

South Carolina Lions Multiple District 32

Constitution & Bylaws

Amended and Restated

April 21, 2018

SC LIONS MD 32

CONSTITUTION

ARTICLE I

Name

This organization shall be known as Lions Multiple District No. 32, ~~Lions Clubs International~~, hereafter referred to as "multiple district."

ARTICLE II

Purposes

The purposes of this district shall be:

- (a) To provide an administrative structure with which to advance the Purposes of Lions Clubs International in this multiple district.
- (b) To create and foster a spirit of understanding among the peoples of the world.
- (c) To promote the principles of good government and good citizenship.
- (d) To take an active interest in the civic, cultural, social and moral welfare of the community.
- (e) To unite the members in the bonds of friendship, good fellowship and mutual understanding.
- (f) To provide a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.
- (g) To encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.

ARTICLE III

Membership

The membership of this organization shall be all Lions Clubs in this multiple district chartered by Lions Clubs International. This multiple district shall consist of two (2) sub-districts with boundary lines as follows:

DISTRICT 32-S: All clubs within the counties of Abbeville, Anderson, Cherokee, Chester, Edgefield, Fairfield, Greenville, Greenwood, Laurens, Lexington, McCormick, Newberry, Oconee, Pickens, Richland, Saluda, Spartanburg, Union, and York.

DISTRICT 32-C: All clubs within the counties of Aiken, Allendale, Bamberg, Barnwell, Beaufort, Berkeley, Calhoun, Charleston, Chesterfield, Clarendon, Colleton, Darlington, Dillon, Dorchester, Florence, Georgetown, Hampton, Horry, Jasper, Kershaw, Lancaster, Lee, Marion, Marlboro, Orangeburg, Sumter and Williamsburg.

If in the event any club hereafter organized may be partly in one sub-district and partly in another sub-district, it shall be placed in the sub-district of such club's selection.

ARTICLE IV

Emblem, Colors, Slogan and Motto

Section 1. **EMBLEM.** The emblem of this association and each chartered club shall be of a design as follows:



The emblem is changed to agree with LCI standard multiple district model.

Section 2. **USE OF NAME AND EMBLEM.** Use of the name, goodwill, emblem and other logos of the association shall be according to the guidelines established from time to time in the by-laws.

Section 3. **COLORS.** The colors of this association and of each chartered club shall be purple and gold.

Section 4. **SLOGAN.** Its Slogan shall be: Liberty, Intelligence, Our Nation's Safety.

Section. 5. **MOTTO.** Its Motto shall be: We Serve.

ARTICLE V Supremacy

The Standard Form Multiple District Constitution and By-Laws shall govern the district unless otherwise amended so as not to conflict with the International Constitution and By-Laws and policies of Lions Clubs International. Whenever there may exist a conflict or a contradiction between provisions set out in the multiple district constitution and by-laws and the International Constitution and By-Laws, then the International Constitution and By-Laws shall govern.

ARTICLE VI Officers and Council of Governors

Section 1. **COMPOSITION.** There shall be a Council of Governors composed of all the district governors in the multiple district and shall also include one current or past district governor who shall serve as council chairperson. The officers of this multiple district shall be the members of the council of governors. Each member of the council of governors, including the council chairperson, shall have one (1) vote on each question requiring action of the council of governors. The council chairperson shall serve for a one-ear term only and cannot serve in that capacity again. (Note: Article VIII, Section 4 of the International By-Laws permits the multiple district, by provision in its constitution and by-laws, to include certain other Lions as members of the Council of Governors.)

Section 2. **OFFICERS.** The officers of the Council of Governors shall be the chairperson and vice chairperson, secretary-treasurer, and such other officers as the Council of Governors shall deem necessary, all of whom shall be elected annually by the Council of Governors.

Section 3. **POWERS:** Except where inconsistent with and contrary to the provisions of the Articles of Incorporation and the constitution and by-laws of Lions Clubs International, the powers granted therein to the board of directors of said association, and the policies and acts of said board of directors, the Council of Governors shall:

- (a) Have jurisdiction and control over all officers and agents, when acting as such, of the Council of Governors and all committees of the multiple district and the multiple district Annual or Special Convention;
- (b) Have management and control over property, business and funds of the multiple district;
- (c) Have jurisdiction, control and supervision over all phases of the multiple district Annual or Special Convention and all other meetings of the multiple district;
- (d) Have original jurisdiction, when authorized under policy of the international board of directors and under rules of procedure prescribed by said board, to hear and rule upon any complaint of a constitutional nature raised by any sub-district or districts, and Lions Club or any member of a Lions club, in the multiple district. All such rulings of the Council of Governors shall be subject to review and decision by said International Board;
- (e) Have control and management of all budgetary matters of the multiple district and committees of the multiple district and the multiple district Annual or Special Convention. No

obligation may be approved or made which shall result in an unbalanced budget or deficit in any fiscal year.

Section 4. **REMOVAL.** At the request of the majority of the Council of Governors, a Special Meeting of the Council may be called for the purpose of removal of the Council Chairperson. Regardless of the manner in which the Council Chairperson is selected or elected, the Council Chairperson may be removed from the Council for cause by an affirmative vote of 2/3 of the entire number of the Council of Governors.

ARTICLE VII Multiple District Convention

Section 1. **TIME AND PLACE.** An annual convention of this multiple district shall be held in each year prior to the international convention at a place selected by the delegates of a previous multiple district annual convention and at a date and time fixed by the Council of Governors. The host of the multiple district annual convention shall rotate annually between the sub-districts in alphabetical order.

