

***State Interagency Coordinating Council (ICC)
on Early Intervention***



“Together, we make a difference!”

1000 G Street, Suite 500 – Capitol Room

Sacramento, CA 95814

April 20-21, 2017

**Interagency Coordinating Council
April 20-21, 2017**

Table of Contents

Mission Statement.....	Page 3
Contact List.....	Page 4
2017 Public Meetings Notice.....	Page 6
Meeting Agendas	
• April 20, 2017.....	Page 13
• April 21, 2017.....	Page 14
Previous Meeting Minutes	
• January 19, 2017.....	Page 17
• January 20, 2017.....	Page 23

Additional materials can be found at:

<http://www.dds.ca.gov/EarlyStart/ICCOverview.cfm>

Public Notice
Member Rosters
Website List
Master Calendar
Meeting Schedule
Acronyms
Handouts
Travel

*The Interagency Coordinating Council is an open public meeting that may be recorded, provided it does not cause a disruption to the proceedings.

Interagency Coordinating Council On Early Intervention

ICC Mission Statement

The mission of the ICC is to promote and enhance a coordinated family service system for infants and toddlers, birth to 3 years, who have, or are at risk for having a disability, and their families, utilizing and encouraging a family centered approach, family-professional partnerships, and interagency collaboration.

The History of the ICC

California has a long history of providing early intervention services to infants and toddlers, ages birth to 3 years old, and their families. In the 1960s and 1970s, special education services for infants and toddlers were provided in public schools and funded through various local, state and federal sources. With the advent of the Lanterman Developmental Disabilities Services Act (Lanterman Act) in 1982, California demonstrated its support of young children for prevention and early intervention services for infants with developmental disabilities through the regional center system. This was a huge effort and viewed as a major investment in California's children.

In 1988, the first Interagency Coordinating Council (ICC) was developed to provide advice and assistance to the Department of Developmental Services (DDS) regarding implementation of a coordinated early intervention system in California. In 1993, after five years of state and local planning activities in preparation for full implementation of Part C of the Individuals with Disabilities Education Act (IDEA), the Governor signed the California Early Intervention Services Act (CEISA: Title 14, Government Code, Section 95000 et seq.). CEISA established state authority to enhance California's early intervention service system to meet the new federal requirements under Part C. It was CEISA that assigned DDS as lead agency in collaboration with California Department of Education (CDE). Other collaborative partners involved in the ICC include Department of Social Services (DSS), Department of Managed Healthcare (DMHC), and First 5 of California.

Although the early intervention landscape has changed over the years in California, the ICC has continued to follow and advise and assist DDS on the state of the early intervention community. The changes have included amendments to CEISA which included the addition of provision of family support services by Early Start Family Resource Centers (FRCs) which include, but are not limited to, parent-to-parent support, information dissemination and referral, public awareness, family-professional collaboration activities and transition for families. CEISA also clarified state coordination and collaboration with families and communities, service coordinator competencies and caseload size, evaluation and assessment, parent rights, referral to local FRCs and monitoring efforts. Lastly, CEISA was also amended to clarify that the Part C program is based on existing systems and that regional centers must comply with the Lanterman Act. This includes regulations related to vendorization and rate setting as long as the application of state law does not conflict with early intervention statutes.

Interagency Coordinating Council Appointed Members

Name	Composition	Email Address	Phone	Fax
Tony Thurmond	State Legislature	Assemblymember.thurmond@assembly.ca.gov	(916) 319-2015	
Marie Kanne Poulsen	Personnel/Preparation Chair	mpoulsen@chla.usc.edu	(323) 361-3819	(323) 361-8305
Douglas Erber*	Parent	dougerber@hotmail.com	(310) 965-9050	(310) 965-9010
John Hall*	Parent	jhall@greenwoodhall.com	(714) 987-9000	
Libby Woolford*	Parent	Libby.woolford@gmail.com	(916) 502-2120	
Rachelle Arizmendi	Provider	rachellea@pacela.org , jsakata@pacela.org	(213) 989-3211	
Michelle Dove	Head Start Agency	mdove@kcao.org	(559) 362-5629	
Susan Ducore	Indian Health Service	susan.Ducore@ihs.gov	(916) 930-3981	
Sally Grevemberg	Provider	sallyrenee@me.com	(209) 465-2311	(209) 579-9494
Sharon DeRego (For Nancy Bargmann)	Agency Rep/DDS Early Intervention Services	sharon.derego@dds.ca.gov , nancy.bargmann@dds.ca.gov	(916)654-3681 (916)654-1897	
Sandra Gallardo	Agency Rep/CHHS Child Mental Health	sandra.gallardo@chhs.ca.gov	(916)653-1975	
Suzanne Sherinian (For Michelle Rouillard)	Agency Rep/DMHC Health Care	Suzanne.sherinian@dmhc.ca.gov , shelley.rouillard@dmhc.ca.gov	(916) 255-2391	
Kim Johnson	Agency Rep/DSS Child Care Agency	kim.johnson@dss.ca.gov	(916) 657-3260	
Richard Olney	Agency Rep/DPH Medi-Cal	richard.olney@cdph.ca.gov , james.harmon@cdph.ca.gov	(510) 231-7408	(510) 307-8468
Mary Sheppard	Agency Rep/DSS Foster Care	mary.sheppard@dss.ca.gov , migdalia.wade@dds.ca.gov	(916) 651-6020	(916) 651-6239
Sheila Self (For Tom Torlakson)	Agency Rep/CDE Preschool Services	sself@cde.ca.gov	(916) 327-3538	
Leanne Wheeler	Agency Rep/CDE Homeless Children	lwheeler@cde.ca.gov	(916) 319-0383	(916) 319-0123

