address is your **firstname.lastname@eicollege.edu**

2. You must change your password: Click on “E-mailbox Settings Icon” (three lines below) then click settings



3. Click Mail to Drop down the menu and click password reset to change your password.



Please make sure to keep a written copy of your email password on a place where you can readily access it. If you have any question and/or concern about your email account, you may contact [Support@eicollege.edu](mailto:Support@eicollege.edu) .