Section 2. **CLUB DELEGATE FORMULA.** Each chartered club in good standing in Lions Clubs International, and its district, and this multiple district shall be entitled in each convention of this multiple district to one (1) delegate and one (1) alternate for each ten (10) members who have been enrolled for at least one year and a day in the club or a major fraction thereof, of said club as shown by the records of the international office on the first day of the month last preceding that month during which the convention is held. The major fraction in this section shall be five (5) or more members. Each governor and past district governor who is a member of a club in this multiple district shall be entitled to full delegate status independent of the club delegate quotas hereinabove specified. Each certified delegate present in person shall be entitled to cast one (1) vote for each office to be filled by, and one (1) vote on each question submitted to, the respective convention. Unless otherwise specified herein, the affirmative vote of a majority of the delegates voting on any question shall be the act of the convention. All eligible delegates must be members in good standing of a club in good standing in this district.

Delinquent dues may be paid and good standing acquired up to fifteen (15) days prior to the close of credential certification, as such closing time shall be established by the rules of the respective convention.

Section 3. **QUORUM.** A majority of the delegates in attendance at any session of a sub-or multiple district convention shall constitute a quorum.

Section 4. **SPECIAL CONVENTION.** A Special Convention of the clubs of the Multiple District may be called by a two-thirds (2/3) vote of the Council of Governors at such time and place as they shall determine; provided that such Special Convention shall conclude no less than 15 days prior to the date of the convening of the International Convention. Written notice of the Special Convention setting forth the time, place and purpose thereof, shall be provided to each club in the Multiple District by the Multiple District Council Secretary, no less than thirty (30) days prior the convening date of the Special Convention.

ARTICLE VIII Multiple District Dispute Resolution Procedure

Section 1. **DISPUTES SUBJECT TO PROCEDURE.** All disputes relative to membership, club boundaries, or interpretation, breach of, or application of the multiple district constitution and by-laws, or any policy or procedure adopted from time to time by the multiple district council of governors, or any other internal Lions district matter that cannot be satisfactorily resolved through other means, arising between any clubs in the sub-districts in the multiple district, or any club(s), or sub-district(s), and the multiple district administration, shall be settled by the following dispute resolution procedure. Except as

otherwise provided herein, any time limits specified in this procedure may be shortened or extended by the multiple district council chairperson or, in the event the complaint is directed against the council chairperson, the council secretary-treasurer, conciliators or the International Board of Directors (or its designee) upon a showing of good cause. All parties to any dispute subject to this procedure shall not pursue administrative or judicial actions during this dispute resolution process.

Section 2. COMPLAINTS AND FILING FEE. Any Lions club in good standing or sub-district within the association (the "complainant") may file a written request with the council chairperson or, in the event the complaint is directed against the council chairperson, the council secretary-treasurer (a "complaint"), with a copy to the Legal Division, asking that dispute resolution take place under this procedure. The complaint must be filed within thirty (30) days after the complainant(s) knew or should have known of the occurrence of the event upon which the complaint is based. The complainant(s) must submit minutes signed by the club or cabinet secretary certifying that a resolution in support of filing the complaint has been adopted by a majority of the entire membership of the club or cabinet. A copy of the complaint shall be sent to the respondent(s).

A complaint filed under this procedure must be accompanied by a US\$750.00 filing fee, or its equivalent in the respective national currency, payable by each complainant to the multiple district, which shall be submitted to the council chairperson or, in the event the complaint is directed against the council chairperson, the council secretary-treasurer, at the time the complaint is filed. In the event the complaint is settled or withdrawn prior to a final decision by the conciliators, US\$100.00 shall be retained by the multiple district, as an administrative fee and US\$325.00 shall be refunded to the complainant and \$325.00 shall be refunded to the respondent (which shall be shared on an equal basis if there is more than one respondent). In the event the selected conciliators find the complaint to have merit and the complaint is upheld, US\$100.00 shall be retained by the multiple district as an administrative fee and US\$650.00 shall be refunded to the complainant. In the event the selected conciliators deny the complaint for any reason, US\$100.00 shall be retained by the multiple district, as an administrative fee and US\$650.00 shall be paid to the respondent (which shall be shared on an equal basis if there is more than one respondent). In the event the complaint is not settled, withdrawn, upheld or denied within the time frames established by this procedure (unless an extension has been granted for good cause), then the entire fee will be automatically retained by the multiple district as an administrative fee and shall not be refunded to any party. All expenses incurred relative to this dispute procedure are the responsibility of the multiple district, unless established multiple district policy provides that all expenses incurred relative to this dispute resolution procedure shall be paid on an equal basis by the parties to the dispute.

Section 3. RESPONSE TO COMPLAINT. The respondent(s) to the complaint may file a written response to the complaint with the council chairperson, or, if the complaint is directed against the council chairperson, the council secretary-treasurer, with a copy to the Legal Division, within ten (10) days of receiving the notice of complaint. A copy of the response shall be sent to the complainant(s).

Section 4. CONFIDENTIALITY. Once a complaint has been filed, communications between the complainant(s), respondent(s), council chairperson or, in the event the complaint is directed against the council chairperson, the council secretary-treasurer and conciliators should be kept confidential to the extent possible.

Section 5. SELECTION OF CONCILIATORS. Within fifteen (15) days of filing of the complaint, each party to the dispute shall select one (1) neutral conciliator who shall be a past district governor, preferably a past council chairperson, who is currently in good standing of a club in good standing, other than a club that is a party to the dispute, in the multiple district in which the dispute arises, and shall be impartial on the matter in dispute and without loyalties to any party to the dispute. The selected conciliators shall select one (1) neutral conciliator, who will serve as chairperson, and who shall be a past international director and is currently in good standing of a club in good standing in the multiple district in which the dispute arises, other than a club which is a party to the dispute, and shall be impartial on the matter in dispute and without loyalties to any party to the dispute. In the event there is no neutral past international director who may be selected from within the multiple district in which the dispute arises, the selected conciliators may select one (1) neutral conciliator/chairperson who shall be a past international director and is a member of a club in good standing outside the respective multiple district. The selected conciliators' decision relative to the selection of the conciliator/chairperson shall be final and binding.

Upon completion of the selection process, the conciliators shall be deemed appointed with all authority appropriate and necessary to resolve or decide the dispute in accordance with this procedure.

