

# Thomas Jefferson High School

## TARDY/TRUANCY POLICY

**ALL EXCUSED TARDIES MUST BE RECEIVED BY 2:30PM ON THE SAME DAY OF OCCURANCE!**

(Tardies are less than 10 minutes late. More than 10 minutes is considered an absence and may result in being assigned to in school intervention for the remainder of the period)

### UNEXCUSED TARDIES

- **1<sup>st</sup> tardy (per day)** = After School Detention (2:50pm-3:10pm)
  - Skipping after school detention = next day lunch detention (student will be allowed to eat lunch in room while serving detention)
  - Failure to serve detentions may result in In School Suspension and/or Saturday school
- **3 or more tardies (per day)** = In School suspension the next day
- **3 or more In school suspensions within 2 weeks** = Saturday School  
(Dates will be determined and posted on website and/or school calendar)
- **Missed assigned Saturday School** = In school suspension and mandatory parent meeting with administration.

### TRUANCY (misses class without permission)

- **1<sup>st</sup> offense (per period/day)** = Lunch detention and parent contact
- **2<sup>nd</sup> offense (per period/day)** = In School Suspension and parent contact
- **3 or more offenses (per period/ day)** = Saturday School and parent contact/meeting

**Students are required to work on school assignments or school community service while assigned to Detention or Saturday School**