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# Establishing Compensation Structures

September 6, 2018  
12:00 PM to 1:15 PM

**COST:** \$5.00/person for lunch

**LOCATION:** JARI Center for Business Development  
160 Jari Drive (Richland Township)

**PRESENTER:** Brooke L. Contacos, PHR  
HR Consultants, Inc.

**A properly structured and administered compensation program will:**

- Help attract top talent
- Retain core employees
- Encourage longevity while efficiently using financial resources

**This session will review the following topics:**

- Identify project parameters and steps that will help bring a common focus to your compensation project.
- Identify resources that are necessary for the project to include sources of internal data.
- Forecast areas impacted, intentionally and unintentionally, by the results of the analysis.

# Establishing Compensation Structures

Thursday, September 6, 2018 | 12:00 pm – 1:15 pm

JARI Center for Business Development

160 Jari Drive, Johnstown, PA

## REGISTRANT INFORMATION

Company\_\_\_\_\_

Address\_\_\_\_\_

City\_\_\_\_\_ Zip\_\_\_\_\_

Contact Name\_\_\_\_\_

Telephone\_\_\_\_\_

## PARTICIPANTS NAME

Please use new form for additional participants

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

## PAYMENT INFORMATION

# of Participants\_\_\_\_\_ x \$5.00 = \$\_\_\_\_\_

**This form is considered your invoice.** Payment should be made prior to the day of the event to reserve your seat.

Checks are to be made payable and mailed to:

**JARI, Attn: Lauren Brewer, 245 Market Street \* Suite 200, Johnstown, PA 15901.**

***Note: No shows and cancellations after September 5th will be billed for any seats that you had reserved that we were unable to fill.***

**Please RSVP by Tuesday, September 4, 2018 to Lauren Brewer**

Phone: (814) 535-8675 / Email at [lbrewer@jari.com](mailto:lbrewer@jari.com)

Funded in part through a Cooperative Agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least 2 weeks in advance by contacting Michele Clapper at 814.262.8368. *Please inform us of any dietary restrictions.*