In the event the selected conciliators cannot agree on the selection of the conciliator/chairperson within fifteen (15) days, then the selected conciliators shall automatically be deemed to have resigned for administrative reasons and the parties must select new conciliators (“the second team of selected conciliators”) who shall then select one (1) neutral conciliator/chairperson in accordance with the selection procedures and requirements described above. In the event the second team of selected conciliators cannot agree on the selection of the conciliator/chairperson from within the district in which the dispute arises, the selected conciliators may select one (1) neutral conciliator/chairperson who is a member of a club in good standing outside the respective district. In the event the second team of selected conciliators cannot agree on the selection of the conciliator/chairperson from within or outside the district in which the dispute arises, then the past international director who most recently served on the International Board of Directors from the district in which the dispute arises or from an adjacent district, whichever is closest in proximity, shall be appointed as conciliator/chairperson. The time limits in this Section E may not be shortened or extended by the multiple district council chairperson or, in the event the complaint is against the council chairperson, the council secretary-treasurer, or the conciliators.

Section 6. **CONCILIATION MEETING AND DECISION OF CONCILIATORS.** Upon being appointed, the conciliators shall arrange a meeting of the parties for the purpose of conciliating the dispute. The meeting shall be scheduled within thirty (30) days of the appointment of the conciliators. The objective of the conciliators shall be to find a prompt and amicable resolution to the dispute. If such conciliation efforts are unsuccessful, the conciliators shall have the authority to issue their decision relative to the dispute. The conciliators shall issue their decision in writing no later than thirty (30) days after the date on which the initial meeting of the parties was held, and the decision shall be final and binding on all parties.

The written decision shall be signed by all of the conciliators, with the dissent of any conciliator properly noted, and a copy of the written decision shall be provided to all parties, the multiple district council chairperson or, in the event the complaint is against the council chairperson, the council secretary-treasurer, the multiple district council of governors and to the Legal Division of Lions Clubs International. The decision of the conciliators must be consistent with any applicable provisions of the International, Multiple District and District Constitutions and By-Laws and policies of the International Board of Directors, and is subject to the authority of and further review by the International Board of Directors at the sole discretion of the International Board of Directors or its designee.

Failure to comply with the final and binding decision of the conciliators constitutes conduct unbecoming a Lion and is subject to loss of membership privileges and/or charter cancellation.

ARTICLE IX Amendments

Section 1. **AMENDING PROCEDURE.** This Constitution may be amended only at a multiple district annual convention, or a duly called multiple district special convention, by resolution reported by the Convention Committee on Constitution and By-Laws and adopted by the affirmative vote of two-thirds (2/3) of the votes cast.

Section 2. **AUTOMATIC UPDATE.** When amendment to the International Constitution and By-Laws are passed at the International Convention, any amendments that would have an effect on this Multiple District Constitution and By-Laws shall automatically be updated in this multiple district constitution and by-laws at the close of the convention.

Section 3. **NOTICE.** No amendment shall be so reported or voted upon unless the same shall have been published by regular post or electronic means to each club no less than thirty (30) days prior to the convening date of the annual or special convention with notice that the same will be voted upon at said convention. Written communication of the proposed amendment shall include publication in the *Palmetto Lion*, posting on the South Carolina Lions website, or by other electronic means.

Section 4. **EFFECTIVE DATE.** Each amendment shall take effect at the close of the Lions year in which

adopted unless otherwise specified in the amendment.

BY-LAWS

ARTICLE I

Nominations and Endorsement Second Vice President and International Director Nominees

Section 1. **ENDORSEMENT PROCEDURE.** Subject to the provisions of the International Constitution and By-Laws, any member of a Lions club in the multiple district seeking endorsement of a multiple district annual or special convention as a candidate for the office of international director or second vice-president shall:

(a) Deliver (by mail or in person) written notice of intention to seek such endorsement to the multiple district council secretary-treasurers no less than thirty (30) days prior to the convening date of the multiple district annual or special convention at which such question of endorsement is to be voted upon;

(b) Deliver with said notice of intention evidence of fulfillment of the qualifications for such office set forth in the International Constitution and By-Laws.

Section 2. **NOMINATION.** Each notice of intention so delivered shall be transmitted forthwith by the council chairperson and council secretary-treasurer to the Nominating Committee of the respective convention, which shall review and perfect the same by obtaining from each prospective candidate any additional evidence of such intention and qualifications as may be necessary under the International Constitution and By-Laws, and shall place in nomination at the respective convention the name of each such prospective candidate who has fulfilled said procedural and constitutional requirements.

Section 3. **SECONDING SPEECH.** Each such nominee for endorsement shall be entitled to one seconding speech of no more than three (3) minutes in duration.

Section 4. **VOTE.** The vote on the question of endorsement shall be by secret written ballot, unless there shall be only one nominee seeking the same, in which event a voice vote may be taken. The nominee receiving a majority of the votes cast shall be declared endorsed (elected) as the candidate of the multiple district annual or special convention. In the event of a tie vote, or failure of one nominee to receive the required majority, on any ballot, balloting shall continue with respect to the two nominees only who received the largest number of votes on the previous ballot, until one receives the required majority of the votes cast.

Section 5. **SUB-DISTRICT ENDORSEMENT.** Any candidate seeking endorsement at the multiple district convention must first have secured the endorsement of his/her sub-district.

Section 6. **CERTIFICATION OF ENDORSEMENT.** Certification of endorsement by the multiple district convention shall be made in writing to the international office by the multiple district officials designated, and in accordance with the requirements set forth, in the International Constitution and By-Laws.

Section 7. **VALIDITY.** No district endorsement of any candidacy of any member of a Lions club in this multiple district shall be valid unless and until the provisions of this Article ~~VI~~ have been met.