Interagency Coordinating Council Community Representatives

Name	Representation	Email Address	Phone	Fax
Brigitte Ammons	Disability Rights/Advocacy	Brigitte.Ammons@disabilityrightsca.org	(213) 427-8747	(213) 427-8767
Tony Anderson	ARC of California	Tony@thearca.org	(916) 552-6619	(916) 441-3494
Kathy Angkustsiri	UCD MIND Institute	kangkustsiri@ucdavis.edu	(916) 703 0235	
Maurine Ballard-Rosa	CSUS Special Ed Faculty	maurinebr@csus.edu	(916) 708-5285	
Yvette O. Baptiste*	Parent/Eastern LA FRC	ybaptiste@elafr.net	(626) 300-9171	(626) 300-9164
Fran Chasen	IDA Public Policy Liaison+-	Fran.chasen@gmail.com	(310) 452-1142	(310) 452-7229
Matt Chesnut	Parent Infant Programs	mattc@parentinfantprograms.com	(530)247-1375	
Wanda Davis	First 5	wdavis@firstfivecc.org	(925) 771-7428	
Toni Doman*	Parent		(760) 914-1215	
Susan Graham*	Parent/Hearts FRC	Susan_Graham@heartsfrc.org	(661) 328-9055 X304	(661)-328-9940
Jennifer Griffin*	Parent	jenagrif@verizon.net	(805) 967-0371	
Rachel Hagans	Central Valley RC	rhagans@cvcrc.org	(559) 738-2264	(559) 738-2265
Patsy Hampton	Center for the Study of Social Policy	patsy.hampton@cssp.org	(510)325-2824	
Rebecca Hawley*	Parent/FRCNCA	rhawley@frcnca.org	(510) 332-4760	
Lucero Irizarry	CAEYC Board Member	ecementor@gmail.com	(951) 323-3670	
Laurie Jordan*	Parent/Tri-Counties RC	ljordan@tri-counties.org	(805) 288-2544	(805) 988-9521
Linda Landry*	Parent/FRCNCA	lindaioyla@aol.com	(323) 255-0354	(323) 258-7539
Kat Lowrance*	Parent/Family Empowerment	sklowrance@aol.com	(530) 226-5129	(530) 226-5141
Robin Millar	Early Intervention Provider	millarrp@ah.org	(805) 955-8120	(805) 527-7183
Michelle E. Oliver	COE	michelle_oliver@sccoe.org	(408) 392-3808	(408) 295-2486
Marty Omoto	California Disability Community Action	martyomoto@rcip.com	(916) 757-9549	
Celina Oppus *	Parent	celinaoppus@gmail.com		
Kristine Pilkington	Occupational Therapist	kristinepilkington@hotmail.com	(805) 698-2479	
Nancy Sager	Retired CDE	nsager@cde.ca.gov	(916) 327-3868	
Patricia Salcedo*	Parent/COE	psalcedo@napacoe.org	(707) 477-4570	(707) 586-2735
Debbie Sarmiento*	Parent/FRCNCA	debrasarmiento@comcast.net	(916) 962-0832	(916) 962-0493
Tara Sisemore-Hester	Valley Mountain RC	TSisemore@vmrc.net	(209) 915-2966	(209) 956-6439
Sherry Torok	Exceptional FRC	storok@mail.sdsu.edu	(619) 594-7416	(858) 268-4275
Julie Widman*	Parent/COE	kingjul@sdcoe.net	(760) 761-5577	(760) 510-3995
Mark Wild*	Parent	hmwild@yahoo.com	(310) 487-6754	
Kelly Young*	Parent/Warmline FRC	Kelly@warmlinefrc.org	(916) 320-5882	
Gabrielle Zadra*	Parent	gzadra@hotmail.com	(310) 487-6754	

Interagency Coordinating Council Support Staff

Name	Agency	Email Address	Phone	Fax
Jim Knight	DDS	jim.knight@dds.ca.gov	(916) 654-2759	
Sharon DeRego	DDS	sharon.deRego@dds.ca.gov	(916) 654-3681	(916) 654-3255
Jo Ellen Fletcher	DDS	joellen.fletcher@dds.ca.gov	(916) 654-2133	(916) 654-3255
Erin Paulsen	DDS	erin.paulsen@dds.ca.gov	(916) 654-2977	(916) 654-3255
Jessica Dailey-Keithline	DDS	jessica.dailey@dds.ca.gov	(916) 654-2767	(916) 654-3255
Kim Hough	DDS	kim.hough@dds.ca.gov	(916) 654-2809	(916) 654-3255
Emily Woolford	DDS	emily.woolford@dds.ca.gov	(916) 654-2048	(916) 654-3255
Jonathan Hill	DDS	jonathan.hill@dds.ca.gov	(916) 654-1952	(916) 654-3255
Elise Parnes	DDS	elise.parnes@dds.ca.gov	(916) 654-1605	(916) 654-3255
Alexandra Sanders	DDS	Alexandra.sanders@dds.ca.gov	(916) 654-1590	(916) 654-3255
Virginia Reynolds	WestEd	vreyndol@WestEd.org	(916) 654-4016	(916) 492-4002



Interagency Coordinating Council on Early Intervention
1600 Ninth Street, Room 330, Sacramento, CA 95814
 (916) 654-1590 • FAX (916) 654-3255 • TDD 654-2054



2017 Interagency Coordinating Council Meeting Dates

The following is information regarding the 2017 Interagency Coordinating Council on Early Intervention (ICC) Meetings. Unless otherwise noted, meetings will be held at WestEd in Sacramento. Directions, parking, and airport shuttle information to WestEd (**1000 G Street, Suite 500, Sacramento, CA, 95814**) are included in this notice. Remote connection information is also included.

Individuals who require accommodations in order to attend the meeting (i.e., assistive listening devices, interpreting services, materials in alternative format) should notify Jo Ellen Fletcher at (916) 654-2133

or Joellen.fletcher@dds.ca.gov or call (916) 654-2054 (TDD) ten days in advance of the meeting. The meeting location is accessible to individuals with disabilities. Visit our [website](#) to view previous ICC meeting minutes and for additional information about California Early Start.

2017 Quarterly Meeting Dates

<u>January</u> Thursday-19 th Friday-20 th <i>*Los Angeles</i>	<u>April</u> Thursday-20 th Friday-21 st
<u>July</u> Thursday-13 th Friday-14 th	<u>October</u> Thursday-19 th Friday-20 th

PROPOSED AGENDA (EXAMPLE)

DATE: Thursdays
TIME: 10:00 A.M. – 4:00 P.M.

Day One Meeting

The meeting will include:

- Review of previous meeting minutes
- Review of agenda
- Review of previous meetings' tasks
- Announcements
- State Systemic Improvement Plan (SSIP) updates
- Improving State Systems and Communication & Outreach Committees

DATE: Fridays
TIME: 9:00 A.M. – 1:00 P.M.

Day Two Meeting

The meeting will include:

- Review of agenda
- Committee reports
- Action items (as applicable)
- Reports from the State Department representatives
- Public and parent input
- ****15 minutes reserved from 10-10:15 a.m.***
- Early Intervention presentation

Travel Information

*****Please see the complete travel packet for further instructions***

Meeting Location:

**WestEd
1000 G Street, Suite 500
Sacramento, CA 95814**

Lodging Information:

ICC participants that are eligible for reimbursement can make hotel reservations through the Cal Travelstore, at <http://www.caltravelstore.com> or (877) 454-8785. Agents are available between the hours of 8 a.m. to 5 p.m. Pacific Time, Monday through Friday.

