SHRM Certified HR Professional (Exam Prep)

The SHRM (Society for Human Resource Management) Certified Professional (SHRM-CPSM) and SHRM Senior Certified Professional (SHRM-SCPSM) credentials are the new standard for HR professionals. The SHRM Certified Professional course is a comprehensive 36-hour program that combines expert instruction with the SHRM Learning System® for SHRM-CP and SHRM-SCP exam, so you will learn faster and build core HR knowledge. This course is designed to prepare individuals seeking global HR credentials for success on the SHRM-CP and SHRM-SCP exam. Successful completion of this course does not guarantee passing the exam. For exam eligibility requirements go to http://certification.shrm.org/.

Course materials are included: SHRM Learning System® Print and Online Courseware

SHRM Exam Fee is not included in the course tuition. General Guidelines for Eligibility for the SHRM-CP Exam:
- Less than a Bachelor's Degree: 3-4 years of HR experience
- Bachelor's Degree: 1-2 years of HR experience

Course Outline:

Class Number	Topics	Homework
1	Course Introduction Begin HR Competencies	On-Line Pre-Assessment Read HR Competencies Apply for Exam
2	Review of Pre-Assessment Complete HR Competencies	Read HR Strategic Planning Talent Acquisition Choose Exam Date Complete Module Tests
3	HR Strategic Planning Talent Acquisition	Complete study sheet for Employee Engagement and Retention Read Learning and Development Complete Module Tests
4	Employee Engagement and Retention Learning & Development	Complete Total Rewards Study Sheet Complete Module Tests
5	Learning & Development Total Rewards	Read Structure of the HR Function and Organization Effectiveness and Development Complete Module Tests
6	Structure of the HR Function	Read Workforce Management Complete Module Tests

	Organizational Effectiveness and Development	
7	Organization Effectiveness and Development Workforce Management	Read Employee and Labor Relations and Technology Management Complete Study Sheet for Employee and Labor Relations Complete Module Tests
8	Employee and Labor Relations Technology Management	Read HR in the Global Context and Diversity and Inclusion Complete study sheet for HR in the Global Context Complete Module Tests
9	HR in the Global Context Diversity and Inclusion	Read Risk Management and Corporate Social Responsibility Complete study sheets for Risk Management and Corporate Social Responsibility Complete Module Tests
10	Risk Management Corporate Social Responsibility	Read US Employment Law and Regulations Complete Module Tests

11	US Employment Law and Regulations Matching Game for Laws and Regulations Final Exam Distribution	Complete Final Exam and On-Line Post Assessment
12	Final Exam Review Discussion and Test Prep	Study – Study - Study

** Additional activities/games added as time permits.