

## Camillus Health Concern Job Posting

<b>Title:</b>	<b>TARGETED CASE MANAGER (SOAR)</b>
<b>Reports to:</b>	Director of Behavioral Health Services
<b>Status:</b>	Full-Time Exempt
<b>Position Summary:</b>	The Targeted Case Manager provides various professional level services to the clients of Camillus Health Concern. The position is responsible for the timely processing of claims for Social Security Income and Social Security Disability applicants within the scope of the Working Agreement for the SOAR (SSI/SSDI Outreach, Access and Recovery) program and functions in the role of an advocate/coordinator for Camillus Health Concern's patients.
<b>Responsibilities:</b>	<ul style="list-style-type: none"><li>• Comply with Camillus Health's Mission, Vision, Values.</li><li>• Conducts Outreach and Educational groups, on a monthly basis, at Camillus Health Concern and at partnering homeless shelter sites.</li><li>• Provides information about the Social Security Disability Application process and assists with completing SOAR applications.</li><li>• Completes all training required for the competent and successful completion of job tasks and responsibilities.</li><li>• Coordinates psychological testing for patients.</li><li>• Works with medical team on the Lazarus project by providing services to the people who are living on the street.</li><li>• Provides assistance and education on the Patient Assistance Prescription Program.</li><li>• Maintains spreadsheet records of activities, clients served, and outcomes.</li><li>• Maintains case records/notes in the electronic health record.</li><li>• Maintains good working relationships with Social Security personnel, Camillus staff, and community resources.</li><li>• Performs other duties as assigned by the supervisor.</li></ul>
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• Bachelor's degree in Social Work or related field; previous experience will be considered.</li><li>• Certification in SOAR Training or must be SOAR certified within 7 days of start date.</li><li>• Bilingual (English/Spanish); Creole a plus</li><li>• Strong Social Work/case management knowledge base and skills.</li><li>• Knowledge of mental health issues.</li><li>• Demonstrated ability to work effectively with multidisciplinary teams, community groups, and agencies.</li><li>• Demonstrated written medical report writing skills.</li><li>• Demonstrated oral communication skills.</li><li>• Strong organizational skills.</li><li>• Ability to manage deadlines.</li></ul>
<b>Preferred Qualifications:</b>	<ul style="list-style-type: none"><li>• Culturally sensitive to the social, psychological and health care needs of the Homeless and/or underserved populations</li><li>• Work effectively and productively in a team environment</li><li>• Previous experience in a health care setting</li><li>• Computer literate; previous experience with Electronic Medical Records</li></ul>

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**Preferred Qualifications**

**Cont'd**

- Bilingual (English/Spanish), Creole a plus
- Work effectively and productively in a team environment

**Hours of Operation:** Primary Site: Monday to Friday – 8:00 AM to 5:00 PM  
CH NCL Campus Site: Monday to Friday, 8:00 AM to 5:00 PM

**Primary Site:** Camillus Health Concern, Inc.  
336 N.W. 5th Street  
Miami, FL 33128

**Secondary Site:** Camillus House NCL Campus  
1545 NW 7th Avenue  
Miami, FL 33165

***Camillus Health Concern is an Equal Opportunity Employer.***  
***Please send Resume to [HealthJobs@camillus.org](mailto:HealthJobs@camillus.org) or Fax to 1-866-440-9152***