ARTICLE II

Appointment of Council Chairperson

The council chairperson, shall be appointed by the District Governors of the multiple district provided that such chairperson shall be a current or past district governor when he/she takes office. The council chairperson shall serve for a one-year term only and cannot serve in that capacity again. A meeting of the district governors of the multiple district who will be in office during the term of the council chairperson appointed shall be called following the multiple district annual convention but no later than thirty (30) days

following the closing of the International Convention, for the purpose of selecting a council chairperson. It shall be the duty of the attendees at this meeting to appoint a club member in good standing in a club in good standing in the multiple district as a council chairperson.

ARTICLE III Duties of Council of Governors and Committees

Section 1. **Multiple District Council of Governors.** The Council of Governors shall:

- (a) Make all contracts and approve all bills relating to multiple district annual and special convention administrative expenses;
- (b) Designate a depository for the multiple district funds;
- (c) Determine the amount of surety bond for the council secretary-treasurer, and approve the surety company issuing said bond;
- (d) Receive financial reports, semi-annually or more frequently, from the council secretary-treasurer, and provide for a review or audit at the end of the fiscal year of the books and accounts of the council secretary-treasurer.

Section 2. **Multiple District Council Chairperson.** The multiple district council chairperson shall be the administrative facilitator of the multiple district. All actions are subject to the authority, direction and supervision of the multiple district Council of Governors.

In cooperation with the Council of Governors, the Council Chairperson shall:

- (a) Further the Purposes of this association;
- (b) Serve as the Global Action Team Multiple District Chairperson to administer and promote membership growth, leadership development and humanitarian service throughout the multiple district by:
 - (1) Ensuring the selection of a qualified Lions leader for the positions of GST multiple district coordinator, GMT multiple district coordinator and GLT multiple coordinator.
 - (2) Ensure regular meetings to discuss and advance initiatives established by the multiple district Global Action Team.
 - (3) Collaborate with area leaders and district Global Action Teams.

Section 2. (b) added to agree with LCI standard multiple district model.

- (c) Assist in communicating information regarding international and multiple district policies, programs and events;
- (d) Document and make available the goals and long range plans for the multiple district as established by the Council of Governors;
- (e) Convene meetings and facilitate discussion during council meetings;
- (f) Facilitate the operations of the multiple district convention;
- (g) Support efforts by the International Board of Directors or the Council of Governors that are intended to create and foster harmony and unity among district governors
- (h) Submit reports and perform such duties as may be required by the multiple district constitution and by-laws;
- (i) Perform such other administrative duties as may be assigned by the multiple district council

of governors; and

(j) Facilitate at the close of his/her term of office, the timely presentation of all multiple district accounts, funds, and records to his/her successor in office.

Section 3. ~~Multiple District Vice Council Chairperson~~ shall:

- ~~a. Be subject to supervision and direction of the council chairperson, and shall be the chief administrative assistant to the council chairperson;~~
- ~~b. Perform such administrative duties as may be assigned by the council chairperson;~~
- ~~c. Become familiar with the duties of the council chairperson and, in the event of a vacancy in the office of the council chairperson, be able to assume duties and responsibilities of said office;~~
- ~~d. Perform such other functions and acts as may be required by Lions Clubs International.~~

Section 3 omitted from current LCI standard multiple district model.

Section 3. Multiple District Council Secretary-Treasurer. Under the supervision and direction of the Council of Governors, the council secretary-treasurer shall:

- (a) Keep an accurate record of the proceedings of all meetings of the Council of Governors, and within ten (10) days after each meeting forward copies to all members of the Council of Governors, and the office of Lions Clubs International;
- (b) Assist the Council of Governors in conducting the business of the multiple district and perform such other duties as are specified or implied in this constitution and by-laws or as may be assigned to him/her from time to time by the Council of Governors;
- (c) Receive and give proper receipts for all dues and taxes required to be paid over to him/her by the sub-district cabinet secretary-treasurers, deposit the same in a bank or banks designated by the Council of Governors, and disburse the same under the supervision and control of the Council of Governors by checks drawn against said deposits signed by himself/herself and countersigned by the council chairperson or other duly authorized council member;
- (d) Keep accurate books and records of accounts and minutes of all Council of Governors and multiple district meetings, and permit inspection of the same by any member of the Council of Governors or any club in the multiple district (or any duly authorized agent of either) at any reasonable time for any proper purpose;
- (e) Secure bond for the faithful performance of the office duties in such sum and with sureties as may be required by the Council of Governors.
- (f) Deliver in a timely manner, at the conclusion of his/her term in office, the general and/or financial accounts, funds and records of the multiple district to his/her successor in office.
- (g) In the event that separate offices of council secretary and council treasurer are adopted the duties herein are to be attributed to each of the officers according to the nature of their duties.

Section 4. MULTIPLE DISTRICT PROTOCOL CHAIRPERSON. The Council of Governors shall appoint annually a protocol chairperson for the multiple district. Under the supervision and direction of the council of Governors, the protocol chairperson shall:

- (a) At all events attended by visiting dignitaries, provide seating charts in keeping with the association's official protocol; insure that spoken introductions are based on the same. Insure that dress requirements are clear for all events;
- (b) Arrange for proper airport (or other arrival) greetings; arrange suitable transportation to hotel

or other lodging, inspect hotel room in advance to insure its suitability, and provide appropriate amenities (flowers, fruit, etc.);

(c) Arrange for the proper escort of visitors to each function on the schedule;

(d) Arrange courtesy calls on local government leaders (or regional and/or national leaders if the location suggests this is a possibility), as the visitors schedule permits;

(e) Coordinate public relations media exposure such as television, radio and print media, as necessary; and

(f) Coordinate departure from hotel, and transportation to airport (or other departure venue).

Section 5. GLOBAL SERVICE TEAM (GST) MULTIPLE DISTRICT COORDINATOR. The GST multiple district coordinator is a member of the Multiple District Global Action Team. His/her responsibilities include:

(a) Develop and execute an annual multiple district action plan and monitor progress toward goals. Support district and officers to reach district goals.

(b) Collaborate with GMT and GLT multiple district coordinators and the Global Action Team Multiple District Chairperson (council chairperson) to further initiatives focused on leadership development, membership growth, and expanding humanitarian service.