Many hotel options are available in the area. The following are a list of a few hotels located within close vicinity of WestEd.

Holiday Inn Capitol Plaza
300 J Street
Sacramento, CA 95814
Telephone: 916-446-0100
Toll free 888-465-4329

Quality Inn
818 15th St
Sacramento, CA 95814
916-444-3980

Regency Inn Downtown at Capital Park
1121 15th Street
Sacramento, CA 95814
916-443-0500

Directions:

Directions to WestEd located at:
1000 G Street, Suite 500
Sacramento, CA 95814

I-5 North:

Take I-5 North. Take the J Street exit and veer to the right to continue on J Street. Take a left onto 11th Street and a left on G Street. WestEd is located on the left side.

I-5 South:

Take I-5 South. Take the J Street exit to continue on J Street. Take a left onto 11th Street and a left on G Street. WestEd is located on the left side.

From Hwy 99 North:

Take Business 80/Capital City Freeway split toward San Francisco. Take I-5 North towards Redding. Take the J Street exit and veer to the right to continue on J Street. Take a left onto 11th Street and a left on G Street. WestEd is located on the left side.

From Hwy 50:

Take the Business 80/Capital City Freeway split toward San Francisco. Take I-5 North towards Redding. Take the J Street exit and veer to the right to continue on J Street. Take a left onto 11th Street and a left on G Street. WestEd is located on the left side.

Parking

There are daily parking lots available near 10th and G Streets, if eligible, should provide you with a receipt for use in obtaining reimbursement. The following link provides resources to find parking locations: <http://sacramento.bestparking.com/>.

Super Shuttle:

Participants can make Super Shuttle reservations by calling 1-800-BLUE-VAN. Super Shuttle is located directly outside the baggage claim area at each terminal. Reservations are not required for large parties or private charters.

Taxicabs:

Reservation options for taxicabs in the area include (but are not limited to) the following:

- Yellow Cab Company of Sacramento (916) 444-2222
- Eddie's Taxicab Service (916) 761-0298
- Tim's Cab Services (916) 847-7922

As of January 2016, these three companies accept direct billing. Please note that the travel will be reimbursed at the most cost effective rate; direct billing for taxicabs may not be the most cost effective travel method available.

For further information, please see the complete Travel Packet.

Thursday Meeting:

Instructions for joining remotely for the ICC Meeting

For those who cannot participate in person, the ICC Meetings will be offered in a webinar format. You are invited to attend a WebEx meeting. Participants need to call into the teleconference line **AND** login with a computer to view any online materials.

To Connect with Audio:

Dial Toll-Free Number (in USA): Dial in #: (877) 413-2826
Conference code: 4141574902

To Connect with Web:

<https://wested.webex.com/wested/j.php?MTID=mb2e4cc8a55a594cba81b2d95c244bd93>

The Meeting Number is: 596 470 360 (Thursday only)

Your screen will look like this:



Friday Meeting:

Instructions for joining remotely for the ICC Meeting

For those who cannot participate in person, the ICC Meetings will be offered in a webinar format. You are invited to attend a WebEx meeting. Participants need to call into the teleconference line **AND** login with a computer to view any online materials.

To Connect with Audio:

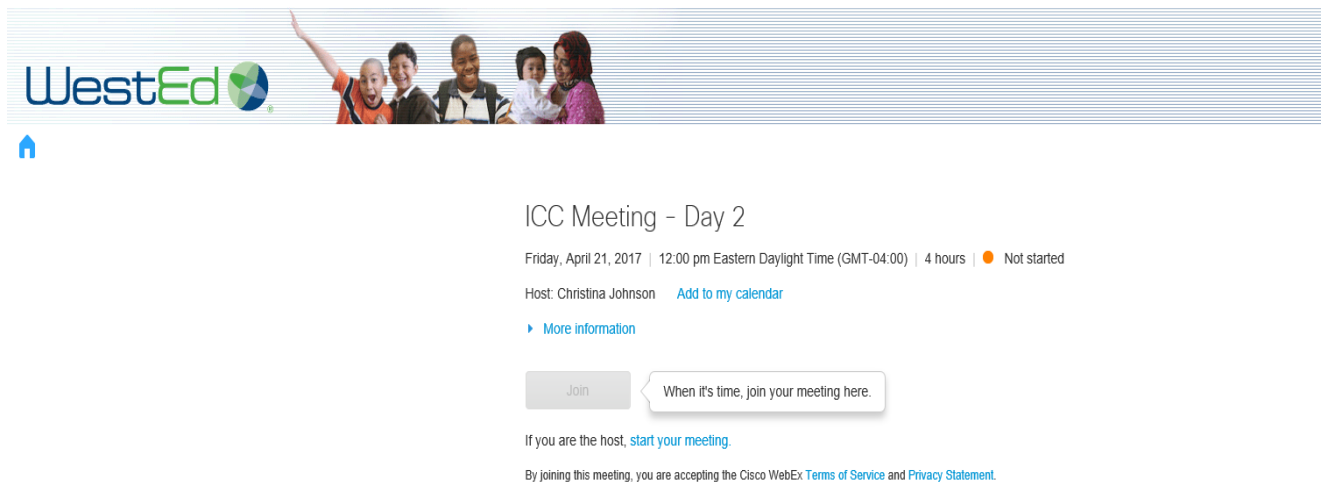
Dial Toll-Free Number (in USA): Dial in #: (877) 413-2826
Conference code: 4141574902

To Connect with Web:

<https://wested.webex.com/wested/j.php?MTID=mf0d718ede1ae03112e36bf95430ad04d>

The Meeting number is: 595 423 406 (Friday only)

Your screen will look like this:



Easy tips for successful Webex and Conference Calls*

Participant Courtesies

1. Use a landline if possible for the least static interference.
2. Avoid cellular and cordless phones. The potential static and poor or broken connections reduce the sound quality for all conference call participants. If you must use a cell phone, find a quiet location with excellent reception and limit moving around during the call.
3. Know your phone features and how to use them. Do not wait until the call to figure them out.
4. Turn off call waiting. It is very disruptive to the call. Most call waiting features can be deactivated by pressing 70# or *70 before dialing the conference number. (Check with your carrier.)
5. Use the speaker feature on your phone only if the room is quiet and others in the room are participating on the call with you. Speakerphones can add to the overall noise of the teleconference and create a hollow sound on the call.
6. Choose a quiet location. Avoid background noises such as a radio, TV, pets, or side conversations with others.
7. Stay focused and participate on the call. Avoid using this time to answer email, eat, clear off your desk, file papers, or talk to others.
8. Be on time.
9. Introduce yourself when you join the call. If you join the call late, wait for a break in the conversation to announce that you have joined or until the moderator asks who joined.
10. Introduce yourself each time you speak. Not everyone will be familiar with your voice.
11. Mute your phone (*6) if you are not participating at the time, need to talk to someone else, or need to leave the call for any reason. Unmute your phone (#6) when you are able to return to the call.
12. Never put the call on hold. Either mute your phone (*6) and unmute your phone (#6) to rejoin. Hang up and call in again if you must leave the call.

