

TRINITY PRESBYTERY - PRESBYTERIAN CHURCH (U.S.A.)

Form of Call for Pastor or Associate Pastor

The _____ Presbyterian Church (U.S.A.)
(Name of Church)

of _____ belonging to Trinity Presbytery, (Church PIN # _____) being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual needs of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly call you

(Name)

to undertake the office of _____ in this congregation, beginning _____, promising you in the discharge of your duties all proper support, encouragement and allegiance in the Lord.

That you may be free to devote full-time (part-time) to the ministry of the Word and Sacrament among us, we promise and obligate ourselves to provide a **compensation package** of \$ _____ a year, with the following breakdown:

<p style="text-align: center;"><i>Reimbursable Expense Package</i></p> <p>A. Total <u>Reimbursable Expenses</u> \$ _____</p> <p style="text-align: center;"><i>Optional Benefits Package</i></p> <p>B. Total <u>Optional Benefits</u> \$ _____</p> <p style="text-align: center;"><i>Salary Package</i></p> <p>Cash Salary \$ _____</p> <p>Housing Allowance \$ _____</p> <p style="text-align: center;">or</p> <p>Use of Manse (fair rental value) \$ _____</p> <p>Utilities Allowance \$ _____</p> <p>Deferred Compensation \$ _____ <small>("403.b")</small></p> <p>Manse Equity Allowance \$ _____</p> <p>C. Total <u>Effective Salary</u> \$ _____</p>	<p style="text-align: center;"><i>Benefits Package</i></p> <p>1. Pension & Insurance \$ _____ <small>(37.5% of Line)</small></p> <p>2. *SECA allowance \$ _____ <small>(.0765 X Line C)</small></p> <p>D. Total <u>Benefits</u> \$ _____ <small>(Lines 1 + 2 above)</small></p> <p>Total <u>Compensation Package</u></p> <p>Lines A + B + C + D \$ _____</p>
Vacation of 4 weeks	Study leave of 2 weeks

***See instructions on worksheet for computing SECA**

We further promise and obligate ourselves to review and evaluate with you annually: your needs and the adequacy of this compensation, your performance in your duties and our needs as a congregation, and our support (beyond compensation) of your ministry with us. This will be done with your cooperation under the direction of the Session.

In testimony of the above, we have subscribed our names this _____ day of _____, A.D. _____
(members of the PNC, or those members of PNC designated should sign)

Signatures:

Having moderated the congregational meeting, which extended this call, I do certify that the call has been made in all respects according to the rules in the Form of Government, and that the persons who signed the call were authorized to do so by vote of the _____ Presbyterian Church (U.S.A.).

Signature: _____

(Moderator of the meeting)

CERTIFICATION OF THE CALL

A BY THE CHURCH'S PRESBYTERY

1 ACTION OF THE COMMITTEE ON MINISTRY

This call has been reviewed by the Committee on Ministry. The Committee recommends that Presbytery approve (not approve) this call.

Date of Action _____

Chairperson

2 ACTION BY THE PRESBYTERY

This call was approved by the Presbytery of _____

Date of Action _____

Stated Clerk

B BY THE MINISTER'S/CANDIDATE'S PRESBYTERY

1 ACTION OF THE COMMITTEE ON MINISTRY

This call has been reviewed by the Committee on Ministry. The Committee recommends that the Presbytery find it expedient (not expedient) to release _____ to accept this call.

Date of Action _____

Chairperson

2 ACTION BY THE PRESBYTERY

The Presbytery of _____ hereby finds it expedient (not expedient) to release _____ to accept this call and therefore has placed (has not placed) this call in the minister's/candidate's hands.

Date of action _____

Stated Clerk

C ACCEPTANCE OF THE CALL

This is to certify that I have received and accepted the call.

Date of Acceptance _____

Signature