(c) Support local community service projects that create a sense of belonging and pride to the Lions and Leos in the multiple district.

(d) Collaborate with GMT and GLT to provide retention strategies to districts.

(e) Communicate regularly with GST district coordinators to inform them of LCI and LCIF programs, partnerships and grants.

(f) Serve as a resource and content expert for regional best practices in service project implementation for LCI initiatives.

(g) Encourage GST district coordinators to promote service projects that attract multiple generational participation, including the integration and leadership development of Leos.

(h) Increase LCI coordinator collaboration at the multiple district and district level to maximize LCIF resources and fundraising.

(i) In coordination with the LCIF multiple district coordinator, monitor LCIF Grants given to the multiple district.

Section 6. GLOBAL MEMBERSHIP TEAM (GMT) MULTIPLE DISTRICT COORDINATOR. The GMT multiple district coordinator is a member of the Multiple District Global Action Team. His/her responsibilities include:

(a) Collaborate with the GLT and GST multiple district coordinators and the Global Action Team Multiple District Chairperson (council chairperson) to further initiatives focused on leadership development, membership growth and expanding membership growth.

(b) Develop and execute an annual multiple district membership development plan.

(c) Communicate regularly with the GMT district coordinators to ensure that they are aware of available membership programs and resources.

- (d) Monitor each district's progress towards membership goals. Offer motivation and support to help each district reach their goals.
- (e) Encourage GMT district coordinators to include diverse populations to participate in Global Action Team initiatives.
- (f) Respond quickly to prospective member leads provided by LCI, track recruitment and provide status report of the lead.
- (g) Complete requirements and submit applications to receive multiple district funding from LCI for membership development activities.
- (h) Provide retention strategies to districts in collaboration with GLT and GST multiple district coordinators.
- (i) Motivate districts to charter specialty clubs.

Section 7. GLOBAL LEADERSHIP TEAM (GLT) MULTIPLE DISTRICT COORDINATOR. The GLT multiple district coordinator is a member of the Multiple District Global Action Team. His/her responsibilities include:

- (a) Collaborate with the GMT and GST multiple district coordinators and Global Action Team Chairperson (council chairperson) to further initiatives focused on leadership development, membership growth and expanding humanitarian service.**
- (b) Develop and execute an annual multiple district leadership development plan.**
- (c) Communicate regularly with GLT district coordinators to ensure that they are aware of leadership development programs and resources available.**
- (d) Provide ongoing motivation to and monitor progress of district coordinators, zone chairpersons and club leadership to achieve leadership development goals.**
- (e) Encourage GLT district coordinators to include diverse populations to participate in Global Action Team initiatives.**
- (f) Promote leadership development opportunities that encourages participation in all levels of the association.**
- (g) Organize and facilitate instructor-led and web-based training in coordination with LCI.**
- (h) Collaborate with GMT and GST multiple district coordinators to provide retention strategies to districts.**
- (i) Include diverse populations to participate in Global Action Team initiatives.
- (j) Identify potential and new leaders to participate in service, membership and leadership development opportunities.
- (k) Complete requirements and submit applications to receive multiple district funding from LCI for leadership development activities.

Section 8. LCIF MULTIPLE DISTRICT COORDINATOR. The LCIF Multiple District Coordinator is appointed by the LCIF chairperson and LCI president to serve for a three-year term. This position serves as an ambassador for Lions Clubs International Foundation and reports directly to LCIF chairperson and

LCIF Board of Trustees. His/her responsibilities include:

- (a) Identify, recruit and train a Lion in each district to serve a three-year term as the LCIF district coordinators.
- (b) Be familiar with LCIF initiatives and educate Lions within the multiple district on the various grants and projects supported by LCIF. Assist district governors with grant applications to LCIF, as needed.
- (c) Promote foundation initiatives in multiple district publications, during district and multiple district events and to the public at large.
- (d) Ensure that LCIF-funded projects within the multiple district receive proper promotion and follow grant-criteria guidelines.
- (e) Encourage all Lions within the multiple district to contribute LCIF and promote recognition programs as incentives to donate to LCIF.
- (f) Identify potential major gift donors, local foundations, corporations, and businesses with the potential to support LCIF and, when appropriate, be involved in the gift-request process.
- (g) Assist with the submission of LCIF funds, MJF applications, and other donation information when necessary.
- (h) Report progress quarterly to the area LCIF trustee.

Sections 5,6,7 and 8 added per LCI standard multiple district model.

ARTICLE IV Multiple District Committees

Section 1. **CREDENTIALS COMMITTEE.** The Credentials Committee of the multiple district convention shall be composed of the current district governors, first and second vice district governors and cabinet secretary-treasurers. The chairperson of this committee shall be the council chairperson. Each such Credentials Committee shall have the powers and perform the duties set forth in ROBERTS RULES OF ORDER, NEWLY REVISED.

Section 2. **MULTIPLE DISTRICT GLOBAL ACTION TEAM.** Chaired by the council chairperson and includes the GMT multiple district coordinator, GST multiple district coordinator and GLT multiple district coordinator. Develops and initiates a coordinated plan to help expand humanitarian service, achieve membership growth, and develop future leaders within the multiple district. Meets regularly to discuss progress of the plan and initiatives that may support the plan. Collaborates with area leaders and members of District Global Action Teams to share best practices, achievements and meet challenges.

Section 2 added to agree with LCI standard multiple district model.

Section 3. **MULTIPLE DISTRICT CONVENTION COMMITTEES.** The Council of Governors shall appoint, designate the chairperson of, and fill any vacancies occurring in the following multiple district convention committees: Resolutions, Nominations, Elections, Constitution and By-Laws, Rules, and International Convention. Each sub-district shall have at least one representative on each such committee. These committees shall perform such duties, as the Council of Governors shall designate.