Facilitator/Chairperson Courtesies

1. Be familiar with the audio controls.
2. Start—and end—at the scheduled time.
3. Have an agenda—preferably one that has been distributed prior to the conference.
4. Identify yourself when you first connect to the conference call.
5. Identify yourself each time you speak. Others may not know your voice. Speak clearly and at a moderate speed.
6. Take roll call at the conference start so that everyone knows who is involved and listening.
7. Review the rules of etiquette and ask that each participant identify him or herself before speaking.
8. Allow only one individual to speak at any given time during the conference.
9. As much as possible, when appropriate, address questions to individuals by name.
10. Mute the microphone or speakerphone (*6) if you must speak to others in the room with you during the conference. Unmute by pressing #6.
11. Address agenda items in their specified order.

*Thank you to the Family Resource Center Network of California, the source for many of these tips, for sharing its teleconference etiquette.

April 20-21, 2017

AGENDAS

ICC Meeting Agenda (Day One)		Date: Thursday, April 20, 2017 Time: 10:00 a.m. - 4:00 p.m. Room: Capital Room Access Code: 1087#
AGENDA ITEMS		RESPONSIBILITY
10:00 - 10:30	Opening <ul style="list-style-type: none"> • Welcome • Introductions/Roll Call • Approval of January 19-20, 2017 Minutes • Review of previous tasks • Review Agenda • Announcements • Part C Literacy 	Marie Kanne Poulsen, ICC Chair
10:30 – 11:00	DDS Update <ul style="list-style-type: none"> • State Systemic Improvement Plan (SSIP) 	Jim Knight/Sharon DeRego
11:00-12:00	State Systemic Improvement Plan (SSIP)	Tara Sizemore-Hester, VMRC
12:00 - 1:15 Lunch (attendee discretion)		
1:15-3:45	Committee Meetings <ol style="list-style-type: none"> 1. Improving State Systems 2. Communication & Outreach 	All
3:45 - 4:00	Next Steps and Adjourn	Marie Kanne Poulsen

ICC Meeting Agenda (Day Two)		Date: Friday, April 21, 2017 Time: 9:00 a.m. – 1:00 p.m. Room: Capital Room Access Code: 1087#
AGENDA ITEMS		RESPONSIBILITY
9:00 - 9:30	Opening <ul style="list-style-type: none"> • Welcome • Introductions/Roll Call • Review Agenda 	Marie Kanne Poulsen, ICC Chair
9:30-10:00	Special Issues: Access to early intervention services for children in foster care	Mary Sheppard, DSS
10:00 -10:15	Public Input	Marie Kanne Poulsen
10:15-10:30	Committee Reports <ul style="list-style-type: none"> • Improving State Systems • Communication & Outreach 	Committee Chairs
10:30-10:45	Family Resource Center Network of California (FRCNA) Report	Linda Landry
10:45 – 11:15	Department Reports Department Representatives will provide a summary of the written report and allow for discussion, questions and answers	<ul style="list-style-type: none"> - Jim Knight, Department of Developmental Services - Sheila Self, California Dept. of Education (CDE), Special Education - Leanne Wheeler, CDE, Homeless Education - Mary Sheppard/Kim Johnson, Dept. of Social Services - Suzanne Sherinian, Dept. of Managed Health Care - Richard Olney, Dept. of Public Health
11:15 - 11:30 Break		
11:30 – 12:15	Department of Managed Health Care (DMHC)- presentation	Suzanne Sherinian, DMHC
12:15 –12:45	California Home Visiting Program	Monica Perez, CDPH CHVP
12:45 – 1:00	Next Steps and Adjourn	

Tasks		Assigned to	Deadline/Status
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

January 19-20, 2017

Past Meeting Minutes

State Interagency Coordinating Council on Early Intervention
Meeting Day One
Minutes

Thursday, January 19, 2016

10:00 a.m. – 4:00 p.m.

Westside Regional Center, Suite 320

Dr. Marie Kanne Poulsen called the meeting to order at 10:01 a.m.

Introductions and Roll Call were conducted.

Dr. Poulsen encouraged the Council to send photographs of infants, toddlers, and families that are representative of Early Start.

The October 2016 Meeting Minutes were approved with the following amendment:

- Notate that Fran Chasen was excused, not absent.

The Council reviewed the October 2016 Meeting Tasks. At the October 2016 meeting, a vote was taken for the Council to write a letter to DDS, supporting the Parent Links Program, with a provision that the funding would not be utilized from the Family Resource Center budget.

Dr. Poulsen reported that the letter supporting the Parent Links Program was signed by the Interagency Coordinating Council (ICC) Chairperson and Co-Chairperson, and was sent to the Department of Developmental Services (DDS).

The Council reviewed the agenda, which was approved without amendments.

The following announcements were made:

- DDS staff is available to assist ICC Members and Community Representatives with travel questions following the meeting.
- There was a handout available for the Council with a list of restaurants.
- Chairs for each Committee should designate a participant to take meeting notes.

The Part C Literacy article shared at this meeting was the *Policy Statement on Meeting the Needs of Families with Young Children Experiencing and At Risk of Homelessness* released by the U.S. Department of Health and Human Services, U.S. Department of Housing and Urban Development, and U.S. Department of Education. The Policy Statement provides recommendations on ways in which early childhood and housing providers at the local, and in some cases, State levels can collaborate to provide safe, stable, and nurturing environments for pregnant women and families with young children who are experiencing or at risk of homelessness. The recommendations in this policy statement focus on better meeting the needs of these highly vulnerable families through stronger partnerships between early care, learning, health, and development settings and Continuums of Care, housing programs, and emergency shelter providers. There is a plethora of resource guides, webinars, and policy documents to guide the development of cross-system collaboration to improve the lives of Part C infants and toddlers, and families, who experience or are at-risk of homelessness.

