



**Administrative Office
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Catholic Charities of the Diocese of Santa Rosa, a non-profit and the largest human services provider in the North Bay, serves the most vulnerable regardless of their religious, social, or economic background. We challenge poverty, counsel immigrants, and care for our seniors by supporting the dignity and independence of all we serve. We support, educate, create opportunities, ensure the well-being of our staff, and engage community leaders in the betterment of those most in need.

JOB ANNOUNCEMENT: Bilingual Resource Connector

Position Summary

The Bilingual Resource Connector position helps register and screen incoming clients with 1-2 in-person or phone contacts screening need and eligibility to access resources from both programs across the agency and application support to external agencies. The Resource Connector knowledge and understanding of relevant resources is intended to increase income, food security, and family resilience. This position is full-time, non-exempt at an hourly rate of \$15 to \$18 per hour (Levels I & II)

PERKS

**10 Vacation days per year
13 Holidays per year
Very Affordable Health, Vision and Dental Insurance
Referral Bonus for employees
403b Plan with 5.5% contribution
Team Spirit and Supportive Work Environment
Great Organizational Mission**

Visit our website at www.srcharities.org/about/careers for additional information about this position and other exciting opportunities at Catholic Charities

An application can be found at www.srcharities.org/about/careers

We look forward to receiving your completed application resume and cover letter.