**Thomas Jefferson High School**

**TARDY/TRUANCY POLICY**

**ALL EXCUSED TARDIES MUST BE**

**RECEIVED BY 2:30PM ON THE SAME DAY OF OCCURANCE!**

(Tardies are less than 10 minutes late. More than 10 minutes is considered an absence)

**UNEXCUSED TARDIES**

* **1st tardy (per day) = After School Detention (2:50pm-3:15pm)**
* **Skipping after school detention = next day lunch detention**

**(student will be allowed to eat lunch in room while serving detention)**

* **3 or more tardies (per day) = In School suspension the next day**
* **3 or more In school suspensions within 2 weeks =** Saturday School

 **(2nd and/or 4th Saturday of every month from 8am-11am)**

* **Missed assigned Saturday School** = Out of school suspension and mandatory parent meeting with administration.

**TRUANCY (misses class without permission)**

* **1st offense (per period/day) = Lunch detention and parent contact**
* **2 or more offenses (per period/ day) = Saturday School and parent contact/meeting**

**Students are expected to work on school assignments or school community service while assigned to Detention or Saturday School**

***8/22/2016***