Cesar Garcia, Early Start Program Manager at Westside Regional Center (WRC) shared that WRC works in collaboration with First 5 and various groups on the following:

- Communication and outreach to locate individuals who are in need of assistance;

- Partners with homeless shelters and the community to ensure information is disseminated, and
- Ensure referrals for screenings are completed.

Sharon DeRego, announced that Jim Knight will provide the Council an Annual Performance Report (APR) update on Friday, January 20, 2017. The due date for submitting the APR to the Office of Special Education Programs (OSEP) is February 2, 2017. OSEP plans to visit DDS in May or June of 2017. OSEP will provide DDS technical assistance on the performance and compliance indicators in the APR that require further assistance and with the State Systemic Improvement Plan (SSIP).

DDS is in the process of completing the SSIP Phase III Report, including working on the evaluation plan. DDS is working in collaboration with WestEd to gather data from the Cohort 1 implementation plans. DDS is looking for regional centers to participate in Cohort 2. A letter may be sent to regional center Executive Directors, requesting approximately eight regional centers to volunteer for Cohort 2. At the Early Start Partners Symposium in 2017, there will be a session with Cohort 1 and 2 participants where Cohort 1 will share their experiences with the SSIP to Cohort 2 volunteers.

Sharon announced that DDS is prepared for Cycle IV of the Mental Health Services Act (MHSA) Grant. DDS oversees the provisions of the grant, requesting proposals that are early intervention-based or pertain to children with developmental disabilities. There is a total amount of \$740,000.000 annually; regional centers may apply for any amount and will receive the amount requested, following DDS' review and approval. If regional centers apply and are awarded the MHSA grant, the funds may be utilized towards SSIP activities.

Angela McGuire, representative from WestEd, provided an overview of the [Early Start Neighborhood](#). Angela shared that Take a Minute (TaM), SSIP, and other resources were posted on the Early Start Neighborhood under their corresponding categories. The Early Start Neighborhood has the capacity to connect ICC members and other individuals through the conversation corners, including:

- SSIP Families
- SSIP Managers and Supervisors
- SSIP Service Providers
- SSIP Service Coordinators
- SSIP FRCs
- ICC Corner
- SSIP Cohort Leads Corner

The Early Start Neighborhood also includes information regarding:

- Early Start Partners Symposium (ESPS) 2016
- Statewide Screening Collaborative
- ESPS 2017 Planning Group

The Council discussed their interest in having a place to post and consolidate documents for each Committee workgroup. The Council suggested that WestEd include a list of resources that links to their corresponding page on the Early Start Neighborhood.

Kelly Young created, "*A Guide for Families of Children Birth to Three Years Old with Special Needs*" for the WarmLine Family Resource Center, including information related to:

- WarmLine and their contact information;

- How to receive early intervention services tailored to meet individual and family needs;
- Individualized Family Services Plans (IFSPs) in natural environments;
- Ways to prepare for IFSP meetings, and
- Resources and concrete examples from the TaM Campaign that enhance the child's social and emotional development.

Kelly Young expressed that she has a list of social and emotional resources and the resource guide available, and will send this information to DDS, who will share with ICC members.

Kat Lowrance sent WestEd a copy of *A Resource Guide for Parents and Toddlers Who Are Deaf and Hard of Hearing* in Spanish and English, which was prepared by stakeholders in collaboration with CDE on deaf and hard of hearing children. The Council made a suggestion to add the CDE web link to the *Resource Guide for Parents and Toddlers Who Are Deaf and Hard of Hearing* on the Early Start Neighborhood.

The Council also made a recommendation to post both resource guides on the Early Start Neighborhood.

Claudia Rivas and Mirella Benitez, Intake Coordinators, at Eastern Los Angeles Regional Center (ELARC) presented their Regional Center Local Implementation Assessment (RCLIA). ELARC Early Start staff, service providers, school district representatives, and Family Resource Centers (FRCs) in the catchment area were assisting with the SSIP implementation. ELARC is using the same tool, either the Developmental Assessment of Young Children (DAYC) and/or the Developmental Profile Three (DP-3), for children birth to three years of age, at entry and exit, to evaluate social and emotional development and is using this information to capture data.

ELARC shared their resource guide with Local Implementation Team members and it should be presented at the upcoming Quarterly Vendor Forum. Training was conducted for regional center staff, FRCs, service providers, Department of Mental Health, DDS, and community partners on social and emotional development. ELARC is also working with Information Technology staff to obtain resources on the Early Start Neighborhood and link those resources to ELARC's website.

The SSIP provider checklist was shared with all service providers and the community. Vendors are incorporating and implementing the provider checklist in their programs. ELARC is currently working on an Early Start parent orientation, preparing the curriculum, and revising eligibility. Staff utilizes SSIP resources and the TaM video as a way to start conversations with families; vendors have noticed more involvement. ELARC expressed that the RCLIA template was a great tool to formulate ideas for implementing SSIP activities and resources.

[Alliance for Children's Rights](#) is a non-profit organization that provides legal services, advocacy, training and education, policy and adoption work for children in foster care. The Alliance for Children's Rights refers children with developmental delays to regional centers, Head Start, and Early Head Start to assist them in accessing services.

A mock-up of the "Watch Me Grow Developmental Milestone Tool" was shared with the Council by Jill Rowland, J.D., and is not yet available for the public. The Watch Me Grow Developmental Milestone tool was designed for caregivers and parents caring for children ages birth to three. The purpose of this tool is for the caregiver/parent(s) to indicate the child's milestones, and provide examples to parents of what could be done to assist their child in continuing to achieve developmental milestones.

This tool can work in collaboration with current resources as it provides guidance and helps families to identify the child's current development levels and next steps. Agencies should contact Ms. Rowland if they are interested in becoming a partner. Agencies must fund their own print run of the document. The Alliance for Children's Rights will speak with partners regarding the details to disseminate this tool into the community.

The meeting adjourned at 3:46 pm.

