



Vascular Access Data Cleanup in CROWNWeb

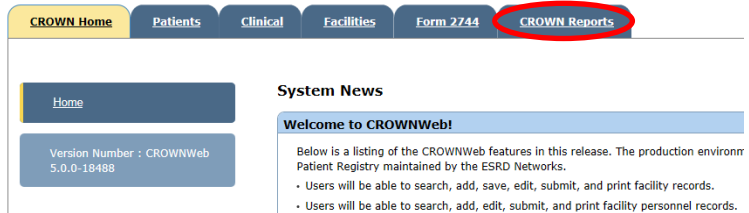
Centers for Medicare & Medicaid Services (CMS) has tasked all dialysis facilities with ensuring that clinical data is accurately entered, tracked, and reported in CROWNWeb.

There are three ways to check your vascular access data in CROWNWeb:

1. **Compare with your clinical reporting system** (Electronic Medical Records) vascular access data (patient level) with what has been entered in CROWNWeb on a monthly basis. Please note data in both systems should be the same. If they are not same then change in CROWNWeb
 - a. Run “Vascular Access in Use” report from CROWNWeb (see below: Appendix A)
 - b. Run a similar report from your data systems
 - c. Compare them.
 - d. If the access is not correctly reported then change in CROWNWeb and in your data systems if needed (see below: Appendix B)
2. **Verify patients with catheter**
 - a. Run “Vascular Access in Use” report from CROWNWeb
 - b. Check the tab Catheter>90D to identify patients with catheters in CROWNWeb
 - c. If the access is not correctly reported then change in CROWNWeb and in your data systems if needed (see below: Appendix B)
3. **Check for missing data**
 - a. Search for patients “Without Clinical Values” under CROWNWeb “Clinical” screen (See below: Appendix C)
 - b. If any patients are listed under this category, enter missing data in CROWNWeb.
4. **Reporting Combined Accesses**
 - a. Vascular Access Clinical Collection Type in CROWNWeb
 - i. AV Fistula Combined with a Catheter definition: A type of vascular access where one needle was in an AV Fistula and one lumen of a catheter during the dialysis session. Fistula refers to a surgical connection between an artery and a vein just beneath the skin of an arm or a leg.
 - ii. Av Graft Combined with a Catheter definition: A type of vascular access where one needle was in an AV Graft and a lumen of a catheter during the dialysis session. Graft refers to a piece of artificial vessel that can be used to create an access; one end of the graft is connected to an artery, the other to a vein.

Appendix A: How to Run “Vascular Accesses in Use” Report in CROWNWeb

Select the **CROWN Reports** tab



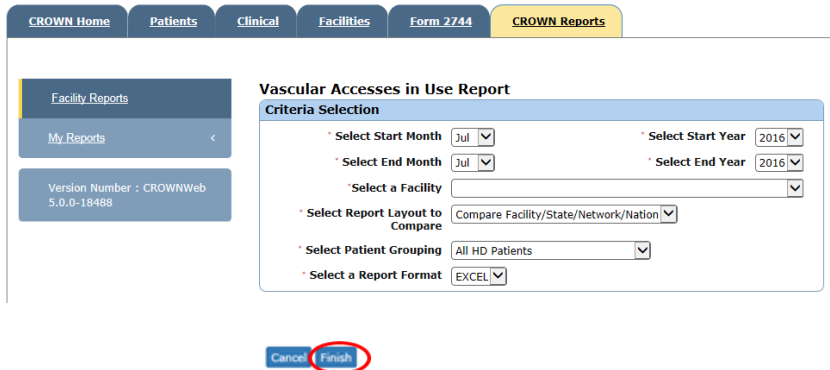
The screenshot shows the top navigation bar of the CROWNWeb application. The tabs are: CROWN Home, Patients, Clinical, Facilities, Form 2744, and CROWN Reports. The CROWN Reports tab is highlighted with a red circle.

