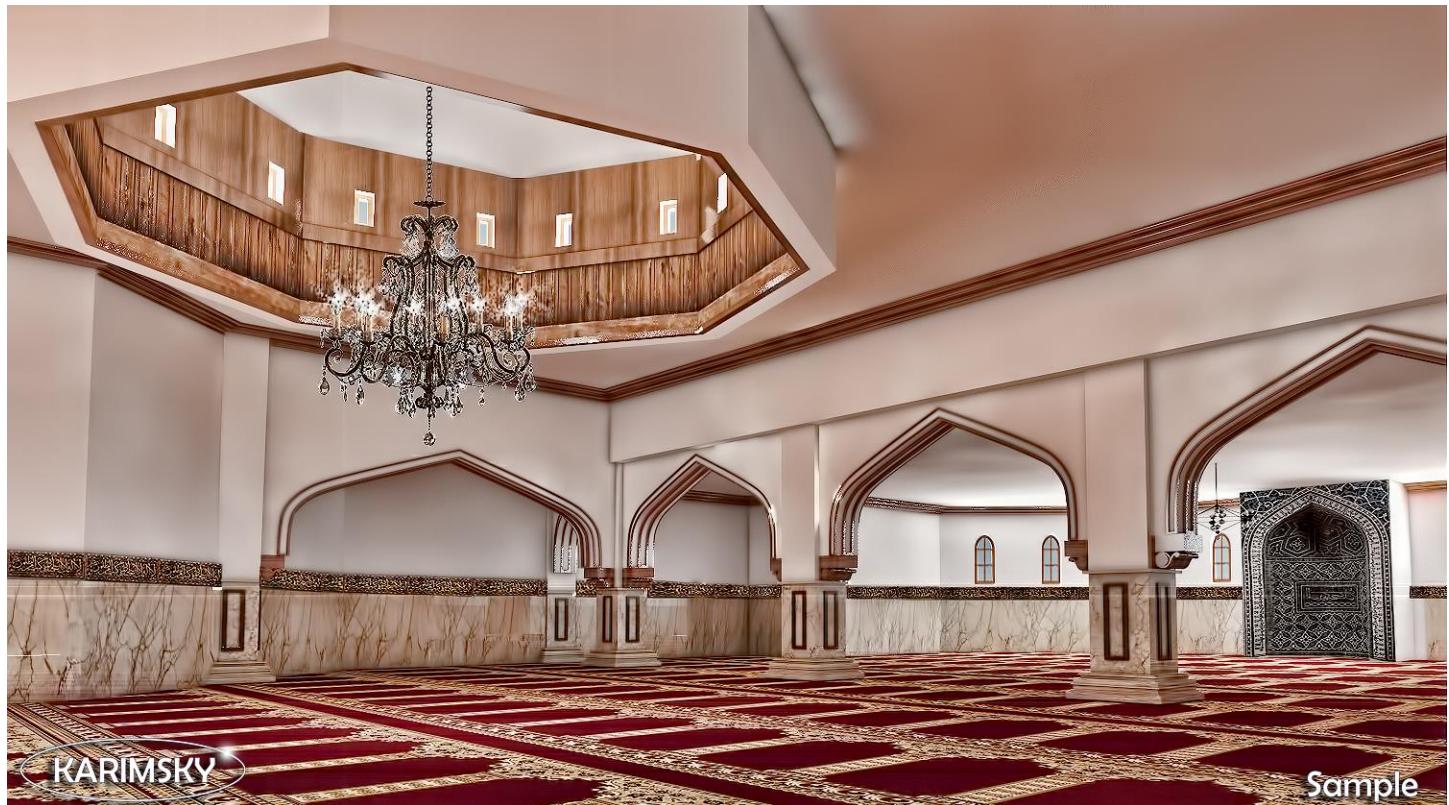




Islamic Society of Central Jersey



**Annual General Body Meeting and Elections
Sunday April 23, 2017**

In the name of God, the Compassionate, the Merciful

The Islamic Society of Central Jersey

A Non-Profit Tax Exempt Organization, Tax ID # 22-2086228

4145 Rt. 1 South & Rt. 522
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April 2017

Voting Members
Islamic Society of Central Jersey

Subject: Annual General Body Meeting & Election 2017

Dear ISCJ Family,

Bismillah ir-Rahmaan ir-Raheem

Asalaamu Alaikum Wa Rahmatullahi Wa Barakaatuh

We all assemble once a year in a General Body meeting to discuss what concerns us, our children's future, and determine our objectives.

The Annual General Body Meeting will be held, Insha'Allah, on April 23, 2017 at 9:30AM.

Our Prophet (SAWS) said, "Who is not concerned about the Muslims affairs is not one of them". Therefore, your attendance is crucial for the interest of our society.

This coming meeting is not only for ELECTION of your representatives on the Board, but to discuss, approve operating and capital budget, and to approve the Youth/Community Sports Facility proposal to replace the previously approved Office Building, plus other affairs.

Having said that, please find the Annual General Body Report posted on ISCJ website and sent via official ISCJ Email, sincere appreciation to everyone who provided their time and effort on this report, in particular thank you to Shanaz Persaud.

I pray to Allah Almighty to guide and reward us all.

Your humble servant in Islam,

Arif Patel
ISCJ President

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1. Trustees & Overseers 2016-2017

ISCJ Board of Trustees

Tufail Tahir	Chairman
Arif Patel	President
Tabassum Khan	Secretary
Syed Danish	Executive Secretary
Habib Ahson	Treasurer
Junaideen Fahumy	NUI Board Liaison
Heba Macksoud	Trustee Member
Omayma Mansour	Trustee Member
Mujib Rehman	Trustee Member

ISCJ Board of Overseers:

Arif Khan	Chief Overseer
Arifa Zaheer	Overseer
Asad Mazharullah	Overseer

2. 2017 - General Body Meeting Agenda

Date: SUNDAY, APRIL 23, 2017

Time: 9:30 AM - 5:00 PM

Place: ISLAMIC SOCIETY OF CENTRAL JERSEY

4145 US Highway 1, Monmouth Junction, NJ 08852

Time	Agenda
9:30 AM	VOTING MEMBERS' REGISTRATION STARTS
10:15 AM	QURANIC RECITATION AND DUA BY IMAM HAMAD CHEBLI FIRST CALL FOR QUORUM (Upon achieving 5% quorum Registration) <ol style="list-style-type: none"> 1. A limited meeting may be started as soon as 5% (82) of the quorum is met. <ol style="list-style-type: none"> a. All decisions require 2/3rd (323) majority vote until 20% quorum is met and declared then the meeting achieves Regular Status and all decisions thereafter are made by simple majority votes b. Overseers' explanation of election/annual body procedures c. Chairman's comments 2. Approval of last year's Annual General Body Meeting Minutes 3. Status of Action items from the last year's Annual General Body Meeting Minutes 4. Overseers' presentation of all prospective candidates for election 5. Overseers' explanation of Election Ballot and announcement that Election Ballot boxes are open 6. President's Comments 7. Questions on last year's Financial Statements 8. Treasurer's presentation of proposed Operating and Capital Budgets 9. Discussion, modification if any, separate voting on the Operating and Capital Budget 10. Questions on other Reports included in the electronic mailed package (All Committee Chairs or their assigned Representatives shall be present to answer questions)
11:00 AM	INTRODUCTION OF THE CANDIDATES
11:30 AM	SECOND CALL FOR QUORUM
12:45 PM	THIRD CALL FOR QUORUM
1:00 PM	RECESS FOR DHUR PRAYERS
1:30 PM	MEETING CALLED TO ORDER <i>REMAINING ITEMS OF THE BUSINESS FROM THE ABOVE</i>
2:00 PM	<ul style="list-style-type: none"> • FOURTH AND FINAL CALL FOR QUORUM TO VALIDATE VOTES CAST • ELECTION BALLOT BOXES CLOSED (If the 20% Quorum is met, <i>Overseers start counting the election ballots</i>) • Conclusion with Dua • MEETING ADJOURNED (Earlier if the Quorum falls below 5%)
5:00PM	OVERSEERS ANNOUNCE THE RESULTS OF THE ELECTION BALLOTS

Please note: In case of severe weather or an emergency of any kind in which the meeting and election need to be postponed, Sunday, April 30th, 2017, will be the alternate date with the same agenda.

3. Overseers Report

Dear ISCJ Community Members: Asalaamu Alaikum,

Responsibility/Obligations of the Board of Overseers (BOO):

The main responsibilities of the Board of Overseers (BOO) are:

- Organize, conduct and validate the annual election process.
- Work with Board of Trustees (BOT) to organize and conduct the Annual General Body and Town Hall meetings
- Investigate and resolve issues of concern and complaints brought to its attention. Mediate and reconcile between members and segments of the Society as needed.
- Work with the Trustees to select the executive committee (Chairman, President, Secretary, Executive Secretary, Treasurer, Liaison to NUI Board and IS CJ member to NUI Board)
- Attend BOT meetings; and make sure that the decisions undertaken by BOT are consistent with IS CJ Constitution and by-laws.

At least two members of the BOO have been present in all the BOT regular and extended meetings. We hereby report to the IS CJ community the elected BOT members conducted all business and handled all matters with mutual consultation and carried out their activities pertaining to the running our institution in accordance with the requirements as set forth in the Constitution. All members of the BOT and BOO functioned in accordance with our Constitution and took great care to make decisions that helped to the growth of IS CJ.

The BOO applauds all the members of the BOT for their work, contributions, and hours of commitment to IS CJ. Proper due-diligence was exercised before approving any actions to make sure it's in the best interest of IS CJ and are following the constitution and other regulations. This has resulted in keeping IS CJ strong and an important part of Muslim community in Central Jersey.

Below are accomplishments of the Board of Overseers:

- Worked with the BOT to facilitate the selection the executive committee on May 9th, 2016.
- Organized and conducted the Town Hall meetings as required by the constitution on October 2nd, 2016, February 19th, 2017 and March 18th, 2017. These meetings were moderated by the overseers between the BOT and general body. The meetings were primary focused on the IS CJ current activities, financials, masjid and future expansion planning; youth director need and general state of the IS CJ society. The Town Hall meeting attendance was low but there were lots of questions asked that were answered.
- Reviewed a fact-finding request from a member to look into the potential staffing issues. The BOO report was completed and presented to the member and President on December 2017.
- Currently we are reviewing other complaints filed by IS CJ members. This review may continue beyond the current BOO term. Once a determination has been made the report will be files in the office.
- Organized the candidate's nomination process for the 2017 election to be held on April 23rd, 2017

Below are some recommendations that Overseers would like to make:

- Printing and mailing the General Body, Elections and candidates nomination letters to all members should be made paperless. Letters can be mailed to the senior members while rest will get email notifications. The Juma and email via the Adhan list should be used to make the announcements. This will save IS CJ the cost and time in preparing and mailing the letters and forms.
- Extending the voting time on the Election Day to allow more members to cast their votes.
- With the planning of future expansion projects, the Memorandum of Understanding and Lease Agreement with NUI must be completed and finalized. The BOT and NUI Board should work together making this a priority. This will strengthen the relationship between NUI and IS CJ and be used as a reference to clarify any questions or issues.

Annual General Body Meeting and IS CJ Elections:

The BOO has the responsibility to facilitate the IS CJ Elections and Annual General Body Meeting each year. The Overseers began this process in early December 2016. A schedule was created with the BOT on a date to hold the Elections/General Body meeting. This date was agreed to be April 23, 2017, from 9:30AM-5:00PM.

BOO worked with the Membership committee to get the final list of all paid members as of December 2016. A letter was mailed to all 837 paid IS CJ members in the first week of February announcing the election process and calling for nominations. This letter was also emailed to IS CJ Adhan email 2/6/17 list recipients. This year a Code of Ethics and Conflicts letter was added that is to be signed by each candidate who accepts the nomination.

There were 14 nominations received having 26 candidates for the BOT and BOO. Some of the candidates declined (12) to accept and some did not meet the requirements (9) based on the criteria set forth in the IS CJ Constitution. Three candidates were finally selected for the BOT and two for the BOO.

The pre-election procedures as set by IS CJ has been followed so far and will continue to be adhered. Some of the steps include - Announcement of the election date; Overseers Notification Letter; Nomination Form distribution; Candidates verification and selection; Notice and Preparation of Absentee Ballots and Compilation of Candidates List along with their bios; Formal Introduction of the Candidates to the Community. Most of these functions have been accomplished. We will be conducting the Candidate Introductions in the month of April.

Importantly we must note that there were large number of nominees who did not accept or were disqualified. We would request that members not wait until the last day to submit their nominations; reach out to their nominees and verify they meet the requirements.

We would like to thank Allah Almighty foremost and then our community members for entrusting us with this responsibility and giving us the opportunity to serve IS CJ. We pray that Allah Almighty continues to guide our leadership and our community and to keep our institutions established with justice and fairness and remain strong and open till the Day of Judgment - *Ameen!*

Arif Khan, Chief Overseer
 Arifa Zaheer, Overseer
 Asad Mazharullah, Overseer

4. Overseers Notification Letter

February 3, 2017

To Members of the Islamic Society of Central Jersey,
Nomination Process for Sunday, April 23, 2017 IS CJ Elections

As Salaamu Alaikum Alaikum,

The Board of Trustees and Overseers have agreed to hold the General Body Meeting and Elections on Sunday, **April 23, 2017**, Insha'Allah. Therefore it is time to initiate the nomination process.

The term of the following three members of the Board of Trustees will expire this year:

- **Br. Syed Danish, Sr. Heba Macksoud, Sr. Tabassum Khan**

The term of the following two Overseers will also expire this year:

- **Br. Arif Khan, Br. Asad Mazharullah**

Attached to this letter, please find a nomination form to be filled out and submitted to the IS CJ office by Sunday, February 26, 2017. Last day for candidates to withdraw nomination will be March 12, 2017.

