

LIBRARY DIRECTOR:

The Kent Memorial Library in Kent, Ct is seeking an energetic, community-oriented, and technically proficient Library Director to lead our private association library that serves the general public. 40 hours per week plus benefits. Responsibilities include supervision of a PT staff of 8, plus coordination with the Library Board, Friends of the Library and volunteers. The ideal candidate should possess a proven track record of management experience with personnel issues, budgets, facility maintenance, long range planning, fundraising and implementing programs and services. Qualifications: Bachelor's degree plus preferred Master's degree in Library and Information Science (or equivalent degree), plus 5 years of public library experience. Salary commensurate with experience. Required: proficiency in circulation systems software, Microsoft Office, Facebook, and website applications. Experience with QuickBooks desirable. For more information and a full job description and application form, visit our website at www.kentmemoriallibrary.org. Email completed application form, resume, cover letter and 3 references by February 16, 2018, to kladirsearch@gmail.com