- Scroll down to the **Vascular Access Reports** section under the **Reports** header
- Select **Vascular Accesses in Use Report** link



The screenshot shows the 'Facility Reports' section of the CROWNWeb application. Under the 'Reports' header, there is a list of report types: Facility Report, Patient Report, Audit Report, Clinical Performance Measures (CPM) Reports, Quality Improvement Reports, and Vascular Access Reports. The 'Vascular Accesses in Use Report' link is highlighted with a red circle.

- Specify the **Start Month/Year** and **End Month/Year**
- Select the **Facility**
- Select **Layout to Compare** (state, Network, nation)
- Select **Patient Grouping** (All HD patients)
- Select **Report Format** (Excel)
- When complete, click **Finish**



The screenshot shows the 'Vascular Accesses in Use Report' criteria selection form. The form includes the following fields and options:

- Select Start Month: Jul
- Select Start Year: 2016
- Select End Month: Jul
- Select End Year: 2016
- Select a Facility: (dropdown menu)
- Select Report Layout to Compare: Compare Facility/State/Network/Nation
- Select Patient Grouping: All HD Patients
- Select a Report Format: EXCEL

At the bottom of the form, there are two buttons: Cancel and Finish. The Finish button is highlighted with a red circle.

Select **Ok** (It takes a few minutes to generate the report)

[CROWN Home](#)
[Patients](#)
[Clinical](#)
[Facilities](#)
[Form 2744](#)
[CROWN Reports](#)

[Facility Reports](#)
[My Reports](#)

Version Number : CROWNWeb
5.0.0-18488

Vascular Accesses in Use Report

Report Confirmation

Your Report request has been successfully submitted.
Return to the My Reports page to get an updated status on the report.

ok

- Report will appear by name under **My Reports** tab
- Select the **XLS file** link to download the Vascular Accesses in Use Report

[CROWN Home](#)
[Patients](#)
[Clinical](#)
[Facilities](#)
[Form 2744](#)
[CROWN Reports](#)

[Facility Reports](#)
[My Reports](#)

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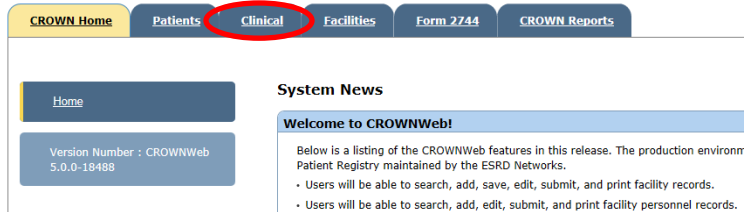
My Reports

Note - Reports are accessible until the expiration date unless manually deleted

Select All	Name	Request Date	Type/Size	Status
☐	Vascular Accesses in Use Report	08/02/2016	XLS 9KB	Completed

Appendix B: How to Correct Vascular Access Data in CROWNWeb

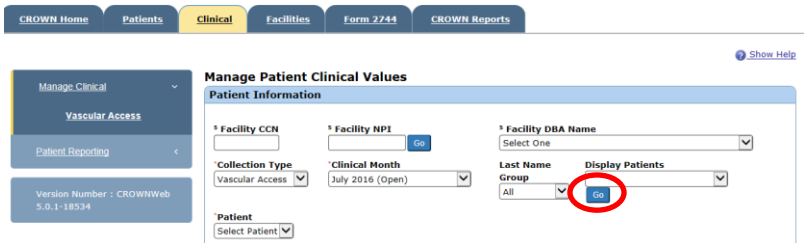
Select the **Clinical** tab



The screenshot shows the CROWNWeb interface with the following elements:

- Navigation Tabs:** CROWN Home, Patients, **Clinical** (highlighted with a red circle), Facilities, Form 2744, CROWN Reports.
- Home Section:**
 - Home button
 - Version Number : CROWNWeb 5.0.0-18488
- System News Section:**
 - Welcome to CROWNWeb!**
 - Below is a listing of the CROWNWeb features in this release. The production environment Patient Registry maintained by the ESRD Networks.
 - Users will be able to search, add, save, edit, submit, and print facility records.
 - Users will be able to search, add, edit, submit, and print facility personnel records.