Please contact the nominee to ensure that he/she accepts the nomination, and ensure that the nominees for the Board of Trustees and Board of Overseers fulfill the following constitutional requirements:

- Be a citizen of the USA domiciled within the vicinity of the IS CJ
- Has been a voting member in good standing for at least three (3) consecutive years
- Have effectively served the IS CJ for a minimum of at least two years, during which he/she has substantially participated in the activities of any of the committees (IS CJ Standing Committee, IS CJ Weekend School PTA, Youth Group and Clinic, etc.), or have previously served as an appointed or elected IS CJ BOT for any length of term.
- Not be a close relative as defined by the IS CJ constitution of any existing and continuing Trustee or Overseer.
- Please note, per IS CJ Constitution the nominee for Overseers has to prepay Membership fees before he/she can be eligible for nomination. (Whereas BOT nominees have the privilege to pay later, up to Dec 31, 2016).
- Shall not be a full time / part time paid employee for the IS CJ or any affiliates, or a paid contractor / consultant working for the IS CJ or its affiliates.

As per the new bylaws, all candidates will be required to sign the IS CJ Conflicts of Interest and Code of Ethics document upon accepting their nomination and each year if they are elected. The document has been posted on the bulletin board and copies are available in the office. An electronic copy can also be requested at boo@isc.org.

The introduction of candidates will take place on Saturday, April 8, and Sunday, April 9, 2017 during the weekend seminar, Insha'Allah. Kindly make an effort to attend so you can get to know the candidates. Also, please check the membership list at the IS CJ to ensure that your name appears on the list.

Again, mark your calendars for the General Body Meeting and Election which will take place on Sunday, April 23, 2017, Insha'Allah.

Assalaamu Alaikum,

Arif Khan (Chief Overseer), Arifa Zaheer (Overseer), Asad Mazharullah (Overseer)

5. Candidates List

As Salaamu Alaikum Dear Brothers and Sisters:

Members of the ISCJ nominated brothers and sisters to run for positions as the ISCJ Board of Trustees and Board of Overseers. The Board of Overseers, using the criteria set forth in the constitution, determined the eligibility of those nominated. After carefully reviewing the records, the Overseers conclude the following nominees are eligible candidates for the 2017 ISCJ Elections on **Sunday, April 23, 2017, Insha'Allah.**

Candidates for Board of Trustees (Vote for up to 3):

Sr. Tabassum Khan	BOT
Sr. Heba Hassan Macksoud	BOT
Br. Khalid Ozair	BOT

Candidates for Board of Overseers (Vote for up to 2):

Sr. Atiya Aftab	BOO
Sr. Maryam Chebli	BOO

As a reminder, the introduction of candidates will Insha'Allah take place on **Saturday, April 8th at 3pm and Sunday April 9th at 10am** during the weekend school seminar.

Kindly make an effort to attend these sessions to get to know the candidates. Again, mark your calendars for the General Body Meeting and Election which will take place Insha'Allah on **Sunday, April 23, 2017.**

Jazakum'Allahu Khairun,

Assalaamu Alaikum,
Arif Khan (Chief Overseer), Arifa Zaheer (Overseer), Asad Mazharullah (Overseer)

6. Summary of Candidates Background & Services

Trustees' Candidates

Heba Hassan Macksoud



Sr. Heba has spent over 20 years working at major media companies such as Marie Claire magazine, Viacom, The Wall Street Journal as well as over four years at Zaytuna College, America's first and only Muslim Liberal Arts College as a Digital Media professional.

Sr. Heba is currently an active member of interfaith activities, a public speaker on Islamic issues and a co-leader for the main chapter of the Sisterhood of Salaam Shalom, a Muslim-Jewish organization that focuses on building strong relationships between Muslim and Jewish women to end anti-Muslim and anti-Jewish sentiment.

In the past five years, she was co-director of ING-NJ, an organization that provides cultural literacy about Islam for non-Muslims as well as a former member of RUMAA, The Rutgers University Muslim Alumni Association.

She has been involved in many committees within the IS CJ community for almost 20 years. She is a current member of the Communications Committee, the Quran Academy as well as the Youth Director Task Force. In the past, she served on EFG (in the initial formation of the project), the Social Activities Committee as well as the Hajj Committee.

Sr. Heba played a key role in establishing the Quran Academy program by starting the very first Qur'an for Kids program in 2013 as well as running the IS CJ Youth Itekhab Ramadan Program for the past three years.

Sr. Heba's main objective is to Allah by using her experience to inspire others to also be involved.

Sr. Heba has a Bachelor's degree from Rutgers University (Summa Cum Laude graduate) in Journalism and Communications. She has been married for 22 years and has two sets of twins.

Khalid Ozair



Br. Khalid Ozair is an IT program/project manager with over 20 years of financial industry experience managing large multimillion dollar projects implementing long term strategic, and short term tactical solutions.

In the past, Br. Khalid has served on the Board of Trustees at IS CJ, as well as the Executive Board as the Executive Secretary. Br. Khalid also served on the Board of Overseers before being elected to the Board of Trustees.

Br. Khalid has been a member of the Fund Raising/Expansion Funding Group for over twelve years, raising funds for the IS CJ expansion program. He also serves on the Endowment Funding Group to raise funds that can allow IS CJ to become independent and not have to rely on donations and fund raisers to meet the expenses.

Br. Khalid is currently the Chairperson of the EFG committee and led the initial efforts to establish the EFG group to generate funds for the expansion program. Br. Khalid helped write the business plan that served as the basis for the fund-raising efforts that led to the successful completion of the two phases of the NUI school building.

In the past, Br. Khalid has served as the IS CJ Board liaison to the Expansion Funding Group and the Website and Communications committee, where he led the redesign and enhancement efforts of the IS CJ website with the assistance of an excellent group of volunteers. Br. Khalid's two daughters have attended Noor Ul Iman School, and his wife, Iram Ozair, was a teacher at Noor Ul Iman where she taught middle school math for nine years.

Br. Khalid has a Bachelor's degree in Computer Science from City University of New York, Queens College (CUNY).

Tabassum Khan

Sr. Tabassum and her family have been long time members of the IS CJ community. She served as the Treasurer of the IS CJ Board of Trustees (BOT) in 2014/15 and in 2015/16. She currently serves as the Secretary of the Board of Trustees. In this role, she has provided tremendous value in updating IS CJ's financial processes. Sr. Tabassum, spent several years as a volunteer for IS CJ accounting and served as the Chairman of the Internal Audit committee.

Prior to joining the BOT, Sr. Tabassum served as the Chairman of the Internal Audit Committee. She was instrumental in ensuring the Society's financial statements were in compliance with standard accounting methodologies which would provide consistent financial statements.

She has previously volunteered at the Coalition for Peace in Princeton, NJ and has served on the speaker panel at the Women's Leadership Conference for the South Brunswick Commission on Women.

Sr. Tabassum lives in South Brunswick Township and is married to Br. Javed Khan. They have three children.

She hopes to financially strengthen the programs at IS CJ and to support the needs of the entire community.

Sr. Tabassum is a New York State licensed CPA.

Board of Oversees Candidates

Atiya Aftab



Atiya Aftab, Esq. is a long-time member of the IS CJ since attending weekend school in the late 1970s. She has served in a multitude of capacities for the IS CJ including serving for almost 20 years as a former Board of Trustees officer and member as well as a member of the Board of Overseers. Atiya has been a member or chair of several IS CJ committees over the years.

Atiya Aftab, Esq. is a long-time member of the IS CJ since attending weekend school in the late 1970s. She has served in a multitude of capacities for the IS CJ including serving for almost 20 years as a former Board of Trustees officer and member as well as a member of the Board of Overseers. Atiya has been a member or chair of several IS CJ committees over these years.

Atiya is an attorney representing non-profit corporations and an adjunct professor at Rutgers University. In particular, her experience as an attorney, former IS CJ Board member and member of the IS CJ Constitution Committee provides her with the foundation to serve as an overseer—to manage the annual election, general body meetings and handle any mediation or arbitration as necessary.

Maryam Chebli



Sr. Maryam Hamad Chebli was born in New Orleans, Louisiana and moved to South Brunswick, NJ when she was 2 years old. She grew up in the IS CJ community and attended both the Saturday and Sunday Schools during her early childhood. She was also in the first class of the Al-Huda School, the precursor to Noor Ul-Iman. Sr. Maryam has 16 years of healthcare operations management experience. Her professional experience includes managing hospital operations at The University Hospital, UMDNJ and managing commercial operations at GE Healthcare Life Sciences.

She is currently the Senior Manager of Sales Operations at Philips Healthcare managing \$500M in sales for the health systems equipment organization. In her current role, she is also responsible for analytics, compensation, forecasting & revenue recognition for the entire South Zone Sales Organization at Philips Healthcare. Sr. Maryam has served as the Chair of the IS CJ Membership Committee (2015-2016) and has been volunteering as a committee member for the past 3 years. During her time on the Membership Committee she helped manage the election process, created volunteer and membership drives, increased membership awareness and enrollment, worked on the standard SOP for the committee, evaluated CRM opportunities for more effective utilization and implementation of membership activities, and continues to work with the team to implement projects to increase enrollment. As a member of the Board of Overseers, she will work to ensure that the organization remains in compliance and abides by the IS CJ constitution. Sr. Maryam currently resides in Millstone, NJ with her husband Br. Anass and her 4 boys; Zackaria, Zaydan, Zayn & Zayd. While living in South Brunswick, she went through the South Brunswick public school system and went on to attend Rutgers University where she received her Bachelor's Degree in Psychology.

7. Chairman's Report

Bismillah-ir-Rahman-ir-Rahim

Dear respected Brothers and Sisters of the IS CJ Community

Asalaamu Alaikum Wa Rahmatullahi Wabarakatuhu

We begin in the name of Allah SWT and thank Him for His Mercy and Blessings. We thank Him for all the opportunities we have and for granting us such a wonderful community.

I want to thank Br. Hamad Chebli, the IS CJ Board of Trustees, the Board of Overseers, members of all the committees, our office staff, the teachers at both the full-time and weekend school, the speakers who dedicate their time for our evening events and Juma khutbahs, the volunteers and greater IS CJ community who help keep this center running.

We have a vision which is to have unified multi-ethnic and vibrant Islamic Society of Central Jersey (IS CJ) that caters to the religious, educational and social needs of the Muslim community. A center that leads interfaith dialogues and civic engagements, to promote Islamic principles and values. At the beginning of the year, we defined some objectives and goals.

1. Create a strategy to improve financial stability of the center.
 - a. This includes plan to generate revenue from the 17-acre land that IS CJ own. Alhamdulillah's, we have made great progress in this area. Steering Committee has come up with proposal of Sports Recreational facility to generate considerable revenue without requiring fund raising efforts from the community. This is an ideal revenue generation opportunity for IS CJ. In addition, this will provide much needed sports facility for our kids and adults. This will be presented to the general body this year and we hope that community would welcome the idea to change master plan from office building to sports facility.
 - b. Strengthening our endowment fund. We have begun building our endowment fund however our endowment committee is focused and is working hard to increase this fund by many folds in next few years, Insha'Allah.
 - c. IS CJ seniors are repeatedly asking for a housing plan for them to be close to the mosque and allow them to socialize with other senior Muslims. Taking care of our senior citizens is a priority. Steering committee is working on the feasibility to build 20+ senior citizen housing units on IS CJ property, which will not only fulfill senior citizen needs but will also provide additional revenue generation opportunity for IS CJ
2. NUI Lease and MOU
 - a. Although we have not signed any agreements, but we have made good progress. Due to new solar project which is financed by another LLC at IS CJ has resulted in modification in lease language. IS CJ and NUI boards are working on this critical document and would like to move beyond the MOU and Lease agreements. We expect this to be completed in near future.
3. Youth Director
 - a. During the 2016 Annual General Body, community made a strong push to focus on youth activities and hire a Youth Director. While this is critical to the community, this was not an easy task. A task force was formed immediately after 2016 General Body meeting comprised of three board members, Br. Arif Patel, Sr. Omayma Mansour and

Sr. Heba Macksoud and community members Br. Mohammed Esseghir, Br. Hatem Gawaly, Br. Wajed Syed, Br. Rizwan Baig and IS CJ Youth Group (Danish Butt, Zaid Syed, Abdul Azeem, Daniyal Aikal, Sahla Syed, Humna Rizki, Onaisa Rizki, Mariam Nadi and Sasha Persaud). This team interviewed several qualified candidates. I am happy to report that we have agreed to hire Dr. Ahmed M. Mohammed. Dr. Ahmed is a doctorate-level educator with experience in teaching, developing, designing and delivering community programs.

4. Masjid Expansion

- a. There are 3 phases of Masjid Expansion. First was bathroom construction. There were some challenges during construction which caused delays in completing the work. Now with bathroom work completed and fully in use, we are looking for 2nd phase of Masjid expansion. Planning work has been completed and team is working diligently with township for construction in front of mehrab. Full construction is expected to start after Ramadan. Phase 3 of Masjid Expansion will be upgrade of multi-purpose hall and we are expecting to start the planning work in 2018

5. Security

- a. IS CJ board is fully aware of security concerns and is working very hard to address these concerns. March was our Safety & Security month at IS CJ, which includes Self Defense classes, Active Shooter training, multiple Homeland Security seminars for all. Also, we are taking several critical security measures including enhanced security presence, review of security protocols, protecting IS CJ records by digitization of critical records. Board has approved a comprehensive proposal to enhance security measures that will allow security to be present 7 days a week. It is our responsibility to financially support this important initiative.

With our goals set on creating an environment where all Muslims feel welcome and use IS CJ as a platform for becoming closer to Allah SWT and His Messenger, we had hoped to increase the amount of social and religious activities that we ran. In the past year we have started several new initiatives including Annual Sports Day, Monthly events for children with special needs, Family Pot Luck, Annual Spelling Bee competition besides hosting many other social and religious events!

We have lots of things going on and I ask everyone to be cognizant of the fact that we have limited hours to run this organization. We accomplished a lot in 2016 and more to still come.

