



LUNCH & LEARN

QuickBooks Online

May 22, 2018
12:00 PM to 1:15 PM

COST: \$5.00/person for lunch

LOCATION: JARI Center for Business Development
160 Jari Drive (Richland Township)

PRESENTER: Lynn Rován
Barnes Saly & Company P.C.

This session will review the following topics:

- Provide a general overview of QuickBooks
- Selecting company and user preferences
- Chart of accounts setup
- Customers/Invoicing/Receive Payments
- Vendors/Billing/Pay Bills
- Bank Reconciliation
- Reporting

QuickBooks Online

Tuesday, May 22, 2018 | 12:00 pm – 1:15 pm

JARI Center for Business Development

160 Jari Drive, Johnstown, PA

REGISTRANT INFORMATION

PARTICIPANTS NAME

Please use new form for additional participants

Company _____

1) _____

2) _____

Address _____

3) _____

City _____ Zip _____

4) _____

Contact Name _____

PAYMENT INFORMATION

Telephone _____

of Participants _____ x \$5.00 = \$ _____

This form is considered your invoice. Payment should be made prior to the day of the event to reserve your seat.

Checks are to be made payable and mailed to:

JARI, Attn: Lauren Brewer, 245 Market Street * Suite 200, Johnstown, PA 15901.

Note: No shows and cancellations after May 21st will be billed for any seats that you had reserved that we were unable to fill.

Please RSVP by Monday, May 21st 2018 to Lauren Brewer

Phone: (814) 535-8675 / Email at lbrewer@jari.com

Funded in part through a Cooperative Agreement with the U.S. Small Business Administration. Reasonable accommodations for persons with disabilities will be made if requested at least 2 weeks in advance by contacting Michele Clapper at 814.262.8368. *Please inform us of any dietary restrictions.*