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## **2018-2019 Kinder-Prep Class**

### **Purpose:**

The Kindergarten Prep Class is an extension of the children's ministries of First Sachse UMC. We have loving and nurturing teachers to provide a Christian childcare program using faith based preschool curriculum. Care is provided for church members as well as an outreach to the surrounding community. The purpose of this class is to familiarize preschoolers with Kindergarten procedures.

### **Schedule:**

The First Sachse Kindergarten Prep Class shall follow the Garland ISD calendar for student and staff holidays. (See attached calendar.) If Garland schools close due to inclement weather, we will also close. If schools open late, we will remain closed.

Children should not be brought earlier than 8:30 a.m. and must be picked up by 2:30 p.m.

### **Wednesday Kindergarten Prep Class**

- ⇒ **Wednesday's 8:30 a.m. - 2:30 p.m.**
- ⇒ **Begins on August 22 and concludes on May 22**
- ⇒ **Must be entering Kindergarten in the Fall 2019**
- ⇒ **Wednesday tuition: \$90.00 per month**
- ⇒ **Wednesday registration: \$30.00 per year**
- ⇒ **Supply Fee: \$30.00**
  
- ⇒ **Checks should be made payable to Sachse First United Methodist Church or FUMC Sachse.**

## **Enrollment Policy & Fees**

The registration fee, for each session, is payable before a child is accepted into the program.

The monthly tuition is to be paid the first Program day of the month. Checks should be made payable to FUMC Sachse. The daily fee is payable whether or not the session is attended. We do not refund days missed due to illness or vacation. Parents are responsible for payment until the program is notified in writing that a child is being withdrawn.

There will be a \$10 late fee assessed if the monthly fees are not paid by the 10<sup>th</sup> of the month. There will be a \$5.00 fee assessed for each five (5) minutes that a child remains after 2:30 p.m.

**This class is separate from the Sachse First Mother's Day Out Program.**

## **Guidelines**

**Health:** A current yearly immunization record along with a signed statement of good health (by child's doctor) must be received by the Program before a child participates in the program. Children who are ill must be kept at home. If a child develops a contagious disease at home, the Coordinator should be notified. Parents will be notified if a communicable disease is developing in the Program. If a child must receive medication, we ask that parents give the necessary medications to their children. We enforce a "no nit" policy.

**What to bring:** Children should bring a change of clothing and a plastic bag for soiled clothing. Each child should also bring a blanket, nap mat, and a lunch. Please put the child's name on ALL items that your child brings.

**Lunch / Snack:** Snacks and juice will be furnished by the program for morning snack time. Each child should bring a lunch. Please try not to include foods that must be heated.

**Special Instructions:** Please have any special instructions written and ready to hand to the caregiver upon arrival.

**Transportation:** Children will not be allowed to leave with anyone other than the designated persons unless written instructions are given to the director.