As mentioned before, it is you who make this community as great as it is. Without your participation and support, much of what IS CJ does would not be possible. Let's continue this incredible support you have been providing and continue to be role models for our children and future generations.

Being positive and promoting positivity is our responsibility. Let us stay united and work toward achieving our vision to make this multi-ethnic and vibrant society that caters to the religious, educational and social needs of the entire Muslim community in the regions. I humbly request all to get engaged in whatever capacity to continue to make a difference. There is a lot going on every day and I ask you to visit www.iscj.org and utilize many services that IS CJ is offering every day.

Let us all pray that Allah SWT guides and protects this community and may He reward us all for our intentions and actions.

Tufail Tahir, *Chairman IS CJ Board of Trustees*

8. President's Report

As Salaamu Alaykum Dear Respected Members of the IS CJ Community,

Alhamdulillah, 2016 was another prosperous year for the IS CJ Community! I would like to express my sincere appreciation and gratitude for your relentless support and it continues to be my humble honor to serve our wonderful community and on behalf of the IS CJ Board of Trustees. As always I'd like to start off by thanking our amazing volunteers and our staff! I want to personally thank everyone who helped out, facilitated, donated, volunteered and otherwise contributed to make IS CJ in 2016 a success! Their contributions make it possible for IS CJ as an organization to provide a full range of quality services for our growing community locally, regionally, and nationally. This committed group of people makes us who we are and works incredibly hard to ensure continued and uninterrupted operations under the religious guidance of our beloved Imam Hamad Chebli. In our roles the spotlight is always on and there is never a day off.

In looking back, 2016 was another eventful year for IS CJ ([video summary recap click here](#)) as we again challenged ourselves and the status quo in everything we do to ensure quality and to identify where we can improve and do things better! I would like to highlight a few major accomplishments.

- ✓ Full time Program Coordinator hired
- ✓ Approval and selection of new Resident Director for Youth/Young Adults
- ✓ Completion of new men's and women's bathrooms
- ✓ Start of the next phase of the Masjid Expansion
- ✓ New monthly initiatives to help feed the homeless, monthly support group meetings for Special Needs families
- ✓ Awesome outdoor Eid prayers at Rowland Park to the absolute delight of everyone!
- ✓ Implemented a series of new security measures to ensure the safety of everyone in the community.
- ✓ Youth mentoring program launched
- ✓ Further growth and awareness on the IS CJ Endowment
- ✓ A reliable and easily accessible online public calendar of IS CJ events
- ✓ Implementation of Cloud Based Masjid Management System (MOHID)
- ✓ Finalize new IS CJ Masterplan proposal with revenue generating options on Senior Housing and Recreational Sports complex to help alleviate operating costs of IS CJ while meeting township requirements

We also haven't forgotten some of the challenges we've faced and are constantly looking to improve the IS CJ experience for everyone. Our commitment to excellence and service will continue through a multitude of initiatives including:

- ✓ Focus on building systems, processes and structures that meets our demands and needs more efficiently
- ✓ Outreach activities and community involvement
- ✓ Recruitment and empowerment of volunteers and committees

- ✓ More effective and enhanced communication
- ✓ Increased availability and visibility of Board members and committee/task force leaders

As we look ahead to what's to come in 2017 and beyond, I would like to outline some of the more pertinent projects/deliverables that are already under way or will begin soon at IS CJ:

- ✓ Resident Director for Youth/Young Adults starts full time role
- ✓ Continue to enhance and emphasize the physical safety and security of our members, volunteers, students, buildings and entire campus including implementing safety procedures and best practices (this is one that I feel is most important)
- ✓ Continue the Masjid Expansion Project with sincere taqwa as we truly love ALLAH and as we follow the footsteps of Prophet Muhammad (PBUH), giving our community an opportunity to refresh and revive their love of our masjid for all generations of our community
- ✓ Finalize and formalize all relationship related agreements with NUI including finalize options for the expansion of the school building to address NUI's needs.
- ✓ IS CJ Mobile App will be launched, IS CJ Website will be redesigned and refreshed and launch of official IS CJ Instagram page
- ✓ Continue to enhance Membership experience and communication platforms. This will help us coordinate and proactively communicate activities with members and also with other organizations throughout our community
- ✓ Continue to grow the endowment fund while also improving Zakat disbursement methods
- ✓ Continue to address the needs of all demographics in particular the youth and the elderly (e.g., Special Needs, Career Advancement Programs, Mental Health awareness, etc.

In particular, please note we should support the proposed Sports Facility for the Youth/Community. This is very much needed as it fulfills a community need, it will provide a source of necessary income and also be a beacon for our Muslim community and people of all faiths and backgrounds. This is a transformative project that will benefit generations to come Insha-Allah.

We still face a large debt of approximately \$130,000 towards related Phase 1 and Phase 2 School construction costs, I am optimistic that we can face those challenges head-on just as we have always done since we embarked on this mission many years ago. With the help of Allah ALMIGHTY and your cooperation, whether it is through your time, donations, or dua's, we will Insha'Allah, continue to succeed. We want to provide the best possible experience for our community so let us continue to work together on making IS CJ truly a "House of Allah" – what better way to show your love for Allah Almighty than by going to His house! A place where everyone feels welcome, our membership continues to grow, our youth and seniors are happy to attend and we continue to be a role model for other masajid.

Here's how you can help us meet our goals:

- ✓ Visit www.iscj.org regularly, Sign up for IS CJ Email Alerts and “like” the Official IS CJ Facebook Page www.facebook.com/IS CJ1
- ✓ Participate in social / religious activities
- ✓ Volunteer your time and engage the leadership with suggestions and time
- ✓ Remember IS CJ in your dua’s
- ✓ Donate any dollar amount in person or online with regular frequency

Your commitment to deliver and our reliance on you helps us keep marching forward. Even if you cannot volunteer, I urge you to come to IS CJ or connect with your local masjid if not once a day, then at least once a week at minimum!

No one should ever hesitate in reaching out to me directly for any information, details or clarifications. May Allah Almighty bless us all with more patience with each other and the ability to forgive and see our good intentions! May Allah Almighty guide us all to serve Him and the community with sincerity and continued devotion! May Allah Almighty guide us to what is best in this life and the next! May Allah Almighty preserve and protect you and your families!

I look forward to seeing everyone at the Annual General Body Meeting on Sunday April 23, 2017.

JazakumAllahuKhairan
Wassalamu Alaikum

Arif Patel, President IS CJ Board of Trustees (arif.patel@iscj.org)

9. Secretary's Report

This report sets forth the number of meetings the ISCJ Board of Trustees conducted and the attendance record of the Trustees.

The current 2016/2017 Board was sworn-in on May 9, 2016 by the Board of Overseers who administered the oath. At that meeting the selection of officers took place and it was agreed that Tufail Tahir was Chairman, Arif Patel was President, Tabassum Khan was Secretary, Habib Ahson was Treasurer, Danish Syed was Executive Secretary, and Junaideen Fahumy would be the liaison to the Noor-Ul-Iman (NUI) Board. The additional Trustees were Heba Macksoud, Omayma Mansour, and Mujibur Rehman. Additionally, Mohammed Siddiqui was appointed to serve as the ISCJ Board member on the NUI Board.

As of March 30, 2017, the Board has conducted 12 Monthly Meetings and 7 Special Meeting. Inshallah, the Board will meet again on April 16, 2017 for the 2016/2017 term.

The attendance with respect to the 12 Monthly Meetings and 7 Special/Joint Meetings is as follows:

<u>Trustee</u>	<u>Monthly Meeting Attendance</u>	<u>Special/Joint Meeting Attendance</u>
Habib Ahson	11 present, 1 absent	7 present, 0 absent
Junaideen Fahumy	9 present, 3 absent	5 present, 2 absent
Tabassum Khan	10 present, 2 absent	7 present, 0 absent
Heba Macksoud	10 present, 2 absent	5 present, 2 absent
Omayma Mansour	12 present, 0 absent	6 present, 1 absent
Arif Patel	12 present, 0 absent	7 present, 0 absent
Mujibur Rehman	10 present, 2 absent	6 present, 1 absent
Danish Syed	9 present, 3 absent	5 present, 2 absent
Tufail Tahir	11 present, 1 absent	7 present, 0 absent

Tabassum Khan, Secretary, ISCJ Board of Trustees

10. 2016 General Body Meeting Minutes

April 24 2016: Call to Order to officially begin Annual General Body Meeting

10:31AM: Imam Chebli started the General Body Meeting by reciting from the Quran (Chapter 49, Verse 10 to 12). He also reminded us to fear Allah (SWT). Imam prayed for us to have a good session and bless the gathering.

10:39AM: Atiya Aftab thanked Imam and welcomed everyone to the 2016 ISCJ elections and the Annual General Body Meeting. She introduced herself as an Overseer of the ISCJ Board of Trustees (BOT). She also introduced Sis. Sogra Saleem, Chief Overseer and Br. Arif Khan, Overseer. She stated the reason for the General Body; which was to explain what has happened in the past year as well as what board is proposing for the next year. She introduced the ISCJ Board of Trustees and explained that the meeting will be governed by the constitution. She also explained that she works with ISNA masjid development committee and she goes around the country, advising other Masaajid on how to create governance and that it is a privilege that ISCJ has elections, transparency and meeting such as this, as not many Masjids do this around the country. Sr Atiya went on to explain Article 8 of the Constitution, which cover the election, which is conducted by the Board of Overseers and which will be followed at this meeting. She further explained that at least meeting 5% of the quorum is required for a limited general body meeting.

10:40AM: Sis. Sogra announced that total members registered are 82 and we've met the 5% quorum. Sis. Atiya explained that with a limited general body meeting, we can go ahead with the general body agenda items. All registrant should have two ballots: the green one is to vote for candidates for the Board of Overseers and the Board of Trustees (up to three candidates for the Board of Trustees and up to two for the Board of Overseers). The other Ballot is for the proposed Capital and Operating Budget and Sis. Atiya pointed out that on this ballot, there are options to agree or disagree with what the final motion is. She then handed the meeting over to the Chairman of the Board of Trustees, Br. Muhammad Ashraf.

10:43AM: Chairman's Remarks:

Chairman thanked and reminded everyone that the Constitution requires a yearly general body meeting to inform the community of the budget, he further explains that the community includes, not just the Masjid, but the school and all other programs taking place at the campus of 17 acres of land. Br. Ashraf went on to say that there are plans to having other facilities at this location. He said we are trying to do what is the best for the community. When people come to visit, they are not aware of all the other groups and programs we have but they look at us as one society. Mayor, council and other government or community officials asks about how the school is doing, because they don't see us as different; our ultimate goal is to serve our brothers, sisters, elders and everyone in our community; we need to do all we can to expand our buildings to accommodate everyone; every Islamic Organization is struggling financially and is the reason why entities disagree and issues arise, but we should work together and not compete with any facility or programs we have here at ISCJ. Operating cost for Weekend School use of School building has been agreed upon between NUI and ISCJ and it is a fair arrangement; a lease agreement between NUI & ISCJ is needed and is in the works, so the relationship and responsibilities are defined; he also reminded everyone that when budgets are discussed, our intention should be to unite each other; and he further explained that the operating budget is to maintain the building; capital budget

is whatever we preserve for the next three years; Br. Ashraf even reminded everyone to go back a few years, when we constructed the school building for about \$12M, which was taken care off by the entire community and in that same spirit, we should unite to financially support IS CJ, whether it's for the masjid expansion, school, or whatever other projects we take on, we should do it together, only then can we can succeed; Br. Ashraf also said that laws are changing, Muslims and our institutions are always under scrutiny, and so for these reasons, we should be taking advantage to build as soon as we can; we need to unite so as not to send the wrong message to the donors; delaying any projects could be a disadvantage as township may change rules and we will have difficulty revisiting the projects; IS CJ is a beacon of light and others are emulating to be like, and we need to show others that we are a good example to follow and Insha'Allah, we will be successful going forward; Br. Ashraf said that his term has expired and he cannot be a board member for the next two years, he said that it was a privilege to be a part of the Board, however, he will still be involved; he also thanked everyone, for helping him for the past six years and he asks for forgiveness from the people and from Allah (SWT). He will be running this meeting and he expects everyone to be patient and humble and will try to address all the questions, with the help of the President and the BOT; he set the expectations for the rest of the meeting.

11:00AM: Sis. Atiya reminded everyone to hold up their card to indicate that they are a member of IS CJ, if they are going to speak and/or ask a question. Br. Shoukat Ali made a point of order that President should run the meeting. Sis. Atiya responded to say that the President designated the Chairman to run the meeting and it should be noted in the recording. Sis. Atiya clarified that in 2015, there were two general body meetings, Br. Rizwan Baig made the motion to approve the 2015 April 2015 General Body Meeting Minutes, seconded by Br. Faisal Masood. This motion was passed and approved by 30 votes and no one opposed. Motion was carried.

11:02AM: Sis. Atiya asked to approve the October, 2015 General Body Meeting. Br. Mujibur Rehman made the motion and seconded by Br. Dawud Asad. Br. Wajed had correction to the language on page 27 of the Annual report, which says 'cost of renovation'. It should be listed as additional cost as bathrooms are additional construction. With this correction, the motion was passed and approved by 35 votes and no one opposed. The motion was carried.

Next agenda item was the status of action items from 2015 GBM minutes and Sis. Atiya asked Br. Ashraf to address this.

11:06AM: Br Ashraf took the podium to address the status of action items from 2015 GBM minutes; informed that there were no action items so this item was closed from the agenda.

11:08AM: Sis. Sogra Saleem called each BOT and BOO candidate by name and asked them to stand up so community can recognize the face.

11:10AM: Sis. Atiya called to move unto the next item on the agenda, which was the Overseers explanation of the election ballot. She also made another announcement about the ballot, the color of each ballot and what they are for, so the people who came in late would understand how to vote. Ballot boxes will be open, officially, when we reach the 20% quorum of 327 people. She also explained that after the capital and operating budgets have been discussed, then the voting for that will open up.

