



Take your organization to the next level with a Volunteer Management Certificate.

Volunteers are an important and unique resource that can enhance an organization's ability to meet its mission and goals. Having a well-trained leader to manage volunteers is the key to a successful volunteer program. This certificate is relevant for those managing an existing program as well as for those in the process of creating a new one, and focuses on the specialized skills needed for managing volunteers.

The courses in this program reinforce the core competencies for the CVA (Certified in Volunteer Administration) credential and will provide classroom support to the candidate's required material. Each of the six classes in this certificate series are complete in themselves, so you may take them individually or sign up for this certificate and save more than 15 percent. No prerequisite is required.

COURSE LIST:

Developing Your Volunteer Program
Recruit, Screen and Place Volunteers
Orientation and Training Volunteers
Leadership and Supervision of Volunteers
Volunteer Appreciation, Retention and Recognition
Evaluating Your Volunteer Program And Individual Volunteer Performance

Kirkwood
COMMUNITY COLLEGE
www.kirkwood.edu/ce

• Jan 17-Mar 28
Coralville United Way / \$599