- Select **Vascular Access** under the Collection Type section
- Specify the **Clinical Month**
- Leave Display Patients section blank
- click **Go** next to it
- Select the patient for data need to be changed
- Change the data

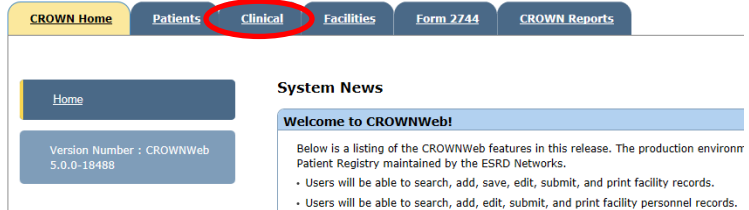


The screenshot shows the 'Manage Patient Clinical Values' form with the following fields and options:

- Navigation Tabs:** CROWN Home, Patients, **Clinical** (highlighted with a red circle), Facilities, Form 2744, CROWN Reports.
- Left Sidebar:**
 - Manage Clinical (dropdown)
 - Vascular Access** (selected)
 - Patient Reporting
 - Version Number : CROWNWeb 5.0.1-18534
- Form Fields:**
 - * Facility CCN
 - * Facility NPI (with a 'Go' button next to it)
 - * Facility DBA Name (dropdown menu)
 - * Collection Type: Vascular Access
 - * Clinical Month: July 2016 (Open)
 - Last Name Group: All
 - Display Patients: (dropdown menu)
 - * Patient: Select Patient
- Action Buttons:** A red circle highlights the 'Go' button next to the 'Display Patients' dropdown.

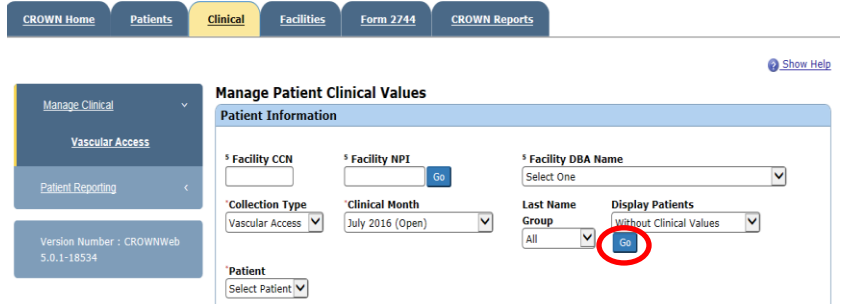
Appendix C: Searching for Patients “Without Clinical Values”

Select the **Clinical** tab



The screenshot shows the CROWNWeb interface with the top navigation bar containing tabs: CROWN Home, Patients, Clinical (highlighted with a red circle), Facilities, Form 2744, and CROWN Reports. Below the navigation bar, there is a Home button and a version number: CROWNWeb 5.0.0-18488. To the right, there is a System News section with a welcome message and a list of features.

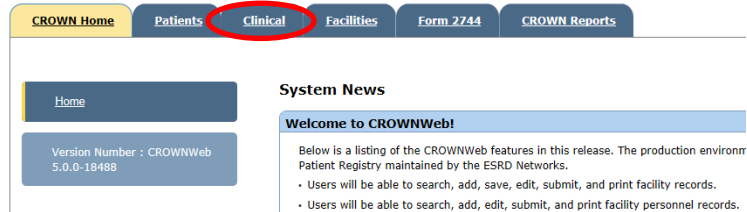
- Select **Vascular Access** under the Collection Type section
- Specify the **Clinical Month**
- Specify **Without Clinical Values** under the Display Patients section
- When complete, click **Go**



The screenshot shows the Manage Patient Clinical Values form. The top navigation bar has tabs: CROWN Home, Patients, Clinical (highlighted with a red circle), Facilities, Form 2744, and CROWN Reports. The form is titled "Manage Patient Clinical Values" and includes a "Patient Information" section. The form contains several fields: Facility CCN, Facility NPI (with a Go button), Facility DBA Name (a dropdown menu), Collection Type (a dropdown menu with Vascular Access selected), Clinical Month (a dropdown menu with July 2016 (Open) selected), Last Name (a dropdown menu with All selected), and Display Patients (a dropdown menu with Without Clinical Values selected). A red circle highlights the Go button next to the Display Patients dropdown. There is also a "Patient" section with a "Select Patient" dropdown.