11:12AM: President's Report

President, Br. Arif Patel first made few announcements on upcoming events happening at IS CJ including upcoming national election. So he urged everyone to register to vote. Blood drive is also being scheduled. Br. Arif Patel said he's honored and privileged to be serving this community for over 10 years now; he mentioned how he knows everyone here cares and has the same intention to serve; he thanked the staff and volunteers, saying that they are the engine that runs the society; past

year was challenging but we still accomplished so much; always trying to challenge the status quo to provide better services, as part of a collective effort from everyone, and not just physical, but dua's, etc.; He mentioned that we've paid down some debts and will continue to do so in the next couple of years, Insha'Allah; he highlighted a few things and said it is in no particular order; outdoor Eid was amazing, which was attended by 4000-5000 people; the masjid expansion project was kicked off to renovate the bathrooms and the goal is to get it done before Ramadan; Br. Arif said that we're not just talking but putting words into action; he acknowledged that there is always room for improvement; he addressed men and women's bathroom and logistics; he commented on how safety & security was addressed and improved on as well as further assessment will be done to make things even better; noting that we cannot communicate everything due to safety concerns; Br. Arif appealed for help with the need for more volunteers; he said that the solution to everything is not just money, but we need the bodies to volunteer too; we have so many different committees; the model is not sustainable if the same 5% of people keep doing the work; youth is important, youth director initiative was started a few years ago, but not accomplished; need funding and budget where we can hire a youth director; expansion will give youth space; He mentioned that we hired a program coordinator, Shanaaz Persaud, who is also in charge of putting the youth programming together; youth mentoring program was kicked off by Br. Hatem Gawaly; Br. Arif thanked everyone; asked for forgiveness for short coming; he said that he is very proud to stand here and served this society, but there is still so much more to do.

11:31AM: Br. Ashraf pointed everyone to the Annual Report, to address the 2015 Financial Report, starting from pages 78 to 94. He also mentioned that this is a part of the external audit. He also mentioned that if there are any questions on the financial report, Treasurer, Sis. Tabassum Khan will address those, after which she will also address the capital and operating budgets.

11:33AM: Sis. Tabassum opened the floor for questions on the financial statement.

11:04AM: Br. Mujib Rehman asked if the celebration income is \$105,000 and expenses include Ramadan and Eid is \$22,984 and Sis. Tabassum said yes, it does. He also wanted to clarify that it does not include security expenses, and she informed him that it does not. There were no other questions on the financial statement, so Sis. Tabassum moved onto the 2016 Operating Budget.

11:06AM: Operating Budget

Sis. Tabassum pointed out that operating budget in Annual Report says 2015, but it is a typo and it is actually 2016, so this should be considered 2016. She explained that the budget is now more comprehensive, because the BOT wanted to include more transparency; she said that the budget is higher than prior year but explained that it included weekend school operation budget; \$150,000 was budgeted for revenue from Ramadan fundraising efforts to fund the operation budget; on the expense side, Sis. Tabassum said that the salaries are higher than budgeted for 2015 because employees have not been given a raise in the last two years, this cost also includes the funds for programs for the youth; she said that the security cost is higher because we want to provide more security; Quran Academy was also higher, due to re-classification of expenses and also includes all cost under this program for over 120 children and we still have a waiting list; we will continue to pay for phase I/II use of the facility, which is \$40,000 per year; Sis. Tabassum said that the operating budget supports items mentioned as well as other programs and events for families who come to IS CJ (seminars; youth groups, interfaith programs, janaza; ping pong tournaments, free halaqas, etc. are all funded by the operating budget); budget for 2016 was reviewed several times by all members of the board (which consisted of 9 members, who all unanimously voted for this

budget); Sis. Tabassum then made a motion to pass the 2016 operating budget. Br. Khalid Ozair seconded the motion

Sis. Atiya informed members that the floor is open for questions.

Br. Mujib Rehman asked celebration income shows \$150,000 this year. Previous year it was \$100,000. What is the additional \$50,000 for? Sis. Tabassum explained that the additional \$50,000 was going to help fund some of the expenses listed, which will include salaries and compensation, and majority going towards security plus health care costs have gone up. Br. Mujib Rehman wanted to know the amount of funds that is being taken from expenses, which are allocated to celebration and given to other expenses. Sis. Tabassum responded again to say that parts of it will fund salary and expenses, security, Quran Academy, building repairs and maintenance, etc.

11:45AM: Sis. Atiya made a second call for quorum and announced that we only had 201 but we need 327 to meet the 20% quorum.

Br. Mujib Rehman asked for the celebration category to be renamed, as it doesn't explain everything. He also raised concern that \$150,000 is like 30% is being taken from EFG funds in Ramadan and is being allocated to operations, he does not think it is fair and is suggesting we don't do that for next year.

11:46AM: Br. Wajed Sayed told that \$4000 for youth programming in budget is not enough. He mentioned he visited a masjid out of state two years ago and they had \$250,000 allocated for their youth programs; he mentioned that we need a youth facility. He asked that the board re-examine their budgets, and that we need to bring someone in to help the youth. Br. Arif responded agreeing that we need to find the funds to get a youth director but the youth director alone is not the solution; we currently have programs like family event, youth mentoring in combination with the program coordinator. He also mentioned that in order to bring someone like that here, full time, it would probably cost \$80,000-\$100,000. Br. Wajed Sayed continued if someone comes to us saying they can't afford the Quran program, we should not turn them away. We need to increase QA enrollment as well. Br. Ashraf chimed in to say that we are trying to make all the programs work, but we cannot have a deficit in the budget either; so we are trying to find ways to help the students, which includes hiring someone to help the Shaikh Ismael. Sis. Heba Macksoud also chimed in to reassure Br. Wajed Sayed that the Quran Academy does not refuse anyone, regardless of income.

11:51AM: Br. Esseghir stated that one person alone cannot run the Quran Academy Program. It is asking the impossible to have one person dedicate enough time to each student who is struggling, as each student learns at their own space and he is challenging the board to find a way to get another qualified person to help the Quran Academy program. Br. Ashraf informed that there was an opportunity for a husband and wife who was recommended to be hired by ISCJ, as second teachers, but unfortunately their visa statuses did not work out, however, ISCJ and Quran Academy committee is still looking into that.

11:56AM: Br. Esseghir stated that he has proposed for a youth director in 2011 and it wasn't until 2-3 years later it was even approved; then it took another couple of months to put everything together, and nothing came of it, even after we involved other Masaajid. He said that it's tough job, but we need to do it; it's a most serious issue, our children are vulnerable; he was challenging the BOT to put a line item for the youth director as he is not satisfied with what he has heard; he also asked to open the door for fundraiser for this position. We should put a task force. Br. Ashraf, agreed and said that we will pursue this task.

11:58AM: Br. Helmi Saud commented about beautiful churches in Cincinnati but they are empty. We need to go after prayer person before prayer building.

11:59AM: Sis. Siddiqa Pasi mentioned wanted to ask what does the line item of \$105,000 for the weekend school entailed; does it or will it entail having more resources for the kids? Br. Ashraf responded that it covers salaries for teachers, assistance teachers and other resources used by Weekend School. Sis. Pasi further wanted to know if at any point it will cover resources for more Arabic and Quran material. She also wanted to know if there will be more volunteer opportunities here for her and her kids to help.

Br. Ashraf directed her to Br. Arif Patel.

12:02PM: Sis. Abir Catovic asked why we have dashes for Weekend School items for past years in the budget. Br. Ashraf explained that at that time, they were not showing as separate items, they were covered under the main budget, but this year, we started to show individual programs expenses and income, but Insha'Allah, going forward they will be recorded separately. Sis. Abir also wanted to know for Quran Academy, if the amount listed was the full salary and Br. Ashraf said that it was. Sis. Abir also wanted to know why has there been such an increase in salary from last year and she questions whether the program is being run efficiently for one person as the salary went up by \$14,000. Sis. Tabassum said the line item went up because health care cost went up as well and we have allocated portion from program coordinator, youth director and accounting support to support QA program.

Sis. Abir Catovic raised concerns that there are a lot of youth out there who would like to come and help out at the Masjid, but IS CJ is not welcoming them, and Sis. Abir believes the money for the Youth Director is not necessary for this reason and believes we are throwing a lot of money out of this place; she reminded us that we are accountable for all the money. Br. Ashraf thanked her.

12:06PM: Br. Wael Elkholy recommended board to get a Youth Director and to not worry about the finance, there are people who can finance; He said that there are several mosques around us and we are following what churches have done. he further went on to say that others are calling IS CJ the "Retiree Mosque". Br. Ashraf also told him that he's getting off the board and that he will work with him on this project to hire a Youth Director.

12:10PM: Mariam Catovic said as a youth and EFG committee she has to second what her mom said that there are many youth who wants to get involved; she said that she like the idea of having a Youth Director, but that the youth is not an issue, that there are a lot of youth who wants to help out; she went on to say that the youth is not a project, they want to be involved, and be a part of the community; she said that if board sees them as a project, then let them be involved in some of the things the community actually does. Mariam went on to give the example of the Family Feud Game Night she did, which she didn't get full control over, she asked if it was because she was too young; she also mentioned that there are other Masajid who have committees who are run completely by the youth and that IS CJ does not have that. She mentioned that there are people who sees IS CJ as the older people masjid, because we don't give opportunities to the youth. Br. Ashraf asked her if IS CJ gives her a committee, will she get other youth to run it and she said that's what she has been asking for. She also said that her brother had asked to join a committee but he didn't get to because he was too young. Mariam said that it's very difficult to get anything done at IS CJ. Imam Chebli said that he plays with the youth all over the Masjid. He is requesting that Br. Ashraf, Sr. Mariam Catovic and Br. Wael took over the youth group and run it. Mariam Catovic went on to say that if the elders are the only one who will be running the Masjid, then we will have a lost generation and that IS CJ will lose over time. Br. Ashraf said that the issue of Mariam's brother coming to volunteer and having a difficult time is very surprising to him understanding, but he will look into it to see why the youth was not accommodated. Sis Atiya asked that this be marked as an action item and asked that we continue with the questions on the proposed operating budget.

12:15PM: Br. Faisal Masood commented on the salary for the Quran Academy teacher, who is teaching 120 children and said that he does not think that's enough for a scholar and asked that the board look into it, as paying less will give you less quality and that the board should do something to increase salaries.

12:16PM: Br. Ashraf said that when you have more things happening and we have a budget, there needs to be a way to find the additional budget to cover it. He said he is more than happy to sit with anyone to discuss where we can get the extra budget. Br. Masood said that we have \$1.9M in different restricted funds, board, should find ways to move some to cover youth director and proper salaries for employees. Br. Ashraf thanked him. Sis. Atiya asked everyone to register, if they have not done so already.

12:17PM: Br. Hesham Abdullah wanted to know how we going to increase membership; there are lots of people come to masjid, but they are not members. He wants to see some kind of program to increase membership. Br. Ashraf responded to say that the membership has been working on this and will challenge membership committee to increase membership as well as increase revenue coming from membership. This was marked as an action item.

12:19PM: Br Arif also responded to congratulate Imam Chebli on being a grandfather again and mentioned that his daughter is in charge of the membership committee and has been working on this for several years on how to increase membership,

12:20PM: Br. Magdy Hagag proposed to amend the proposed 2016 budget to have a line item for the youth director of \$100,000 and should be a part of the budget to increase the budget to \$966,560.00. This was then seconded by Br. Wajed Syed.

12:24PM: Br. Arif came up to make a suggestion that the salary for the Youth Director should be increased to \$50,000 instead, and next year, we can include the \$100,000 because by the time this is implemented and marketed, we would, most likely have someone after Ramadan. Br. Hagag still wanted to go ahead with the motion of \$100,000 because if the money is raised, it can be used for next year.

12:25PM: Sis. Atiya came up to summarize the status:

1. We have a motion to now approve the budget, and we have a second to that.
2. We have a motion to amend the budget by Br. Magdy and we have a second to that.

Sis. Atiya then asked Sis. Dalya from the Constitution Committee, for a procedural point of order to advise what happens when there are two motions.

12:26PM: Sis. Dalya explained that since we have a motion to amend the budget, we will need 2/3 vote from the majority before we move forward. She also explained that the discussion will be done after we get 2/3 of the majority vote on the amended motion. At this point, general body had 273 members present so we need 182 members to continue amended motion discussion. There was brief consultation within constitution committee members to decide if amended motion can continue if 20% quorum is not reached. Br. Shoukat Ali had a point of order that if a motion is amended, then 2/3 majority is not needed to discuss amended motion. So the conversation continued

12:33PM: Sis. Ferial asked how ISCJ will get the money for youth director. Br. Ashraf and Imam Chebli said we will fundraise, if needed

12:37PM: Br. Esseghir clarified that we need to put together job description with qualification for youth director

12:38PM: Sis. Syed Iydroosi Ali said that she thinks \$100,000 is too much to be allocated.

Br. Ashraf informed to further clarify that the \$100,000 is not just for the salary but also for the program itself. She went to say how the Masjid has to pay NUI as well as the Weekend School has to pay NUI to use their facilities. Br. Ashraf clarified WES use facility, it is operating cost to run building during WES hours

12:39PM: Br. Dawud Asad made motion to close the discussion and Br. Saffat Catovic seconded. Br. Saffet mentioned that all operating budget cannot be approved as one if there is an amendment. Sis. Dalya from the constitution committee said that we should vote separately on the amendment and then the budget. Br. Ashraf then called for the vote to approve the amendment of the operation budget

12:43PM: Br. Tufail Tahir restated amendment from Br. Hagag for vote. Amended motion was to add a line item in expense for Youth Director program for \$100,000.00, which will bring the new proposed operating budget to \$966,560.00 and then to add another line item in revenue to cover the \$100,000. Sis. Atiya called for a vote for all to show who is in favor of the amendment. There was a vote of 106 in favor. Another called was made for who is not in favor and there was none. The motion was carried. Br. Ashraf asked if there are any other questions on the budget.

