

## DMA 3136 QI Form Due December 31<sup>st</sup>

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Providers with residents receiving PCS are required by DMA to submit the 3136 Quality Improvement Attestation Form.

### Overview of the requirements

- Develop, and update at least quarterly, an organizational Quality Improvement Plan or set of quality improvement policies and procedures that describe the PCS QI program and activities
- Implement an organizational QI Program designed to identify and correct quality of care and quality of service problems
- Conduct at least annually a written beneficiary PCS satisfaction survey for beneficiaries and their legally responsible person
- Maintain complete records of all QI activities and results

### Key Points

- Required to be submitted to DMA **by December 31st each year**
- There is no standard regarding the format of the required documents
- All documents are *not* required to be submitted to DMA, just the 3136 QI Attestation Form
- Providers who are non-compliant with submission of the DMA 3136 are subject to audit by Program Integrity
- DMA will begin an internal audit of DMA 3136 quality attestation submission in 2017

### Where to Obtain the forms

1. Liberty website: <http://nc-pcs.com/Medicaid-PCS-forms/>
2. N.C. Division of Medical Assistance (DMA) PCS webpage under "Forms."  
<http://www2.ncdhhs.gov/dma/pcs/pas.html>

### Where to send the completed form

Email: [DMA.PCSQualityImprovement@lists.ncmail.net](mailto:DMA.PCSQualityImprovement@lists.ncmail.net)

Mail: NC DMA Home & Community Care  
2501 Mail Service Center  
Raleigh, NC 27699-2501