Tasks	Assigned to	Deadline
Send the Part C Literacy article on <i>Policy Statement on Meeting the Needs of Families with Young Children Experiencing and At Risk of Homelessness</i> to the ICC	DDS	April 2017
Send photos of children and families	ICC	April 2017
Send WarmLine's <i>Guide for Families of Children Birth to Three Years Old with Special Needs</i> to the ICC and ask WestEd to post on the ES Neighborhood	DDS	April 2017
Send the <i>Resource Guide for Parents and Toddlers Who Are Deaf and Hard of Hearing</i> to DDS and ask WestEd to post on Early Start Neighborhood	Kat Lowrance/DDS	April 2017
Send information/Watch Me Grow Developmental Milestone Tool to the ICC	DDS	April 2017

MEMBERS PRESENT

Marie Kanne Poulsen
 Douglas Erber*
 Libby Woolford*
 Michelle Dove
 Susan Ducore
 Sally Grevemberg
 Sharon DeRego (for Nancy Bargmann)
 Sandra Gallardo
 Suzanne Sherinian (for Michelle Rouillard)
 Kimberly Johnson
 Richard Olney*
 Mary Sheppard

Sheila Self (for Tom Torlakson)
Leanne Wheeler (via conference call)
Nancy Sager

MEMBERS ABSENT

Assembly member Tony Thurmond
John Hall*

MEMBERS EXCUSED

Rachelle Arizmendi

LEAD AGENCY

Sharon DeRego
JoEllen Fletcher (via conference call)
Elise Parnes (via conference call)
Kim Hough
Alexandra Sanders

COMMUNITY REPRESENTATIVES PRESENT

Debbie Sarmiento*
Fran Chasen
Jennifer Griffin*
Julie Widman*
Kat Lowrance*
Kathy Angkustsiri (via conference call)
Kelly Young*
Kristine Pilkington
Laurie Jordan*
Linda Landry*
Lucero Irizarry
Mark Wild*
Matt Chesnut
Maurine Ballard-Rosa (via conference call)
Michelle Oliver (via conference call)
Rebecca Hawley*
Sherry Torok
Susan Graham* (via conference call)
Tara Sisemore-Hester
Toni Doman*
Yvette Baptiste*

COMMUNITY REPRESENTATIVES ABSENT

Brigitte Ammons
Celina Oppus*
Gabrielle Zadra*
Mara McGrath*
Marty Omoto
Patricia Salcedo*
Patsy Hampton

Rachel Hagans
Robin Millar
Tony Anderson
Wanda Davis

OTHERS PRESENT

Angela McGuire
Cesar Garcia

*Parent

State Interagency Coordinating Council on Early Intervention
Meeting Day Two
Minutes

Friday, January 20, 2016
9:00 a.m. – 1:00 p.m.
Westside Regional Center, Suite 320

Dr. Marie Kanne Poulsen called the meeting to order at 9:03 a.m.

Introductions and Roll Call were conducted.

Dr. Poulsen encouraged the Council to send photographs of infants, toddlers, and families that are representative of Early Start.

The Council reviewed the agenda, which was approved without amendment.

The following announcements were made:

- Michelle Dove shared information regarding the [Head Start Performance Standards](#) (HSPS). Ms. Dove reported that the new HSPS regarding the suspension and expulsion of children were revised and approved. Also, included in the *Head Start Performance Standards* is a mentoring program. Head Start is working in collaboration with Community Care Licensing to better support children and their families. Head Start is working towards obtaining additional mental health support for parents and children.
- Michelle Oliver announced that the [Infant Development Association](#) is hosting the Southern California Regional Conference on March 3-4, 2017. The keynote speaker is Karis Johnson, contributor and co-creator of the video “Harper’s Hope: A Parent’s View of the Power of Early Intervention.” The Harper’s Hope video is accessible online through the Desired Results Access Project at <http://www.draccess.org/videolibrary/HarperHope/>.

Fran Chasen, Committee Chair, presented the committee report for Improving State Systems. The committee reported that the passing of [Title 17](#) imposed challenges for many providers and families. The Committee discussed gathering data from the Department of Developmental Services (DDS) and the California Department of Education (CDE) on the following:

- Challenges that Title 17 imposes on children;
- The number of children in Kindergarten and in Special Education, receiving early intervention services prior to, during, and after 2008;
- Children ages birth to three that continued to receive services prior to and after 2008;
- Children ages three and older that continued to receive services prior to and after 2008, and
- The number of pediatricians who refer their patients to in-house vendors versus regional centers.

The Committee is interested in gathering data from DDS and/or CDE on how to better identify the increase of children in Special Education who do not receive early intervention services. Ms. Chasen shared that the eligibility information posted on the DDS website is incorrect and the Early Start Guide is currently in progress.

Linda Landry, Co-Chair, presented the Communications and Outreach report on behalf of Leanne Wheeler, Committee Chair. Due to the recommendation made at the October 2016 meeting, the Committee developed content to create a survey utilizing Survey Monkey for all Interagency Coordinating Council (ICC) members regarding equitable representation of the Council. The Committee agreed that the survey should include the following questions:

- Name of individual completing the survey
- Occupation
- Role
- Child's date of birth
- Child's developmental disability (DD), if an ICC parent is completing
- Associated Regional Center/Local Education Agency (LEA) /Special Education Local Plan Area (SELPA)
- Zip Code
- Gender
- Language
- Race/Ethnicity
- Rural/Frontier (For example: Frontier is perimeter separating two counties)

The Council suggested the following information be included in the survey:

- Asking if the parent has a DD
- If the individual is enrolled in college
- Optional Question: Income
- Optional Question: Does the individual work with the homeless population, if so, what organization does that person represent?
- Optional Question: What is the individual's connections with the community? (For example: homeless, rural)

The goal of the survey is to ensure all constituents are represented on the Council.

The Improving State Systems Committee also prepared a letter, requesting that all agencies represented on the Council share the Take a Minute (TaM) resources with their staff, and members can share the letter with their community partners. The letter will include web links to the [Early Start Neighborhood](#) with information pertaining to the TaM campaign, SSIP, and other resources available.

Dr. Poulsen reported that the Watch Me Grow Developmental Milestone tool is an ongoing anticipatory guidance tool. The Council voted to approve the endorsement of the Watch Me Grow Tool. Dr. Poulsen will send a formal letter to Jill Rowland, J.D., with [Alliance for Children's Rights](#) to inform her of the Council's endorsement.

Public input was received at 10:00 a.m. Constituents and parents shared common experiences and insight on children's improvement when receiving early intervention services or assistance through the Parent Links Program, and challenges posed with seeking coverage from private insurance for early intervention services.

Linda Landry, from the Family Resource Centers Network of California (FRCNCA), did not give the FRCNCA report at this meeting; the report is included as an attachment.