12:47PM: Br. Shoukat asked what was the funding ISCJ history project. Br. Ashraf said that this was already approved in 2015 and still carries to date.

12:48PM: Br. Dawud made a motion to close the discussion on the budget and Br. Ross Masood seconded.

- Total Number of Ballots: 273
- Total Number of ballots invalidated: 54
- Number of Approved ballots: 202
- Number of Rejected ballots: 17
- Number of Abstain ballots: 54

12:50PM: Sis. Tabassum presented proposed Capital Budget for 2016.

She explained that the capital budget consists of three portions:

- (a) School Phase I/II
- (b) The Masjid Expansion
- (c) School Phase III

She went to say that the footnoted amount we see as “a” is a total of \$16.4M (page 30 of the Annual Report), and is the total estimated cost of these capital projects; she went to explain the committed amount, which includes contractual amounts, and is \$341,000 for Phase I/II; there is no contractual amount for Phase III; and she also reminded everyone that this is as of Dec. 31st, 2015; Sis. Tabassum said that \$85,000 was committed for contractual agreement for the masjid renovations and expansion;

12:51PM: Sis. Atiya made 3rd quorum call and announced that we have 337, which means that we have met the 20% quorum requirement and this General Body meeting is valid.

Sis. Tabassum continued to explain that for 2016, the \$2.071M (which consist of \$171,000 owed in 2015 for school Phase I/II; \$700,000 estimate for phase III; and \$1.2M for Masjid renovation and expansion). With that Sis. Tabassum made a motion to approve the Capital Budget for 2016. This was seconded by Khalid Ozair.

12:53PM: Sis. Atiya called for questions on the Capital Budget.

12:53PM: Br. Madgy wants the \$7M to be removed from the report, as the number is inaccurate. He said that he has no problem approving the number in the 2016, 2017 and 2018 columns on the report. Sis. Tabassum said that we can revise the number in the footnote (a), but she will need to go back to Accounting to see what happened 10 years ago with that, but that the motion today is to approve the 2016 Capital Budget, as it does not change what the expected

disbursement if for 2016, which is the \$2.1M. Br. Madgy agreed with that, and said that it will be a correction for the record and thanked Sis. Tabassum.

12:58PM: Br. Ashraf reminded everyone that they are being requested to approve the 2016 amount of \$2.169M capital budget

A motion was made to close the discussion by Sr. Arifa and seconded by Dr. Mohammed Saleem.

- Total Number of Ballots: 273
- Total Number of ballots invalidated: 0
- Number of Approved ballots: 224
- Number of Rejected ballots: 31
- Number of Abstain ballots: 18

1:01PM: A motion was made to adjourn close the discussion by Br. Magdy Hagag and seconded by Br. Khalid Ozair

11. 2017 Proposed Operating Budget

2017 Proposed Operating Budget								
	Revenue	Actual		Projectio n		Budget		
		2016		2016		2017		Note
	Membership Dues	310,035	40%	320,000	33%	340,000	34%	
	General Donation	124,015	16%	140,000	14%	150,000	15%	
	Quran Academy	45,229	6%	49,410	5%	55,000	6%	<i>a</i>
	Advertising	9,210	1%	15,000	2%	15,000	2%	
	Rental Income	35,850	5%	38,400	4%	37,800	4%	<i>b</i>
	Hall Rental	5,875	1%	3,000	0%	7,621	1%	<i>c</i>
	Celebration / Ramadan Income	86,625	11%	150,000	16%	150,000	15%	<i>d</i>
	Other Revenue (Wedding, Investment dividends etc.)	34,422	4%	13,000	1%	35,000	4%	
	Weekend School	106,315	14%	123,000	13%	125,000	13%	<i>e</i>
	Youth Program	10,900	1%	100,000	10%	60,000	6%	
	Funeral Home Revenue	15,000	2%	14,750	2%	20,000	2%	
	Total Revenues	\$ 783,476	100 %	\$ 966,560	100 %	\$ 995,421	100 %	
	Expenses	Actual		Projectio n		Budget		
	Salaries /Compensation	219,673	25%	274,071	28%	295,150	30%	<i>f</i>
	Website Expense	516	0%	600	0%	550	0%	
	Building Repair & Maintenance	71,766	8%	53,000	5%	75,000	8%	
	Insurance	24,826	3%	30,000	3%	29,000	3%	
	Utilities	43,457	5%	40,900	4%	45,000	5%	
	Property Taxes	13,291	2%	12,900	1%	13,300	1%	
	Housekeeping	72,387	8%	80,000	8%	73,000	7%	
	Security	32,192	4%	35,061	4%	87,000	9%	<i>g</i>
	Professional Fees	35,575	4%	25,000	3%	37,000	4%	
	Office Expense	38,948	4%	25,000	3%	27,000	3%	
	Community/Committee Expense	7,861	1%	9,000	1%	9,000	1%	

	Celebration/Ramadan	42,173	5%	25,000	3%	40,000	4%	
	Miscellaneous	1,827	0%	5,600	1%	1,850	0%	
	Funeral Home	6,910	1%	9,000	1%	9,000	1%	
	Scholarship Fund	4,000	0%	4,000	0%	4,000	0%	
	Quran Academy	43,914	5%	44,350	5%	45,000	5%	<i>h</i>
	Youth Program	396	0%	100,000	10%	7,000	1%	<i>i</i>
	Weekend School	84,744	10%	105,000	11%	96,500	10%	<i>j</i>
	ISCJ Use of School Building	80,800	9%	40,000	4%	40,800	4%	
	Endowment Fund Transfer	6,201	1%	7,000	1%	7,500	1%	
	Endowment Fund Expense	5,099	1%	3,000	0%	3,000	0%	
	Reserve Fund	39,174	4%	38,078	4%	49,771	5%	
	Total Expenses	\$ 875,729	100 %	\$ 966,560	100 %	\$ 995,421	100 %	
	Revenue less Expense	\$ (92,253)		\$ -		\$ (0)		

Note	
<i>a</i>	<i>Includes QA fundraising activities, additional program offering</i>
<i>b</i>	<i>Rental income for two residential properties</i>
<i>c</i>	<i>Rental hall increased due to demand of MPR</i>
<i>d</i>	<i>Amount received during Ramadan apportioned for operations</i>
<i>e</i>	<i>Amount represents WES Revenue to be used towards WES expenses. WES is an integral part of ISCJ operations and is therefore represented in the operating budget</i>
<i>f</i>	<i>Increase to account for additional support for overall masjid operations</i>
<i>g</i>	<i>Increased to account for additional security measures for ISCJ campus</i>
<i>h</i>	<i>Includes personnel cost for operating the academy, awards/recognition and bookkeeping costs.</i>
<i>i</i>	<i>Youth group fund is included in miscellaneous expense for \$1,000</i>
<i>j</i>	<i>Includes costs to operate the WES, including payment to teachers, supplies, books, etc.</i>

12. 2017 Proposed Capital Budget

Islamic Society of Central Jersey							
Proposed Capital Budget							
2017							
Amount (in '000)	TOTAL	SPEND AS OF 12/31/2016	COMMITTED	2017	2018	2019+	TOTAL
School Phase I & II	6,574	6,435	139	18	23	98	139
Masjid Expansion	3,535	535	3,000	995	1,404	851	3,250
(A) School Phase III (NUI Commitment)	0	0	0	1,700	2,400	3,800	7,900
(B) School Phase III (IS CJ Future Commitment)	0	0	0	100	100	100	300
TOTAL CAPITAL	10,109	6,970	3,139	2,813	3,927	4,849	11,589

Notes:

- A. NUI is fully responsible for financing and the fund raising for School Phase III
- B. Expected disbursement for the School Phase III. IS CJ portion e.g. Road Construction & Infrastructure

13. Estimated – Repairs & Maintenance

Islamic Society of Central Jersey					
Estimated - Repairs & Maintenance					
2017-2019					
Project (in '000)	TOTAL	Estimated Disbursements for:			
		2017	2018	2019	TOTAL
(A) School Building Phase III	NA	NA	NA	NA	NA
(B) Masjid Expansion	35	5	15	15	35
(A & B) Total Repairs & Maintenance	35	5	15	15	35

Notes:

(A) NUI fully financially responsible for the NUI Phase III Repairs & Maintenance

NA - Not Available

14. Treasurer's Report

Asalaamu Alaikum Wa Rahmatullahi Wabarakatuhu,

It is my humble pleasure to have served the Islamic Society of Central Jersey as the Treasurer for the fiscal year 2016. First, I would like to thank the donors for their generous contributions to the Society. This past year has been prosperous for the ISCJ Community also I would like to thank the Accounting & Admin Department for their work throughout the year.

This year we continued to engage our last year's auditors. P&K CPA's, LLC which is based in Parsippany, NJ. P&K CPA's, LLC is independent from ISCJ and does not have any affiliations or relationship with the BOT or employees of ISCJ. Their audit was based upon generally accepted auditing standards which are applied in the United States. This requires that the audit is planned and performed to ensure that the financial statements are free of material misstatements.

How does ISCJ classify the donations that it receives?

ISCJ classifies all the funds they receive in three main categories: Restricted Funds, Unrestricted Funds, and Temporarily Restricted Funds.

Temporarily Restricted funds are donations received from you which are designated by you, for a specific purpose. For example, zakat, sadaqa, masjid renovation/expansion, school phase I/II, general donations, library fund, cemetery, weekend school, Quran academy, etc. These funds are collected and earmarked for their designated function. These funds are subsequently then disbursed for their intended purpose. For example, zakat funds are collected and only disbursed for zakat recipients.

Unrestricted funds are donations received from you which allow the Board to use the monies to execute the operations of the masjid. With your generous donations, the masjid is able to operate and offer various programs to benefit the community. This includes providing a facility to offer salat, lectures, coordinate events in Ramadan, Eid celebrations, operate a funeral home, grounds maintenance, snow removal, heat/air conditioning, electricity, cleaning of the facility, repairs, maintenance, security surveillance, and a meeting place for seniors, youth and the various committees.

Permanently Restricted Funds are funds that are received by ISCJ for which the original amount is to remain in perpetuity. For example, the ISCJ Endowment fund will build a nest for the long term benefit of ISCJ.

These three classifications mentioned above are standard used in the nonprofit industry. ISCJ abides by these standards in receiving and disbursing the monies received.

What is an operating budget?

The operating budget consists of two major items: Revenue and Expense. The revenue is generated from several sources; mainly from your donations and income from membership dues. Additional revenues are derived from the funeral home services, advertising, income from Quran Academy Operations, donations during Ramadan specifically for operations, and rental income. The revenue is used to pay for various expenses. The operating budget helps pay the water, heat, air conditioning of the facility, halaqa's, our hardworking employees, speakers that we bring to the masjid, insurance, property taxes on the rental homes, security of the masjid, repairs and maintenance of the facility, cleaning of the funeral home, etc..

Highlights of the operating budget 2017

- Proposal of balanced budget for the year with Total Revenue and Expenses at \$995,421
- Increase of Membership Fee will generate approx. \$20,000
- WES Revenue will increase due to Security fee will generate approx. \$15,000
- Need to generate additional revenue for the Youth Program
- Due to current circumstances and situation we are increasing the Security budget to \$87,000

School Phase I/II Expansion

Although the school building was completed in September 2014, ISCJ still continues to pay towards the obligations. A separate account is maintained for revenues and expenses associated with School Phase I/II.

Masjid Renovation & Expansion Fund (MRF)

A separate account is maintained for all construction related activity for MRF. This year we completed our new Bathrooms with the cost of \$385,000. Construction of second Phase of Masjid Expansion is in progress.

Accomplishments of the Year 2016

These are some of the efforts we accomplished during the year:

- Finalized the ISCJ Employee Hand Book
- Established various process in the Accounting Department to implement efficiencies and timely reporting
- Monthly meeting with Accounting Staff and Treasurer
- Additional Reporting on Expansion Project and presented to BOT members
- Streamlining of Marriage and Janazah process from a financial and communication standpoint
- Updated the Inventory of Grave from both cemeteries e.g. (Jersey State Memorial Park, Millstone, NJ and Oak Lawn Memorial Park, Monmouth Junction, NJ)

Looking ahead in 2017

These are some of the items that the future BOT should work towards in 2017:

- Provide annual audited financial statements earlier to enable greater analysis in a timely manner
- Evaluate opportunities to provide additional revenue to ISCJ
- Enhance the comprehensive reporting on actual vs. budgeted income and expenses related to Masjid Expansion project
- Find opportunities to implement reduction in operating expenses
- Support the implementation of appropriate security measures to provide a safe place of worship
- Implement internal and external audit findings
- Continue to fund our obligation for School Phase I/II remaining balance
- Create a coherent financial vision for Master Plan
- Identify and implement ways to sustain and fund the ISCJ Endowment Fund
- Lastly, develop a long term financial plan which includes years beyond 2017

How can you help?

Join a committee and contribute to our success! Visit us during Jummah, Halaqahs, Weekend Seminars, Daily Salah, Quran Academy, youth programs, fundraising, etc. There is always something to be a part of at IS CJ!

Whether you visit us in person at the masjid or online (www.iscj.org) please make your tax-deductible donation; we are grateful for your contribution! No amount is too small. After all, it is due to Allah's (swt) blessings and your generous donations that this community has experienced such success in our endeavors! May Allah (swt) continue to guide and provide us with his blessings! Thank you for the opportunity and honor to serve you at IS CJ.