Section 4. **OTHER COUNCIL COMMITTEES.** The Council of Governors may create and appoint such other committees and positions, as it deems necessary and appropriate, for efficient operation of the multiple district.

Section 4. **LIONS VISION SERVICES: A South Carolina Charity (LVS).** The multiple district Council of Governors has delegated LVS to provide charitable services to citizens of South Carolina on behalf of the Council of Governors and the Lions of South Carolina. This 501 (c) (3) organization shall be governed by its own by-laws. Some of the directors may be non-Lions, but a majority of directors shall be Lions. The Lions officers and directors shall be members in good standing of Lions Clubs in good standing. Where any of the articles of this constitution or by-laws is in conflict with the by-laws of LVS, the provision of this constitution and by-laws shall govern. The mission of LVS is to be the services arm of the multiple district and to provide the day-to-day services and support to the Lions and Lions Clubs of South Carolina through programs established and approved by the multiple district. This will include but not be limited to:

- a. Provide, collect, invest and account for funds donated under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended;
- b. Serve as the umbrella services for statewide programs recommended by the multiple district Council and approved by the South Carolina Lions.
- c. Support and promote effective communications through *The Palmetto Lion*.

Section 5: ADVISORY BOARD. The Council of Governors has delegated the Multiple District Advisory Board to act in an advisory capacity to the Council of Governors. The Advisory Board shall be composed of all current and past international officers and current and past district governors in the multiple district. The principal duty of the Advisory Board is to provide nominees for the positions of council chairperson and vice council chairperson to be presented to the district governors-elect or vice district governors-elect as appropriate.

Section 6: SC LIONS EYE RESEARCH COMMITTEE. The Council of Governors shall appoint the chair of the SC Lions Eye Research Committee, preferably from an existing committee member nominee, receiving a majority vote of the Lions committee members serving on said committee. Should there be no nominee available from said committee the Council shall appoint from Past District Governors at large, keeping in mind that the multiple district has two (2) sub-districts from which to choose. This appointment shall be for one two (2) year term. With the approval of Council, committee members will be elected by their individual sub-districts. The chairman can only serve one term and not serve in that capacity again.

The SC Lions Eye Research Committee was inadvertently omitted from previous By-Laws.

ARTICLE V Meetings

Section 1. **COUNCIL MEETINGS.** The Council of Governors shall hold a regular meeting within sixty (60) days after the date on which the governors officially take office, and such other meetings, as it deems advisable. The council chairperson, or the secretary at the chairperson's direction, shall issue a written call for each meeting of the Council of Governors, with the time and place to be set out in the call and to be determined by the chairperson. The date of any meeting save the first, which shall be set by the chairperson, shall be determined by the Council of Governors.

Section 2. **ALTERNATIVE MEETING FORMATS.** Regular and/or special meetings of this council may be held through the use of alternative formats, such as teleconference and/or web conference. Such action may be initiated with the approval of the Council of Governors.

Section 3. **QUORUM.** The personal presence of a majority of the Council of Governors shall constitute a quorum at any meeting.

Section 4. **BUSINESS TRANSACTED BY MAIL.** The Council of Governors may transact business by mail (including letters, electronic mail, facsimile transmission, or cable), provided that no such action be effective until approved in writing by two-thirds (2/3) of the entire number of the members of the council of governors. Such action may be initiated by ~~the Council Chairperson or any three (3) members of said council.~~ **a majority of the members of the Council.**

ARTICLE VI

Multiple District Convention

Section 1. **CONVENTION SITE SELECTION.** The chairperson of the Council of Governors shall receive invitations in writing from places desiring to entertain the annual convention. All invitations shall set forth such information as the Council of Governors shall from time to time prescribe and shall be delivered to the chairperson no later than thirty (30) days prior to the convening date of the convention at which the convention site shall be voted upon by the delegates of said convention. Procedure to be followed in investigation of bids and in presentation of the same to conventions, as well as action to be taken by a convention in the event no bids are acceptable to or so received by the Council of Governors shall be determined by the Council of Governors.

Section 2. **OFFICIAL CALL.** The Council of Governors shall issue an official printed call for the annual multiple district convention not less than thirty (30) days prior to the date fixed for holding the same, stating the place, day and hour thereof.

Section 3. **SITE CHANGE.** The Council of Governors shall retain, and have, absolute power to change, at any time, for good reason, the convention site chosen by a multiple district convention, provided that such convention site shall be located within the boundaries of the multiple district, and neither the Council of Governors nor the multiple district nor any sub-district or sub-districts shall incur any liability thereby to any club or sub-district. Notice of this site change shall be furnished in writing to each club in the multiple district no less than sixty (60) days prior to the convening date of the annual convention.

Section 4. **OFFICERS.** The members of the Council of Governors shall be the officers of the annual multiple district convention.

Section 5. **ORDER OF CONVENTION BUSINESS.** The Council of Governors shall arrange the order of business for the multiple district annual convention, and the same shall be the order of the day for all sessions.

Section 6. **RULES OF ORDER AND PROCEDURE.** Except as otherwise specifically provided in this constitution and by-laws, or in the rules of procedure adopted for a meeting, all questions of order and procedure in any convention, any meeting of the Council of Governors, or multiple district committee shall be determined by ROBERTS RULES OF ORDER, NEWLY REVISED. (Refer to Exhibit A.)

Section 7. **SERGEANT-AT-ARMS.** A convention sergeant-at-arms and such assistant sergeant-at-arms as it deems necessary shall be appointed by the Council of Governors.

Section 8. **OFFICIAL REPORT.** Within sixty (60) days after the close of the multiple district annual convention, an official report shall be forwarded to Lions Clubs International and each club in the multiple district by the Council of Governors, or, at its direction, by the council secretary, or published in *The Palmetto Lion* and put on the web page.

Section 9. **SUB-DISTRICT CONVENTION.** A meeting of the registered delegates of a sub-district in attendance at a multiple district convention may constitute the annual convention of said sub-district.