The Council expressed their appreciation to Beverley Morgan-Sandoz for her contributions to the ICC.

Jim Knight presented the DDS report. He also thanked the public and parents for sharing their stories and input with the Council.

Mr. Knight shared an overview of the [Regional Center Oversight Dashboard](#) with the Council. The Regional Center Oversight Dashboard gives an overview of the demographics for individuals served by the regional centers, captures performance contracts, purchase of service reports, national core indicators, employment, fair hearings, complaints, Home and Community-Based Services Waiver compliance, and helps monitor how early intervention services are being provided

Mr. Knight also announced that the Office of Special Education Programs (OSEP) monitors and determines California's progress in Early Start through the Annual Performance Report (APR). The APR reports on performance and compliance indicators. Jim clarified that the performance indicators specify where services are provided and outcome data, including whether children are improving in social and emotional development. Compliance indicators specify whether services and assessments are completed within the required timeframes. DDS is working with regional centers, local areas, and schools districts to strategize ways to improve timeframes for notifications, meetings, and rendered services. APR data is due February 1, 2017. In June 2017, OSEP will issue a determination letter to DDS based on its outcome performance; those findings will be shared with the ICC.

Sheila Self presented the California Department of Education (CDE) report. DDS attended the SELPA Director's meeting to conduct a presentation regarding the SSIP process, including how to engage with Cohort groups as the SSIP moves forward. CDE received additional guidance from OSEP regarding restrictive environments; in 2015, CDE received initial documentation with legal framework, also encouraging LEAs to provide appropriate education in least restrictive environments (LREs) with same-aged peers. LEAs are responsible for paying private education for LREs. The Early Education Support Division communicated to field staff that LEAs are responsible for paying private education for LREs and transitioning Part C children to LREs. There is focus for every child to participate in preschool programs with same aged peers and providing services and support.

Kimberly Johnson presented the California Department of Social Services (CDSS) report. CDSS and CDE are working with the vendor, Child Trends, on a Childcare Snapshot study. The purpose of this study is to:

- Collect, generate and/or consolidate current and relevant characteristic data
- Collect, generate and/or consolidate data summaries of subsidized childcare programs from the CDSS and the CDE, providers of subsidized childcare
- Collect information on children and families receiving subsidized childcare and other sources

The information collected should establish a comprehensive resource of data and utilized in making policy and program decisions for the subsidized childcare system and, for use by the public. It will be available in the fall of 2018. CDSS will inquire as to whether the provider conducts developmental screening for all children in childcare, including what types of developmental screening tools are used.

The Governor released his Annual Budget on January 10th, including a proposal that would allow children with exceptional needs whose families exceed income eligibility guidelines access to part-day state preschool if all other eligible children have been served.

CDSS staff are working with the Capacity Building Center for States in a Continuous Quality Improvement (CQI) academy, using the federal CQI model to look at improving the timeliness to permanency for our children in foster care ages birth to five.

A sub workgroup of the California Wraparound Advisory Committee has been meeting on issues around serving children age birth to six with wraparound services. The group is working to identify ways to serve children with wraparound and access Specialty Mental Health Services under the Early and Periodic Screening and Diagnostic Treatment benefit. With the support of UC Davis' Resource Center for Family Focused Practice, CDSS convened a meeting in September to look at the needs for children ages birth to five.

Suzanne Sherinian presented the Department of Managed Health Care (DMHC) report. The DMHC launched its Health Plan Dashboard on its public website in October 2016. In December 2016, Kenneth Kizer, M.D. was appointed the Chief Medical Officer position for the DMHC and currently serves as the Director of the Institute for Population Health Improvement in the UC Health System. The Department is in the process of improving the quality of future timely access to care and networks reporting by creating a standardized methodology for assessing compliance. The Department also initiated its first annual network review of all full service and behavioral health plans. The review should be available by the next ICC meeting. The Department will present information regarding DMHC's Help Center, including actual complaints and Independent Medical Review case examples relevant to the ICC.

Dr. Richard Olney presented the Department of Public Health (DPH) report. DPH is concerned about Zika virus infections in California, particularly infections during pregnancy that can cause severe central nervous system birth defects and developmental concerns... Reports of infections in pregnant women and their infants have continued to increase in California and nationally. Unlike in Texas and Florida, local transmission has not been detected and because of the need to closely follow these infants, the DPH plans to continue discussions with counterparts in other departments such as DDS, CDSS, and the Department of Health Care Services (DHCS), as well as local health departments such as the Los Angeles County Department of Public Health.

Katie Hornberger, J.D., with the [Disability Rights California](#), shared that there are a few complaints and appeals filed regarding early intervention services for children, which conveys to the State that there are few issues. If parents are having concerns with receiving early intervention services through their insurance plans, they should file complaints with the DMHC. Two handouts, *Utilizing Medi-Cal and Private Insurance to Access Early Start Services* and *Disability Rights Survey* were shared with the Council for reference, and DDS will forward the documents to the Council in an email.

Freddie Berger, Occupational Therapist, Founder, and CEO of an Early Intervention program shared her perspective as a provider. Ms. Berger expressed that medical insurance carriers that utilize the medical model authorizes services in clinical settings, while regional centers authorize services in natural environments.

Ms. Hornberger shared that parents and families have rights, under the law, on accessing services. Rights for private insurance and Medi-Cal both differ; families with self-funded or out-of-state insurance plans have reduced rights and fewer protections. Parents should inquire with their insurance carriers regarding their plans, coverage, and appeal rights. If parents do not have self-funded or out-of-state plans, their rights regarding timeliness of services are stronger. Ms. Hornberger encouraged parents and families to file complaints. The Council discussed that the information on the DMHC website is easy to understand, and includes documents on the appeal process. Information to file complaints can be found at <http://www.dmhc.ca.gov/FileaComplaint.aspx#.Wlt4pREzVaQ>.

Rose Castillo-Chicana, Director, at Frank D. Lanterman Regional Center discussed the Promotora Project, which launched in November 2013. Frank D. Lanterman Regional Center partnered with the Esperanza Community Housing Corp regarding disparity issues and increasing access to regional center services. The program serves approximately 52 families annually; has two promotoras, and over three years, 156 families were served.