Jazakum Allahu Khairan. Wassalam Alaikum,
Habib Ahson, Treasurer IS CJ Board of Trustees

15. External Auditor's Report

ISLAMIC SOCIETY OF CENTRAL JERSEY
A NON-PROFIT ORGANIZATION
FINANCIAL STATEMENTS
DECEMBER 31, 2016 AND 2015
(With Independent Auditor's Report Thereon)

ISLAMIC SOCIETY OF CENTRAL JERSEY
Financial Statements
December 31, 2016 and 2015

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P&K CPAs LLC
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Independent Auditors' Report

To the Board of Trustees
Islamic Society of Central Jersey

We have audited the accompanying financial statements of the Islamic Society of Central Jersey (a nonprofit organization), which comprise the statements of financial position as of December 31, 2016 and 2015, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Islamic Society of Central Jersey as of December 31, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses on pages 16 and 17 are presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

P&K CPAs LLC

Parsippany, New Jersey
March 30, 2017

THE ISLAMIC SOCIETY OF CENTRAL JERSEY
 Statement of Financial Position
 December 31, 2016

	Unrestricted	Temporarily Restricted	Permanently Restricted	2016 Total
Assets:				
Cash and cash equivalents	\$ 191,042	\$ 1,853,279	\$ 82,318	\$ 2,126,639
Pledge receivables, net	-	398,174	-	398,174
Investments	-	175,550	161,727	337,277
Property and equipment net of accumulated depreciation of \$5,464,181	13,383,235	-	-	13,383,235
Cemetery plots	-	65,250	-	65,250
Other assets	37,005	-	-	37,005
Security deposits	30,950	-	-	30,950
Total assets:	\$ 13,642,232	\$ 2,492,253	\$ 244,045	\$ 16,378,530
Liabilities and net assets:				
Liabilities:				
Accrued expenses	\$ 24,062	\$ -	\$ -	\$ 24,062
Loans payable to community members'	-	123,900	-	123,900
Loan payable NUI	15,000	-	-	15,000
Deferred revenue	-	92,766	-	92,766
Security deposits	8,725	-	-	8,725
Total liabilities:	47,787	216,666	-	264,453
Net Assets:				
Unrestricted	13,594,445	-	-	13,594,445
Temporarily restricted	-	2,275,587	-	2,275,587
Permanently restricted	-	-	244,045	244,045
Total net assets:	13,594,445	2,275,587	244,045	16,114,077
Total liabilities and net assets:	\$ 13,642,232	\$ 2,492,253	\$ 244,045	\$ 16,378,530

See independent auditors' report and notes to financial statements.

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THE ISLAMIC SOCIETY OF CENTRAL JERSEY
 Statement of Financial Position
 December 31, 2015

	Unrestricted	Temporarily Restricted	Permanently Restricted	2015 Total
Assets:				
Cash and cash equivalents	\$ 209,061	\$ 1,550,545	\$ 41,695	\$ 1,801,301
Pledge receivables, net	-	622,315	-	622,315
Investments	-	127,950	146,555	274,505
Property and equipment net of accumulated depreciation of \$4,944,818	13,281,284	-	-	13,281,284
Cemetery plots	-	70,100	-	70,100
Other assets	49,289	-	-	49,289
Security deposits	30,949	-	-	30,949
Total assets:	\$ 13,570,583	\$ 2,370,910	\$ 188,250	\$ 16,129,743
Liabilities and net assets:				
Liabilities:				
Accrued expenses	\$ 18,673	\$ -	\$ -	\$ 18,673
Loans payable to community members'	-	170,600	-	170,600
Loan payable NUI	-	50,000	-	50,000
Deferred revenue	-	58,798	-	58,798
Security deposits	8,725	-	-	8,725
Total liabilities:	27,398	279,398	-	306,796
Net Assets:				
Unrestricted	13,543,185	-	-	13,543,185
Temporarily restricted	-	2,091,512	-	2,091,512
Permanently restricted	-	-	188,250	188,250
Total net assets:	13,543,185	2,091,512	188,250	15,822,947
Total liabilities and net assets:	\$ 13,570,583	\$ 2,370,910	\$ 188,250	\$ 16,129,743

THE ISLAMIC SOCIETY OF CENTRAL JERSEY
 Statement of Activities
 For the Year Ended December 31, 2016

Operating support and revenues:	Unrestricted	Temporarily Restricted	Permanently Restricted	2016
Revenues:				
Membership	\$ 310,035	\$ -	\$ -	\$ 310,035
General donations	124,015	-	-	124,015
Masjid renovation/expansion	-	879,924	-	879,924
School phase I/II	-	80,890	-	80,890
Program service revenue:				
Weekend school	-	100,099	-	100,099
Zakat	-	265,527	-	265,527
Sadaqa	-	114,523	-	114,523
Future cemetery fund	-	55,100	-	55,100
Riad family fund	-	2,066	-	2,066
Quran academy	-	45,229	-	45,229
Social activities income		5,295	-	5,295
Endowment fund	-	-	48,391	48,391
Celebration income	86,652	-	-	86,652
Rental income	41,725	-	-	41,725
Other	92,973	17,316	-	110,289
Investment Income	10,540	-	-	10,540
Unrealized gain (loss) on investments	15,119	-	12,503	27,622
Net assets released from restrictions:	<u>1,381,894</u>	<u>(1,381,894)</u>	<u>-</u>	<u>-</u>
Total support and revenue:	<u>2,062,953</u>	<u>184,075</u>	<u>60,894</u>	<u>2,307,922</u>
Expenses:				
Program services, expansion and renovation :				
Program services	644,099	-	-	644,099
School expansion phase I/II	584,750	-	-	584,750
Masjid renovation	56,667	-	-	56,667
Total program services:	<u>1,285,516</u>	<u>-</u>	<u>-</u>	<u>1,285,516</u>
Supporting services:				
Operations, management and general	726,177	-	5,099	731,276
Total supporting services:	<u>726,177</u>	<u>-</u>	<u>5,099</u>	<u>731,276</u>
Total expenses:	<u>2,011,693</u>	<u>-</u>	<u>5,099</u>	<u>2,016,792</u>
Increase In net assets:	51,260	184,075	55,795	291,130
Net assets - beginning of year:	<u>13,543,185</u>	<u>2,091,512</u>	<u>188,250</u>	<u>15,822,947</u>
Net assets - end of year:	<u>\$ 13,594,445</u>	<u>\$ 2,275,587</u>	<u>\$ 244,045</u>	<u>\$ 16,114,077</u>

See independent auditors' report and notes to financial statements.

THE ISLAMIC SOCIETY OF CENTRAL JERSEY
 Statement of Activities
 For the Year Ended December 31, 2015

Operating support and revenues:	Unrestricted	Temporarily Restricted	Permanently Restricted	2015
Revenues:				
Membership	\$ 318,474	\$ -	\$ -	\$ 318,474
General donations	126,347	-	-	126,347
Masjid renovation/expansion	-	689,308	-	689,308
School phase I/II	-	562,480	-	562,480
In-kind donation	87,844	-	-	87,844
Program service revenue:				
Weekend school	-	100,112	-	100,112
Zakat	-	251,178	-	251,178
Sadaqa	-	124,251	-	124,251
Future cemetery fund	-	29,550	-	29,550
Riad family fund	-	4,498	-	4,498
Quran academy	-	37,925	-	37,925
Social activities income		41,588	-	41,588
Endowment fund	-	-	17,175	17,175
Celebration income	105,085	-	-	105,085
Rental income	66,625	-	-	66,625
Other	40,033	19,245	-	59,278
Investment Income	1,654	-	-	1,654
Unrealized gain (loss) on investments	(3,017)	-	(14,070)	(17,087)
Net assets released from restrictions:	<u>1,223,965</u>	<u>(1,223,965)</u>	<u>-</u>	<u>-</u>
Total support and revenue:	<u>1,967,010</u>	<u>636,170</u>	<u>3,105</u>	<u>2,606,285</u>
Expenses:				
Program services, expansion and renovation :				
Program services	576,621	-	-	576,621
School expansion phase I/II	606,894	-	-	606,894
Masjid renovation	39,708	-	-	39,708
Total program services:	<u>1,223,223</u>	<u>-</u>	<u>-</u>	<u>1,223,223</u>
Supporting services:				
Operations, management and general	686,221	-	3,310	689,531
Total supporting services:	<u>686,221</u>	<u>-</u>	<u>3,310</u>	<u>689,531</u>
Total expenses:	<u>1,909,444</u>	<u>-</u>	<u>3,310</u>	<u>1,912,754</u>
Increase (decrease) in net assets:	57,566	636,170	(205)	693,531
Net assets - beginning of year, as restated:	<u>13,485,619</u>	<u>1,455,342</u>	<u>188,455</u>	<u>15,129,416</u>
Net assets - end of year:	<u>\$ 13,543,185</u>	<u>\$ 2,091,512</u>	<u>\$ 188,250</u>	<u>\$ 15,822,947</u>

See independent auditors' report and notes to financial statements.

THE ISLAMIC SOCIETY OF CENTRAL JERSEY
 Statement of Cash Flows
 For the Years Ended December 31, 2016 and 2015

	<u>2016</u>	<u>2015</u>
Cash flows from operating activities:		
Change in net assets	\$ 291,130	\$ 693,531
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation expense	519,899	505,867
Unrealized (gain) loss on investments	(27,622)	17,087
Changes in operating assets and liabilities:		
Pledge receivables	224,141	(35,956)
Cemetery plots	4,850	9,500
Other assets	12,282	(10,100)
Security deposits	33,968	(7,200)
Accrued expenses	5,390	(419,105)
Deferred revenue	33,968	5,724
Net cash provided by operating activities:	<u>1,098,006</u>	<u>759,348</u>
Cash flows from investing activities:		
Purchase of investments	(69,654)	(131,792)
Construction in progress	(72,375)	(32,933)
Purchase of property and equipment	(548,939)	(157,125)
Net cash used in investing activities:	<u>(690,968)</u>	<u>(321,850)</u>
Cash flows from financing activities:		
Repayment of community members' loans	(46,700)	(133,600)
Repayment of NUL loan payable	(35,000)	(60,000)
Net cash used in financing activities:	<u>(81,700)</u>	<u>(193,600)</u>
Net increase in cash and cash equivalents:	325,338	243,898
Cash and cash equivalents at beginning of year:	1,801,301	1,557,403
Cash and cash equivalents at end of year:	<u>\$ 2,126,639</u>	<u>\$ 1,801,301</u>
Supplemental disclosure of cash flow information:		
Taxes paid	\$ 378	\$ -

See independent auditors' report and notes to financial statements.

ISLAMIC SOCIETY OF CENTRAL JERSEY
Notes to the Audited Financial Statements
December 31, 2016 and 2015

NOTE 1 - ORGANIZATION AND PURPOSE

The Islamic Society of Central Jersey (the "ISCJ") is a non-profit entity formed in 1970, incorporated in the State of New Jersey. Board Members are volunteers nominated by the members and elected at the Annual General Body Meeting. The mission of IS CJ is to be the anchor model community of practicing Muslims of diverse backgrounds, democratically governed, efficiently servicing and interacting with the community at large in an Islamic exemplary fashion.

The IS CJ provides religious, educational, and social services to its members, as well as the community at large. In addition, the IS CJ provides prayer services, weekend school education, activities for the month of Ramadan, marriage, funeral and counseling services. The purpose of the IS CJ as well as other services provided is clearly mentioned in the constitution and subsequent amendments. The IS CJ is primarily supported through donor contributions.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The accompanying financial statements of IS CJ have been prepared using the accrual basis of accounting and conform to accounting principles generally accepted in the United States of America as applicable to not-for-profit entities.

Basis of Presentation

These financial statements have been prepared to focus on the IS CJ as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

- Permanently restricted net assets – permanently restricted amounts represent those assets contributed to IS CJ for which the original dollar value is to remain in perpetuity as a permanent endowment of the Organization.
- Temporarily restricted net assets – temporarily restricted amounts represented gifts that are subject to donor-imposed restrictions, either for a specific purpose or subject to the passage of time. Temporarily restricted amounts also include earnings on permanently restricted endowments that are absent of explicit donor stipulations and that have not yet been appropriated for expenditure by IS CJ.
- Unrestricted net assets – net assets not subject to donor-imposed stipulations.

RESTRICTED AND UNRESTRICTED REVENUE AND SUPPORT

Contributions received are recorded as unrestricted or temporarily restricted support, depending on the existence or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor restricted support is reported as an increase in temporarily restricted net assets, depending on the nature of the restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

CONTRIBUTIONS, PLEDGES AND REVENUErecognition

Contributions are recorded as revenue upon receipt of cash or unconditional promise to give (pledge). Contributions received are recorded as increases in unrestricted or temporarily restricted net assets, depending on the existence and / or nature of any donor-imposed restrictions.

ISLAMIC SOCIETY OF CENTRAL JERSEY
Notes to the Audited Financial Statements
December 31, 2016 and 2015

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Donated securities and gifts are recorded as contributions at fair value as of the date of the donation.

Unconditional promises to give (pledges), that are expected to be collected within one year, are recorded at their net realizable value. Unconditional pledges that are expected to be collected in future years are recorded at the present value of estimated future cash flow. The discount on that amount is computed using a risk - adjusted interest rate applicable to the year in which the promise is made.

Management evaluates contributions and pledges receivable for the purpose of establishing an allowance for doubtful accounts. IS CJ provides for unfulfilled pledges using the allowance method. Management applies an estimates based on known historical trends and knowledge of the specific donors promising to give. IS CJ's policy is to write - off contributions and pledges receivable as soon as amounts are deemed to be uncollectible.

Membership dues are recognized on all members in the membership year which runs from January 1 to December 31. Tuition fees for the weekend school is recognized when services are performed.

FAIR VALUE MEASUREMENTS

The IS CJ considers the carrying amounts of financial instruments, including, cash, pledge receivables, loans payable and accrued expenses to approximate their fair values because of their relatively short maturities which approximate fair value.

ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the period. The most significant estimate includes, but is not limited to those related to revenue recognition, depreciation and accrued expenses. The Organization periodically evaluates estimates used in the preparation of the financial statements for reasonableness. The IS CJ bases its estimates on, among other things, currently available information, historical experience and various assumptions, which together form the basis of managements' judgements about carrying value of assets and liabilities. Because of the uncertainties inherent in the use of estimates, actual results could differ from those estimates.

