

TRINITY PRESBYTERY - PRESBYTERIAN CHURCH (U.S.A.)

Form of Call for Pastor or Associate Pastor

The _____ Presbyterian Church (U.S.A.)

(Name of Church)

of _____ belonging to Trinity Presbytery, (Church PIN # _____)
 being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual needs of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly call you

_____ *(Name)*
 to undertake the office of _____ in this congregation, beginning _____, promising you in the discharge of your duties all proper support, encouragement and allegiance in the Lord. That you may be free to devote full-time (part-time) to the ministry of the Word and Sacrament among us, we promise and obligate ourselves to provide a **compensation package** of \$ _____ a year, with the following breakdown:

<i>Reimbursable Expense Package</i>	<i>Benefits Package</i>
A. Total Reimbursable Expenses \$ _____	1. Pension & Insurance \$ _____ (37% of Line C)
Optional Benefits Package B. Total Optional Benefits \$ _____	2. *SECA allowance (.0765 X Line C) \$ _____
Salary Package Cash Salary \$ _____ Housing Allowance \$ _____ or Use of Manse (fair rental value) \$ _____ Utilities Allowance \$ _____ Deferred Compensation ("403b") \$ _____ Manse Equity Allowance \$ _____	D. Total Benefits \$ _____ (Lines 1+ 2 above)
C. Total Effective Salary \$ _____ Vacation of 4 weeks	<u>Total Compensation Package</u> = Lines A + B + C + D → \$ _____ Study leave of 2 weeks

***See instructions on worksheet for computing SECA**

We further promise and obligate ourselves to review and evaluate with you annually: your needs and the adequacy of this compensation, your performance in your duties and our needs as a congregation, and our support (beyond compensation) of your ministry with us. This will be done with your cooperation under the direction of the Session.

In testimony of the above, we have subscribed our names this _____ day of _____, A.D. _____.
(Members of the PNC or those members of PNC designated should sign)

✍️**Signatures:** Having moderated the congregational meeting, which extended this call, I do certify that the call has been made in all respects according to the rules in the Form of Government, and that the persons who signed the call were authorized to do so by vote of the _____ Presbyterian Church (U.S.A.).

✍️**Signature:** _____
(Moderator of the meeting)

CERTIFICATION OF THE CALL

A. BY THE CHURCH'S PRESBYTERY

1. ACTION OF THE COMMISSION ON MINISTRY

This call has been reviewed by the Commission on Ministry. The Commission recommends that Presbytery approve (not approve) this call.

Date of Action _____
Moderator _____

2. ACTION BY THE PRESBYTERY

This call was approved by the Presbytery of _____

Date of Action _____
Stated Clerk _____

B. BY THE MINISTER'S/CANDIDATE'S PRESBYTERY

1. ACTION OF THE COMMISSION ON MINISTRY

This call has been reviewed by the Commission on Ministry. The Commission recommends that the Presbytery find it expedient (not expedient) to release _____ to accept this call.

Date of Action _____
Chairperson _____

2. ACTION BY THE PRESBYTERY

The Presbytery of _____ hereby finds it expedient (not expedient) to release _____ to accept this call and therefore has placed (has not placed) this call in the minister's/candidate's hands.

Date of action _____
Stated Clerk _____

C. ACCEPTANCE OF THE CALL

This is to certify that I have received and accepted the call.

Date of Acceptance _____
Signature _____