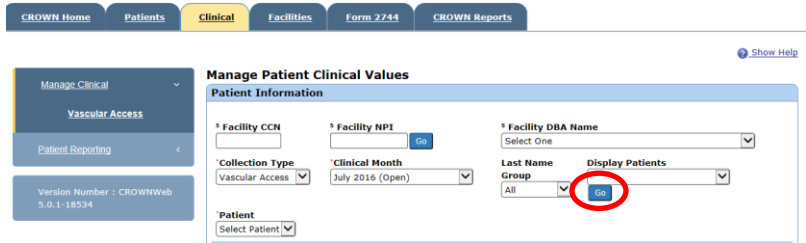
Appendix D: Reporting Combined Accesses

Select the **Clinical** tab



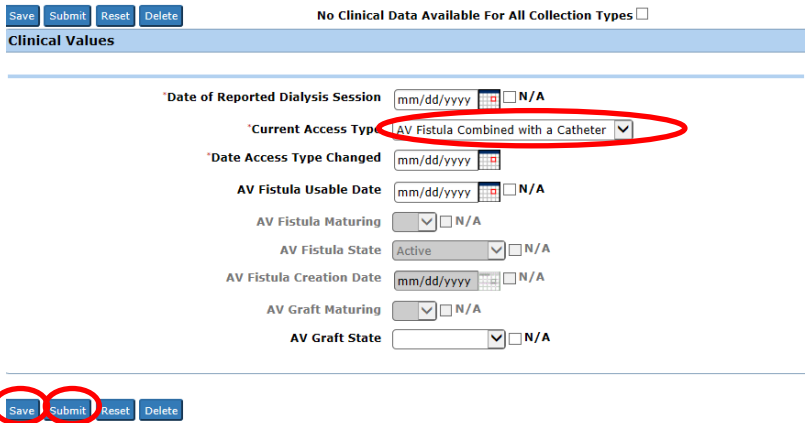
The screenshot shows the CROWNWeb interface with the top navigation bar containing tabs: CROWN Home, Patients, Clinical (highlighted with a red circle), Facilities, Form 2744, and CROWN Reports. Below the navigation bar, there is a 'Home' button and a 'System News' section with a 'Welcome to CROWNWeb!' message and a list of features.

- Select **Vascular Access** under the Collection Type section
- Specify the **Clinical Month**
- Leave Display Patients section blank
- click **Go** next to it
- Select the patient for data need to be changed
- Change the data



The screenshot shows the 'Manage Patient Clinical Values' form. The 'Collection Type' dropdown is set to 'Vascular Access'. The 'Clinical Month' dropdown is set to 'July 2016 (Open)'. The 'Display Patients' dropdown is set to 'All'. A red circle highlights the 'Go' button next to the 'Display Patients' dropdown.

- Specify **Date of Reported Dialysis Session**
- Select from the drop down list the appropriate access type under the Current Access Type
- Specify the **Date Access Type Changed**
- Select **Save**
- Select **Submit**



The screenshot shows the 'Clinical Values' form. The 'Date of Reported Dialysis Session' is set to 'mm/dd/yyyy'. The 'Current Access Type' dropdown is set to 'AV Fistula Combined with a Catheter' (highlighted with a red circle). The 'Date Access Type Changed' is set to 'mm/dd/yyyy'. The 'AV Fistula Usable Date' is set to 'mm/dd/yyyy'. The 'AV Fistula Maturing' dropdown is set to 'Active'. The 'AV Fistula State' dropdown is set to 'Active'. The 'AV Fistula Creation Date' is set to 'mm/dd/yyyy'. The 'AV Graft Maturing' dropdown is set to 'Active'. The 'AV Graft State' dropdown is set to 'Active'. A red circle highlights the 'Save' and 'Submit' buttons at the bottom of the form.