ALLOCATION OF FUNCTIONAL EXPENSES

The cost of providing IS CJ programs and other activities, have been summarized on a functional basis in the accompanying statement of activities. Accordingly, certain costs have been allocated among programs and supporting services benefited.

CASH AND CASH EQUIVALENTS

For purposes of the statement of cash flows, IS CJ considers all highly liquid investments available for current use with maturities of three months or less at the time of purchase to be cash equivalents.

The Organization maintains its cash in bank deposit accounts, which, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts and, as such, believes it is not exposed to any significant credit risk on cash and cash equivalents.

ISLAMIC SOCIETY OF CENTRAL JERSEY
Notes to the Audited Financial Statements
December 31, 2016 and 2015

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INVESTMENTS

Investments in mutual funds and equities with readily determinable fair values are reported at their fair value based on quoted market prices in the statement of financial position. Realized and unrealized gains and losses are included in investment return, along with dividends, in the statement of activities.

FIXED ASSETS

The IS CJ capitalizes all property and equipment with a cost of \$5,000 or greater if purchased, and a fair value of \$5,000 or greater at date of donation if received by contribution. Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the IS CJ reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The IS CJ reclassifies temporarily restricted net assets to unrestricted net assets at that time. Property and equipment are depreciated using the straight-line method over the estimated useful lives of the assets, as follows:

Commercial buildings: school	39 Years
Residential buildings and masjid	27.5 Years
Mobile buildings: school trailer	20 Years
Leasehold improvements	10-15 Years
Furniture and fixtures	10-15 Years
Systems	10-20 Years
Equipment	5-10 Years

Land, buildings and equipment are reviewed for impairment when a significant change in the asset's use or another indicator of possible impairment is present. No impairment losses were recognized in the financial statements in the current period.

BURIAL PLOTS

IS CJ Provides Muslim burial services through a mortuary facility. IS CJ also maintains a burial plot inventory which is replenished when the number of plots is substantially diminished. Such burial plots are stated at cost.

INCOME TAXES

IS CJ is exempt from federal income tax under Section 501(c) (3) of the Internal Revenue Code. Accounting for Uncertainty in Income Taxes clarifies the accounting for uncertainty in income taxes recognized in an Organization's financial statements. Management has analyzed the tax positions taken by IS CJ and has concluded that as of December 31, 2016, there are no uncertain tax positions taken or expected to be taken that would require the recognition of a liability or disclosure in the financial statements. IS CJ recognizes accrued interest and penalties associated with uncertain tax positions, if any. There was no income-tax related interest or penalties recorded for the year ended December 31, 2016. The federal tax returns of IS CJ for the year ended December 31, 2015, 2014 and 2013 are subject to examination by the IRS and other taxing authorities, generally for three years after they were filed.

ISLAMIC SOCIETY OF CENTRAL JERSEY
Notes to the Audited Financial Statements
December 31, 2016 and 2015

NOTE 3 - PLEDGES RECEIVABLE

Unconditional promises to give are as follows as of December 31, 2016 and 2015:

	<u>2016</u>	<u>2015</u>
Receivable in less than one year	\$246,084	\$335,804
Receivable in one to five years	<u>191,679</u>	<u>376,106</u>
Subtotal gross contributions	437,763	711,910
Less discount to net present value	(4,718)	(9,292)
Less allowance for uncollectible pledges	<u>(34,871)</u>	<u>(80,303)</u>
Unconditional promise to give, net	<u>\$398,174</u>	<u>\$622,315</u>

Unconditional promises to give due in more than one year are discounted at a risk-free rate of return appropriate for the expected term of the promises to give, which was determined to be 1%.

NOTE 4 - INVESTMENTS

A summary of investments held at December 31, 2016 and 2015 is as follows:

	<u>2016</u>	<u>2015</u>		
	<u>Cost</u>	<u>Fair Value</u>	<u>Cost</u>	<u>Fair Value</u>
Equity mutual funds	\$283,326	\$327,517	\$240,676	\$265,550
Stocks	<u>17,042</u>	<u>9,760</u>	<u>17,042</u>	<u>8,955</u>
Total	<u>\$300,368</u>	<u>\$337,277</u>	<u>\$257,718</u>	<u>\$274,505</u>

NOTE 5 - LAND, BUILDING AND EQUIPMENT:

	<u>2016</u>	<u>2015</u>
Land	\$ 1,033,100	\$ 1,033,100
Main building	2,659,470	2,659,470
School building-phase I	9,095,191	9,095,191
School building -phase II	1,918,039	1,918,039
Rental properties	261,000	261,000
Funeral home	93,463	93,463
Basketball court	9,311	9,311
School trailer	651,713	651,713
Parking lot	459,377	364,377
Equipment-main building	244,940	239,940
Equipment -school phase I	173,460	173,460
Furniture and fixtures phase II	194,241	172,619
Furniture and fixtures	388,940	388,940
Furniture and fixtures	67,753	67,753
Systems school phase I	666,237	666,237
Systems school phase II	344,613	344,613
Security system	45,579	45,579
Masjid bathroom improvement	427,317	-
Construction-in-progress phase III	6,064	6,064
Masjid (CIP)	<u>107,608</u>	<u>35,233</u>
	<u>\$18,847,416</u>	<u>\$18,226,102</u>
Less accumulated depreciation	(5,464,181)	(4,944,818)
Net land, building and equipment	<u>\$13,383,235</u>	<u>\$13,281,284</u>

Depreciation expense was \$519,899 and \$505,867 for the years ended December 31, 2015 and 2014 respectively.

ISLAMIC SOCIETY OF CENTRAL JERSEY
 Notes to the Audited Financial Statements
 December 31, 2016 and 2015

NOTE 6 - CEMETERY PLOTS

ISCJ owns approximately 302 cemetery plots as of December 31, 2016, at two cemeteries located in New Jersey. ISCJ Sold 68 and 36 Cemetery plots in 2016 and 2015 at an aggregated amount of \$55,100 and \$29,550, respectively and had funeral home service revenue for the years ended December 31, 2016 and 2015 that totaled \$15,000 and \$14,950, respectively.

NOTE 7 - LOANS PAYABLE TO COMMUNITY MEMBERS

ISCJ's loans payable consists of interest-free loans received from ISCJ community members, paid annually over a ten year period. ISCJ repaid \$46,700 in 2016, and also repaid loan balances related to years 2017 and 2018. The outstanding loan balance as of December 31, 2016 is \$123,900, with the scheduled maturities are as follows:

Years ending December 31

2017	\$ 2,800
2018	22,700
2019	38,700
2020	38,700
2021	9,000
Thereafter	<u>12,000</u>
Total	<u>\$123,900</u>

NOTE 8 - TEMPORARY RESTRICTED NET ASSET

Additions and releases from restrictions in temporarily net assets for the year ended December 31, 2016 are as follows:

	<u>Additions</u>	<u>Releases</u>
Masjid renovation	\$ 879,924	\$ 715,413
School phase I/II	80,890	107,628
Weekend school	100,099	84,747
Zakat	265,527	247,868
Sadaqa	114,523	158,082
Future cemetery fund	55,100	1,872
Riad family fund	2,066	150
Quran academy	45,229	43,914
Social activities	5,295	12,188
Other programs	<u>17,316</u>	<u>10,032</u>
Total temporarily Restricted net assets	<u>\$1,565,969</u>	<u>\$1,381,894</u>

NOTE 9 - TEMPORARY RESTRICTED NET ASSETS INCLUDED IN CASH AND CASH EQUIVALENTS AND INVESTMENTS:

	<u>2016</u>	<u>2015</u>
Masjid building	\$ 773,429	\$ 490,935
School expansion	98,015	102,930
Weekend school	19,930	43,398
Zakat	50,393	12,992
Sadaqa	6,731	84,982

ISLAMIC SOCIETY OF CENTRAL JERSEY
 Notes to the Audited Financial Statements
 December 31, 2016 and 2015

NOTE 9 - TEMPORARY RESTRICTED NET ASSETS INCLUDED IN CASH AND CASH EQUIVALENTS AND INVESTMENTS: (CONTINUED)

	<u>2016</u>	<u>2015</u>
Future cemetery fund	286,154	231,926
Riad family fund	163,264	161,348
Weekend school PTA	10,468	10,356
Reserve fund 5%	469,308	436,538
Social activities	18,487	17,570
Library fund	27,855	13,588
Quran academy	<u>104,795</u>	<u>71,932</u>
Total	<u>\$2,028,829</u>	<u>\$1,678,495</u>
 Cash and cash equivalents	 \$1,853,279	 \$1,550,545
Investments	<u>175,550</u>	<u>127,950</u>
	<u>\$2,028,829</u>	<u>\$1,678,495</u>

NOTE 10 - FAIR VALUE MEASUREMENTS

U.S. GAAP defines fair value as the price that would be received upon sale of an asset or paid upon transfer of a liability in an orderly transaction between market participants at the measurement date and in the principal or most advantageous market for that asset or liability. US GAAP specifies a hierarchy of inputs to valuation techniques, which categorizes inputs to fair value measurement that reflect assumptions other market participants, would use based upon market data obtained from independent sources (observable inputs). The following summarizes the fair value hierarchy:

Level 1 Inputs – Unadjusted quoted market prices for identical assets and liabilities in an active market that the ISCJ has the ability to access.

Level 2 Inputs – Inputs other than the quoted prices in active markets that are observable either directly or indirectly.

Level 3 Inputs – Inputs based on prices or valuation techniques that are both unobservable and significant to the overall fair value measurements.

U.S. GAAP requires the use of observable market data, when available, in making fair value measurements. When inputs used to measure fair value fall within different levels of the hierarchy, the level within which fair value measurement is categorized is based on the lowest level input that is significant to the fair value measurement.

The fair values of equity mutual funds and stock totaling \$337,277 and \$274,505 are calculated at quoted market prices in active markets as of December 31, 2016 and 2015, respectively, which are a Level 1 measurement. There are no changes in methods or assumptions during the year ended December 31, 2016 and 2015, and there were no transfers between Levels.

NOTE 11 - RENTAL INCOME

ISCJ receives rental income from leasing two residential properties that it owns. The lease terms are currently on a month to month basis. Rental income related to these leases aggregated \$35,850 and \$46,500 for the years ended December 31, 2016 and 2015, respectively. These amounts are included in rental income of \$41,725 and \$66,625 for the years ended December 31, 2016 and 2015, respectively.

ISLAMIC SOCIETY OF CENTRAL JERSEY
 Notes to the Audited Financial Statements
 December 31, 2016 and 2015

NOTE 12 - DONATED SERVICES

Contributed goods are recognized at their fair values at the dates of donation. Contributions of services are recorded as both revenue and expense in the fiscal year in which they are received, provided that the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not donated. During year ended December 31, 2016 and 2015 IS CJ received approximately 2,855 and 2,800, respectively of donated hours at an estimated value of approximately \$472,000 and \$484,000, respectively which did not meet the requirements of U.S. GAAP to be included in the accompanying financial statements.

NOTE 13 - RELATED PARTY TRANSACTIONS - NOOR-UI-IMAN SCHOOLS, INC.

1. Noor-Ui-Iman Schools, Inc. (NUI), is a not for profit community organization formed under IRS Section 501 (C) (3) to provide educational and charitable services. With the exception of specific furniture and computers that NUI purchased, IS CJ is the owner of the land, buildings, furniture and all assets that NUI uses.
2. IS CJ Board of Trustees on September 15, 2013 approved a payment schedule of \$5,000 a month from the Expansion Fund to NUI to repay \$180,000 loan that was used for the purchase of furniture for Phase I. The balance due NUI as of December 31, 2016 related to this loan is \$15,000.
3. IS CJ pays NUI for IT equipment usage under a 60 month payment term which started January 2013. The remaining balance due under this arrangement is approximately \$18,766 which will be paid by June 2017.
4. IS CJ paid \$80,800 to NUI for the usage of the school building in 2016 related to school years 2016 and 2015. There is no formal lease agreement between the parties.
5. The arrangement between NUI and IS CJ currently being considered is around having a lease agreement with NUI whereby, they lease the School building and all of its fixtures, equipment, etc. for a nominal fee of \$1. This lease is still being negotiated by the parties and has not been finalized as of as of the date of the report.
6. During the year IS CJ purchased a generator for the NUI school building at a cost of \$21,622.
7. In connection with NUI's solar energy contract entered into in October of 2015, IS CJ repaved the parking lot at a cost of \$90,000. IS CJ received reimbursement for \$60,000 of this cost, \$30,000 from NUI and \$30,000 from Direct Energy Solar.
8. While IS CJ and NUI are independent non-profit corporations that are operated by separate Boards. Related party transactions are evidenced through:
 - A governance representation where IS CJ appoints two members to the NUI Board.
 - NUI has a financial reporting requirement to IS CJ by providing its budget, and quarterly financials. This is still being reviewed and both boards have not come to an agreement on the finalization of this requirement.
 - IS CJ requires that NUI's parents be members of the IS CJ and pay membership fees as part of their child's enrollment at NUI.

ISLAMIC SOCIETY OF CENTRAL JERSEY
Notes to the Audited Financial Statements
December 31, 2016 and 2015

NOTE 14 - RESERVE FUND

According to Article VII Section 5 of the ISCJ Constitution, 5% of all operating funds raised in a given year shall be placed in a Reserve Fund. The Reserve Fund as of December 31, 2016 will be \$469,308 after a net asset transfer of \$32,770.

NOTE 15 - ZAKAT FUND

Zakat is an obligatory payment made annually under Islamic law on certain kinds of property and used for charitable and religious purposes. The community members make financial contributions to ISCJ to enable it to grant financial assistance. For the years ended December 31, 2016 and 2015, contributions received for this purpose was \$265,527 and \$ 251,178, respectively and the assistance provided amounted to \$247,868 and \$253,268, respectively.