ARTICLE VII

Multiple District Expense Fund

Section 1. MULTIPLE DISTRICT REVENUE. To provide revenue to defray the expenses of the multiple district an annual multiple district expense fund ~~dues~~ tax of \$9.30 may be levied upon each member of each club in the multiple district and shall be collected and paid in advance by each club in two (2) semi-annual payments as follows: \$4.65 per club member on September tenth of each year to cover the semi-annual period July 1 to December 31; and \$4.65 per club member on March tenth of each year, to cover the semi-annual period January 1 to June 30, with billings of said tax to be based upon the roster of each club as of the first days of July and January, respectively. Any club which is chartered or reorganized in a

current fiscal year shall collect and pay said tax for said fiscal year on a pro-rata basis on the first day of the second month following the date of their organization or reorganization, as the case may be.

This tax shall be collected from the clubs in each sub-district by, and remitted to, the respective cabinet secretary-treasurer, who shall deposit the monies so collected in a special account in a bank or other depository chosen by the respective sub-district cabinet to be paid over to the council secretary-treasurer upon order of the council chairperson. The fund so collected shall be used exclusively for defraying expenses of the multiple district and shall be expended only by multiple district checks drawn and signed by the council secretary-treasurer and countersigned by the council chairperson or other duly authorized member of the Council of Governors.

Section 2. **MULTIPLE DISTRICT SEMI-ANNUAL REVENUE.** The multiple district semi-annual revenue received under Section 1 of this Article shall be distributed as follows:

Multiple District Annual Convention Fund	\$0.50
International Convention Fund	\$0.35
International Office Campaign Fund	\$0.30
Multiple District General Budget Fund	<u>\$3.50</u>
Total to Multiple District secretary-treasurer	\$4.65

Section 3 **MULTIPLE DISTRICT ANNUAL CONVENTION FUND:** In lieu of or in addition to a multiple district convention registration fee, this fund shall be used for defraying the Multiple District Annual Convention expenses such as postage, prizes for contests, reporting official convention minutes, printing credentials, certificates, official convention programs, ballots, delegates and alternates registration cards, badges; and to cover cost of entertainment provided and such other expenses approved by the Council of Governors. In any fiscal year, any balance remaining in the convention fund after payment of all convention expenses in that year shall remain in said convention fund and become available for future convention expenses and be treated as income in any fiscal year in which expended or made available solely for payment of such expenses. A detailed statement showing the financial condition of the Multiple District Annual Convention fund shall be included in, and become a part of, the printed proceedings of each Multiple District Annual Convention.

Section 4. **FEE COLLECTION.** Such fee as the Council of Governors shall set may be collected, under procedures set by the Council of Governors, from each delegate, alternate, and guest attending the multiple district convention to defray the actual cost of convention meals and entertainment.

Section 6. **INTERNATIONAL CONVENTION FUND:** This fund shall be used for the purpose of having an exhibit at the International Convention, having a band and/or float in the International Convention parade and such other activities as will bring favorable publicity to our multiple district. This fund will also be used to pay the expenses of a coordinator to attend the International Convention when specifically authorized by the Council of Governors. Generally, the coordinator will be the Vice Council Chairperson. Reimbursement for expenses shall not exceed the maximum allowed a District Governor-elect by Lions Clubs International. The coordinator for the International Convention shall be appointed by the Council of Governors. This fund shall not be used for any purpose other than stated above and shall be expended only for items approved by the Council of Governors. The multiple district coordinator for the International Convention shall submit an annual report to the delegates at the multiple district Annual Convention.

Section 7. **INTERNATIONAL OFFICE CAMPAIGN FUND:** This fund, plus accrued interest, shall be used for the sole purpose of promoting a multiple district candidate for International Office. Unless other means of providing funds for a campaign are authorized by the Council of Governors, no other funds shall be used for any campaign. This fund shall, from year to year, be invested in a prudent manner as approved by the Council of Governors and shall be withdrawn and used only for those campaign items approved by

Council of Governors.

Section 8. **MULTIPLE DISTRICT GENERAL BUDGET FUND:** This fund shall be used for the administrative, training, District Governor's Newsletter (*Palmetto Lion*), and promotional costs as budgeted annually by the Council of Governors. Budgeted funds shall be provided for defraying costs of the Council Chairperson, Vice Council Chairperson, Vice District Governors, and the multiple district secretary-treasurer incurred in the performance of the official duties of these offices. Reimbursement for travel will be in accordance with Lions Clubs International rules of audit with the exception of lodging which is to be reimbursed to the negotiated rate for the nights of the designated function. All expenditures from this fund shall be subject to approval of the Council of Governors at its periodic meetings. The multiple district secretary-treasurer shall submit an annual report to the delegates at the multiple district Annual Convention, and shall give bond in such sum and sureties as may be required by the Council of Governors.

Section 9. **RESTRICTED FUND BALANCES:** The Multiple District International Convention Fund and International Office Fund shall require carry forward of unspent balances each fiscal period, except Council may approve transfer of fund balances between these two restricted funds based on budgetary needs. Transfers from the General Budget Fund to either of the restricted funds may also be made by approval of the Council of Governors, but no transfers are allowed from Restricted Funds to the General Budget Fund.

~~Section 10. **FEE COLLECTION.** Such fee as the Council of Governors may set may be collected, under procedures set by the Council of Governors, from each delegate, alternate, and guest attending the multiple district convention to defray the actual cost of convention meals and entertainment.~~

[Fee Collection is stated in Section 4.](#)

Section 10. **LIFE MEMBERSHIP.** International Association of Lions Clubs Life Membership does not exempt a member from paying district and multiple district dues.

Section 11. **STUDENT MEMBERS.** For student members, as adopted by the International Board of Directors, eligible student members shall pay a semi-annual dues of one half (1/2) of the total amount as Provided in this **ARTICLE VII.**

ARTICLE VIII Miscellaneous

Section 1. **COMPENSATION.** No officer shall receive any compensation for any service rendered to this multiple district in his/her official capacity with the exception of the council secretary-treasurer whose compensation, if any, shall be fixed by the Council of Governors.