Ms. Castillo-Chicana shared that Community Health Promotoras are navigators that provide:

- Informal assistance
- Person-to-person interaction
- Bridge between regional centers and families
- Increased access to services and bringing services to the community
- Increase families' knowledge with active, hands on learning

The referral criteria for the Promotora Program focuses on:

- Hispanic families
- School-aged clients ages 3-14, who were isolated and not accessing available resources
- Residents in the Central Los Angeles area
- High-risk
- Low income
- Monolingual
- Male and female
- Both single mothers and two-parent homes

The program focuses on parent goals, developing care plans, helping families understand what services are available through the regional centers, helping families access and utilize services, and helping families become more knowledgeable, connected, and engaged.

The program conducted pre and post surveys to understand the parents' knowledge, services received, and services the families thought were necessary. At the end of the year, parents were surveyed again to determine how much they learned, how many services were accessed through regional centers, but also in the community. As a result of the surveys, the program learned that families would benefit from having a mentor to explain how to contact regional centers and the community, completing applications, and explaining and communicating their needs.

The Promotora Project connects with families at the community level in ways that Part C does not; sharing knowledge between the Promotora Project and Part C can better assist parents.

The meeting adjourned at 12:40 pm.

Tasks	Assigned to	Deadline
Send photos of children and families	ICC	April 2017
Gather data from CDE/DDS	ICC/Improving State Systems Committee	April 2017
Conduct a survey on ICC representation	ICC/Communications and Outreach Committee	April 2017
Send the TaM letter to the ICC for final review and dissemination	ICC/Communications and Outreach Committee	April 2017

Send a letter to Jill Rowland regarding ICC's endorsement of the Watch Me Grow Developmental Milestones tool	ICC	April 2017
Share overview of APR data submitted to OSEP and OSEP findings with the ICC	DDS	July 2017

MEMBERS PRESENT

Marie Kanne Poulsen
 Douglas Erber*
 Kimberly Johnson
 Libby Woolford*
 Michelle Dove
 Nancy Sager
 Rachelle Arizmendi
 Richard Olney* (via conference call)
 Sally Grevemberg
 Sandra Gallardo
 Sharon DeRego (for Nancy Bargmann)
 Sheila Self (for Tom Torlakson)
 Susan Ducore
 Suzanne Sherinian (for Michelle Rouillard)

MEMBERS ABSENT

Assembly member Tony Thurmond
 John Hall*

MEMBERS EXCUSED

Leanne Wheeler
 Mary Sheppard

LEAD AGENCY

Jim Knight
 Sharon DeRego
 JoEllen Fletcher (via conference call)
 Elise Parnes (via conference call)
 Kim Hough
 Alexandra Sanders

COMMUNITY REPRESENTATIVES PRESENT

Debbie Sarmiento*
 Fran Chasen
 Gabrielle Zadra*
 Jennifer Griffin*
 Julie Widman*
 Kat Lowrance*

Kathy Angkustsiri (via conference call)
Kelly Young*
Laurie Jordan*
Linda Landry*
Lucero Irizarry
Mark Wild*
Matt Chesnut
Maurine Ballard-Rosa (via conference call)
Michelle Oliver (via conference call)
Rebecca Hawley*
Robin Millar
Sherry Torok
Susan Graham* (via conference call)
Tara Sisemore-Hester
Toni Doman*
Yvette Baptiste*

COMMUNITY REPRESENTATIVES ABSENT

Brigitte Ammons
Celina Oppus*
Kristine Pilkington
Mara McGrath*
Marty Omoto
Patricia Salcedo*
Patsy Hampton
Rachel Hagans
Tony Anderson
Wanda Davis

OTHERS PRESENT

Angela McGuire
Caesar Garcia

*Parent



FRCNCA Report to ICC January 20, 2017

The Family Resource Centers Network of California (FRCNCA) represents the 47 Family Resource Centers (FRCs) with a Steering Committee member from each of the 9 regions that meet monthly via conference call. The Steering Committee met face to face at Westside Regional Center on January 18, 2017.

Outreach and collaboration activities included participation at the UC Davis CED Advisory Committee, the UCLA Tarjan Center University Center for Excellence in Developmental Disability Consumer Advisory Committee, USC/UCEDD CAC, Lanterman Coalition, California Network of Family Strengthening/Support Networks Training and Technical Assistance Collaborative, California Standards for Family Strengthening & Support Committee, and Arc California Board of Directors, California Family Strengthening Roundtable Steering Committee, State Interagency Team Home Visiting Planning Group and the Home Visiting Summit.

The FRCNCA has participated in the **California Employment Consortium for Youth and Young Adults with Intellectual and Other Developmental Disabilities (CECY)** (pronounced SEE SEE) since inception. FRCNCA representatives provide CECY members with information on the roles of the Family Resource Centers and the family perspective on transition to work and post-secondary education. While the original grant period has been completed, CECY activities will continue under a one year no-cost extension.

FRCNCA Representatives are participating in **CAPTAIN (CA Autism Professional Training and Information Network)** which has a goal to identify and develop a cadre of staff with enhanced knowledge about autism and evidence based practices across California and to develop local multi-agency collaborations between SELPAs, Regional Centers and Family Resource Centers. Statewide, 400 designated participants who have met specific criteria, have become part of the CAPTAIN Cadre. More information is available at www.captain.ca.gov Additional state and federally funded parent organization representatives have been added as a part of additional funds awarded to the UC Davis UCEDD through an AMCHP grant.

17 FRCs across the state are participating in the **CaPROMISE** grant. The California PROMISE Initiative (CaPROMISE) represents the opportunity for multiple organizations, working in partnership, to provide a coordinated set of services and supports to child SSI recipients ages 14-16 and their families designed to increase financial self-sufficiency. Participants include the CA Department of Rehabilitation in partnership with several other state departments, 18 local education agencies (LEAs) and San Diego State University's Interwork Institute. CaPROMISE FRCs have received training in Person Driven Planning, Motivational Interviewing and Social Security. The FRC members support the Career Service

Coordinators in engaging with identified families and locating resources that support their effort.

Through Early Start Plus FRC staff were able to attend webinars that included a follow up to the “Preventing Behavior Problems through Positive Parenting” training and “Using Social Media – FaceBook 101 Webinar”. Upcoming face-to-face trainings will be held in February on the topic of “Trauma Informed Care” which will be presented by Rose Messina, Children’s Hospital / UC Benioff.

The Early Start Plus Members Only webpage on the FRCNCA.org website continues to be updated on a regular basis with information to assist FRCs in the implementation of Early Start Plus ESP also continues with webinars, 2 monthly conference calls, plus one to one technical assistance.

The FRCNCA continues to seek additional funding sources to maintain the coordination of the FRCNCA.