



# Career Technical Educators of Idaho

## Unit Action Plan | Year beginning Fall 2017

### Legislative Committee

Chair: **Lex Godfrey**

Members:

Ex-Officio: **Dwight Johnson** (Idaho CTE)

First Name	Last Name	Email Address
Christopher	Glasco	cglascock@caldwellschools.org
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Bob	Quant	bquant@uidaho.edu
Paul	Stembridge	stembridgep@wjsd.org

#### Summary Statement of Charge:

1. Develop CTEI Legislative statement/position for approval by CTEI Board.
2. Identify, cultivate, and engage stakeholders to help move CTEI's work forward.

#### CTEI Goals (2017-18 Focus):

1. Provide quality membership services
  - a. Gather/Review/Respond to information provided by all stakeholders.
  - b. Establish and facilitate roundtable discussion with Idaho CTE Administrators, CTEI Executive Board, and other stakeholders.
  - c. Produce timely communications focused on professional development opportunities, member profile/spotlights, legislative updates, and roundtable briefs. Ensure communication of high levels and not program area specific.
2. Provide dynamic programs
  - a. Collaborate and assist Idaho CTE to ensure opportunities foster professional and personal growth.
  - b. Recognize member success and achievement.
3. Ensure organizational stability and growth.
  - a. Create an environment of mutual respect between all stakeholders.
  - b. Ensure adequate funding to sustain operations.
  - c. Oversee fiscal integrity of organization's use of funds.

Prepare monthly update/report during CTEI Board Meetings.

Provide a preliminary electronic copy of the Unit report/recommendations to the CTEI Secretary (using the format below) prior the assigned meeting date.

Provide a final electronic copy of the Unit report/recommendations to the CTEI Secretary no later than \_\_\_\_\_.

<b>ADDITIONAL MATERIAL REQUESTED</b>			
<b>Item</b>	<b>From</b>	<b>When</b>	<b>Received</b>

<b>Objective/Activity</b>	<b>Assigned to</b>	<b>Due date</b>	<b>Estimated Cost</b>	<b>Completion/Evaluation Date</b>