Section 2. **FISCAL YEAR.** The fiscal year of this multiple district shall be from July 1st to June 30th.

Section 3. **AUDIT OR REVIEW.** The Council of Governors shall provide for an annual or more frequent audit or review of the books and accounts of the multiple district.

ARTICLE IX Amendments

Section 1. **AMENDING PROCEDURE.** These by-laws may be amended only at a multiple district Annual Convention, or a duly called multiple district Special Convention, by resolution reported by the Committee on Constitution and By-Laws and adopted by a majority of the votes cast.

Section 2. **AUTOMATIC UPDATE.** When amendments to the International Constitution and By-Laws are passed at the International Convention, any amendments that would have an effect on this District Constitution and By-Laws shall automatically be updated in this constitution and by-laws at the close of the convention.

Section 3. **NOTICE:** No amendment shall be so reported or voted upon unless the same shall have been published by regular post or electronic means to each club no less than thirty (30) days prior to the convention date of the annual or special convention with notice that the same shall be voted on at said convention. Written communication of the proposed amendment shall include publication in the *Palmetto Lion*, posting on the South Carolina Lions website, or by other electronic means.

Section 4. **EFFECTIVE DATE.** ~~These amendments~~ Each amendment shall take effect at the beginning of the Lions year, July 1, 2018. unless specified in the amendment.

CERTIFICATE

This is to certify that the foregoing Constitution and By-laws were duly adopted by more than a two-thirds affirmative vote of the delegates registered in the State Convention of Multiple District 32, State of South Carolina, Lions Clubs International, who were present in person, qualified and voting at Columbia, South Carolina, the 8th day of June, 1939 and includes all amendments properly adopted through April 21, 2018.

ATTEST:

Lion Randy Thomas
Secretary/Treasurer, MD

EXHIBIT A

SAMPLE RULES OF PROCEDURE

These sample rules of Procedure are guidelines and may be amended by the council of governors and adopted by the delegates of the convention.

MULTIPLE DISTRICT 32-D CONVENTION

Rule 1. The multiple district Council of Governors shall arrange the order of business for the multiple district convention. Except for registration and certification hours, which may not be changed, deviation from the announced order of business shall be made only by consent of three-fourths (3/4) of the certified delegates assembled at any session at which a quorum is present. A majority of those certified delegates present in person at any session shall constitute a quorum.

Rule 2. Except as otherwise provided in the Lions Clubs International Constitution and By-Laws, the District 32 Constitution and By-Laws, national custom and practice or these rules, Robert's Rules of Order, Newly Revised shall govern all questions of order and procedure.

Rule 3. (a) The credentials committee shall be composed of the council chairperson, as chairperson, the current district governors, first and second vice district governors and cabinet secretary-treasurer. The credentials committee's primary responsibility shall be to verify club delegate credentials. In carrying out this responsibility, the credentials committee shall have the powers and shall perform the duties as established by national custom and practice or as set forth in Robert's Rules of Order, Newly Revised.

(b) The registration and certification of delegates shall occur on the day(s) of the district convention, beginning at least two (2) hours prior to the start of the business meeting and ending when the business meeting opens.

(c) The number of certified delegates shall be announced to the convention upon close of certification and prior to the commencing of voting.

Rule 4. (a) Sixty (60) days prior to the convening date of the convention, the council chairperson, unless otherwise provided, shall appoint, and designate the chairperson of, a nominations committee consisting of three (3) members. It shall be the committee's responsibility to review the qualifications of each nominated candidate within five (5) days prior to the election and rule on the eligibility of the same.

(b) A candidate may withdraw from the contest at any time prior to the issuance of the final report of the nominations committee.

Rule 5. Replacement of delegates and alternate delegates. (a) To replace a delegate and/or alternate delegate already certified, the replacement must surrender the copy of the credential certificate issued to the member he/she is replacing.

(b) On the day of voting, a duly certified alternate delegate shall be allowed to obtain a ballot and vote in lieu of a duly certified delegate from the same Lions club by presenting his/her copy of his/her alternate credential certificate together with the copy of the certified delegate's credential certificate to the voting personnel at which time the voting personnel will make the necessary notation on the credential records marking that a substitution has been made on the respective club's delegate entitlement. Alternate delegates who were not certified cannot replace a certified or uncertified delegate.

Rule 6. (a) Prior to the convention, the council chairperson shall appoint, and designate the chairperson of, an elections committee consisting of three (3) members. Each duly nominated candidate shall also be entitled to designate one (1) observer through his/her club. The observers may oversee election procedures only, but may not participate directly in the committee's decision making.

(b) The elections committee shall be responsible for preparation of elections materials, vote tabulation, and resolving questions concerning the validity of individual ballots. The committee's decision shall be final and binding.

(c) The elections committee shall prepare a comprehensive report of the election results containing the following components: date, time and place of election; specific voting results by candidate; signature of each committee member and observer. The district governor, council chairperson and all candidates shall be provided a copy of the committee's report.

Rule 7. Voting. (a) Voting will take place at a predetermined location and time.

(b) To secure a ballot card, the delegate shall present proof of certification to voting personnel for verification. This proof may be a certificate or a delegate convention badge that has been modified with an official certification marking. Once verified, the delegate shall be issued a ballot.

(c) The voter shall indicate his/her vote by placing a mark in the appropriate location by the name of the candidate of his/her choice. The mark must be placed in the proper location to constitute a vote. Any ballot containing votes for more than the specified number of offices to be filled in any section shall be declared invalid to that particular section.

(d) A majority vote shall be necessary to endorse a Second Vice President and International Director. If a majority vote on the question of endorsement is not received then the nominee is not endorsed.

(e) A majority vote shall be necessary to elect all other candidates. In the event any one candidate shall fail to receive the required number of votes to be elected, additional balloting shall take place as outlined in this section until such time as one candidate secures a simple majority vote.