Zakat disbursements for the years ended December 31, are as follows:

	2016	2015
Baitulmaal, Inc	\$ 10,000	\$ 20,000
Mercy – USA	10,000	12,000
Zakat Inspired	10,000	10,000
Masjid as-Saffat in Trenton	10,000	10,000
Zakat Foundation of America	5,000	5,000
Islamic Relief USA	5,000	5,000
Other Zakat Organizations	42,000	43,000
Individual Zakat Recipients	<u>155,868</u>	<u>148,268</u>
Total disbursements	<u>\$247,868</u>	<u>\$253,268</u>

NOTE 16 - SADAQA FUND

Sadaqa represents voluntary charity the community members give to ISCJ to enable it to grant financial assistance. For the years ended December 31, 2016 and 2015, contributions received for this purpose aggregated \$114,523 and \$124,251, respectively and the assistance provided amounted to \$158,082 and \$88,537, respectively.

NOTE 17 - WEEKEND SCHOOL AND QURAN ACADEMY

The school year runs September to May. Tuition fees received in advance are recorded as deferred revenue. Deferred revenue related to the weekend school totaled \$53,525 and \$58,798, as of December 31, 2016 and 2015, respectively. Deferred revenue for the Quran Academy totaled \$39,241 and \$0, as of December 31, 2016 and 2015, respectively.

NOTE 18 - RECLASSIFICATION

Certain 2015 amounts have been reclassified to conform to the 2016 financial statement presentation.

ISLAMIC SOCIETY OF CENTRAL JERSEY
 Notes to the Audited Financial Statements
 December 31, 2016 and 2015

NOTE 19 - CORRECTION OF ERRORS IN THE PRIOR PERIOD

ISCJ has restated its financial statements as of and for the year end December 31, 2014 to correct an error in the recording of deferred pledge receivables and not recording deferred revenue related to weekend school income. As a result, net assets at the beginning of the year increased by \$432,828 and IS CJ recorded deferred revenue related to the weekend school for \$53,073. In addition, deferred pledge revenue of \$485,901 previously recorded was reclassified to beginning net assets and net asset transfers between asset classes were made.

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Beginning net assets	\$13,496,079	\$1,064,260	\$136,249	\$14,696,588
Correction of error in deferred revenue	-	485,901	-	485,901
Correction of an error in weekend school deferred revenue		(53,073)		(53,073)
Beginning net assets, as restated	13,496,079	1,497,088	136,249	15,129,416
Net asset transfers	(10,460)	(41,746)	52,206	-
Beginning net assets after transfers	13,485,619	1,455,342	188,455	15,129,416
Change in net assets	57,566	636,170	(205)	693,531
Ending net assets	<u>\$13,543,185</u>	<u>\$2,091,512</u>	<u>\$188,250</u>	<u>\$15,822,947</u>

NOTE 20 - DATE OF MANAGEMENT'S SUBSEQUENT EVENT REVIEW

Subsequent events were evaluated by management of IS CJ through March 30, 2017 which is the date the financial statements were available to be issued.

Supplementary Information

THE ISLAMIC SOCIETY OF CENTRAL JERSEY
 Schedule of Functional Expenses
 For the Year Ended December 31, 2016

	Program Services	School Expansion Phase I&II	Masjid Renovation	Operations	Supporting Services Management and General	Total Supporting Services	Total Program and Supporting Services
Salaries and benefits	\$ 43,403	\$ 11,707	\$ 56,667	\$ 65,796	\$ 199,311	\$ 265,107	\$ 320,217
Program expenses	469,862	75,694	-	5,249	-	5,249	607,472
Building repairs	-	-	-	71,766	-	71,766	71,766
Utilities	-	-	-	43,457	-	43,457	43,457
Professional services	-	-	-	-	20,723	20,723	20,723
Insurance	-	-	-	24,826	-	24,826	24,826
Property taxes	-	-	-	13,291	-	13,291	13,291
Housekeeping	-	-	-	72,387	-	72,387	72,387
Security	-	-	-	42,192	-	42,192	42,192
Office administrative expenses	-	-	-	-	14,852	14,852	14,852
Office expense	-	-	-	-	38,948	38,948	38,948
Website advertising	-	-	-	-	516	516	516
Community expenses	7,861	-	-	-	-	-	7,861
ISCJ school building usage	80,800	-	-	-	-	-	80,800
Celebrations expenses Ramadhan/Eid	42,173	-	-	-	-	-	42,173
Donation to other institutions	-	-	-	-	-	-	-
Bad debt expense	-	86,676	-	-	-	-	86,676
Depreciation expense	-	410,673	-	-	-	-	519,899
Miscellaneous	-	-	-	-	-	-	8,736
Total expenses:	\$ 644,039	\$ 584,750	\$ 56,667	\$ 448,706	\$ 282,570	\$ 731,276	\$ 2,016,792

See independent auditors' report and notes to financial statements.

THE ISLAMIC SOCIETY OF CENTRAL JERSEY
 Schedule of Functional Expenses
 For the Year Ended December 31, 2015

	Program Services	School Expansion Phase I&II	Masjid Renovation	2015			Total Program and Supporting Services
				Operations	Supporting Services Management and General	Total Supporting Services	
Salaries and benefits	\$ 504,572	\$ 30,075	\$ 39,708	\$ 3,460	\$ 262,363	\$ 262,363	\$ 292,438
Program expenses		92,403		49,234		3,460	640,143
Building repairs						49,234	49,234
Utilities				36,590			36,590
Professional services					11,734		11,734
Insurance				26,641		26,641	26,641
Property taxes				12,885		12,885	12,885
Housekeeping				83,585		83,585	83,585
Security				17,926		17,926	17,926
Office administrative expenses					22,424	22,424	22,424
Office expense					26,378	26,378	26,378
Website advertising				576		576	576
Community expenses							9,065
ISCJ school building usage							40,000
Celebrations expenses Ramadhan/Eid	22,984						22,984
Bad debt expense		87,420					87,420
Depreciation expense		396,996		108,871		108,871	505,867
Miscellaneous					28,984	28,984	28,984
Total expenses:	\$ 516,621	\$ 306,894	\$ 39,708	\$ 339,748	\$ 349,782	\$ 689,531	\$ 1,912,754

See independent auditors' report and notes to financial statements.

16. Imam's Activities Report

Daily Activities

- Leading the five daily prayers (unless prohibited by scheduled activities outside the masjid)
- Maintaining office hours daily between Duhr to Asr prayers and from Maghrib to Isha prayers. Welcome IS CJ guests of the Muslims and non-Muslims

Weekly Activities

- Friday Khutbah delivered within or outside IS CJ
- Saturday seminar at IS CJ 3:00 – 4:20 pm during Weekend School
- Sunday seminar at IS CJ 9:45 am – 11:20 am during Weekend School

Monthly Activities

- Interfaith Community Relationships
- Hosting visitors to IS CJ, including visiting schools and guest speakers

Annual Activities

- Conducting Ramadan activities, conducting Laylatul Qadr activities, and hosting guests to the masjid for Iftar
- Conducting the Eid-ul-Fitr prayers

Services provided to the Muslim community at large during 2016 which included:

1. Overseeing community funerals. Communicate with funeral homes, cemetery services personal, performs Ghusl for male deceased, conduct Janaza prayers and perform burial services. Conducted 44 janazas.
2. Conduct Islamic marriages according to Shariah in IS CJ or outside the IS CJ. After the couple have their Marriage license from the proper authority in their counties & state. Performed 40 marriage ceremonies.
3. Conducted 19 Shahadahs (declaration of faith) at IS CJ with the congregation as witness.
4. Gave 40 Jummah Khutbahs at IS CJ at the 12:00 prayer in the year
5. Addressed weekend's seminars (Saturday afternoon and Sunday Morning) plus was invited as guest speaker at seminars and workshops, within and outside the IS CJ.
6. Hosted several local schools and universities that visited IS CJ to give them knowledge about Islam.
7. Building interfaith relationships – he participated in at many interfaith dialogues, meetings, workshops and services in the area. These included, monthly meeting of the South Brunswick Clergy Association and additional meetings at the Jewish Community Center of Middlesex County, Rutgers University, Princeton University. He also participated in the Thanksgiving Day Interfaith Services.
8. Attending and leading the Islamic gathering of Aqeeqah, Bismillah, and Ameen/Khattama programs.
9. Visiting sick brother or sisters in the hospitals or in their home and make Duaa for them

10. Conduction fundraising for ISCJ and NUI and some other Islamic Schools and organization as required and approved by ISCJ BOT.
11. Very active in maintain relations with the press and Medias. He was frequent guest speaker on radio & TV program. He gave several interviews to the press.
12. Joining Noor Ul-Iman School Students in their Trips.

Administrative Matters

- All of the Imam's listed activities were performed with the permission of the President of IS CJ and the BOT
- The Imam requests the community to notify him of a situation where his service is needed in the above area. Please call him at home (732)329-2400 at any time to speak to him, or call him at IS CJ office at (732)329-8126, or his cell phone # (848)203-2178 for urgent or emergency only. Please leave a clear message. Also you can email him at imam@iscj.org
- The Imam requests the BOT, the W.E. School Committee and Seminar committee and any other members who requires Imam's seminar time to arrange such meeting at the beginning of the seminar schedule.
- Please maintain a minimum of two weeks' notice for all events where you wish the Imam to attend.

The Imam's Suggestions for the coming Year of 2017:

- The expansion of classes for new converts between Maghrib and Isha
- Facilitate the signing of a contract with reputable Hajj agent who will guide IS CJ members through the Hajj experience.
- Compile of accurate records of Deaths, converts & Marriages for all Muslima in the area
- Contacting the local hospitals on daily, weekly & monthly basis to know of admitted Muslims, so that we can initiate contact to fulfill the Islamic obligation of visiting the sick
- The creation of an Islamic lecture series dedicated to honoring the milestones of Islamic history, featuring Muslim speakers who can address key event.

17. IS CJ Committees & Group List

This list includes all active committees and groups within IS CJ as of March 2017. All IS CJ committees and groups run under the authorities of the Board of Trustees with direct accountability to the BOT President. BOT can create or dissolve committees as needed.

Advertising Group

Chairperson: Babar Saeed
 Members: Nabeel Chaudhri, Aamir Syed, Qasim Ahmad

Building Committee

Chairperson: Wajed Syed
 Members: Behram Turan, Yahya Askr, Ramy Kamal, Dawud Assad, Tarik Abdalla, Ameen Gumma, Rizwan Baig, Humayun Mian, Mohammad Ansari, Moin Khan, Mohammad Siddiqui, Wajed Syed

Burial and Cemetery Services Committee

Chairperson: Afzal Saeed
 Members: Br. Riaz Siddiqui, Br. Magdy Hagag

Career Advancement Placement (CAP)

Chairperson: Aabid Abbasi
 Members: Asad Mazharullah, Ali Batliwala, Aslam Nagarkatti, Omar Nishtar, Asad Zaki, Nadeem Kokate, Mohammed Shareef, Asad Khan, Kamrul Naser, Sohel Kazi, Sahidul Haque, Naveed Anwar, Firdaus Khan

Communications and Website Committee

Chairperson: Hassan Fawad
 Members: Arif Patel, Shanaz Persaud Hoossain, Wahaj Khan, Heba Macksoud, Nabeel Chaudhri, Onaisa Rizki, Rais Ahmed, Danish Syed

Constitution Committee:

Chairperson: Alan Bowman.
 Members: Dalya Youssef, Alan Bowman, Saffet Catovic, Abdelmoneim Said, Naeem Akhtar, Atiya Aftab

Endowment Advisory Group:

Chairperson: Vasi Rahaman
 Members: Ahsen Janjua, Babar Saeed, Nafis Rehman, Mohammed Siddiqui, Naeem Akhtar, Shamsur Rahman

Expansion Funding Group:

Chairperson: Khalid Ozair
 Members: Adil Syed, Amir Sajid Khan, Arif Khan, Arif Patel, Asad Mazharullah, Danish Syed, Faisal Masood, Habib Ahson, Irfan Waraich, Junaiddeen Fahumy, Lamis Thange, Mariam Catovic, Maqsood Thange, Mujibur Rehman, Nasir Hasan, Sami Mohammed, Sarfaraz Mansuri, Sogra Saleem, Tufail Tahir

Free Medical Clinic Services Group

Coordinator: Sogra Saleem
 Participating Physicians:
 Br. Mahmood El Banna, MD, Br. Nasir Hussain, MD., Sr. Saleha Hussain, MD, Br. Aiman Mansour, MD, Sr. Maimoona Manzar, Nutritionist, Sr. Naheed Rahmet, MD, Br. Mohammed Saleem, MD

Internal Audit Committee:

Chairperson: Gulnaz Batliwala
Members: Rubab Haque, Naeem Akhtar

Library Committee:

Chairperson: Fathey Mousa
Members: Ahmed Khan, Habib Ahson, Sayed Hassan.

Maintenance Committee:

Chairperson: Luay Alnadi
Members: Muhammad Ashraf, Sayed Hassan

Membership Committee:

Chairperson: Muhammad Ashraf
Members: Asad Mazharullah, Imran Qamar, Maryam Chebli, Syed Wasti, Ziyard Razick, Syed Wasti

Mentorship Committee:

Chairperson: Hatem Gawaly
Members: Abdul Azeem Sheikh, Danish Butt, Hatem Gawaly, Hesham Nabeeh, Humna Rizki, Sahla Syed, Zaid Rahman, Zaid Syed

Qur'an Academy Committee:

Chairperson: Hesham Tamraz
Director: Sheikh Ismael Essa
Members: Adam Hamawy, Adeel A. Khan, Khattab Abuattieh, Dr. Usama Ali, Dr. Heba Elkhateeb, Ahmed El Segeny, Abdelhadi Elkhouga

Religious Event Planning Committee:

Chairperson: Dawud Assad
Counselor/Advisors: Imam Hamad Chebli, Dr. Heba El-Khateeb
Members: Dr. Taysir Nashif; Dr. Atiyeh Sweillam; Dr. Moi'iz Matin; Dr. Muhammad Yousef; Dr. Heba El-Khateeb; Sr. Lauren McCoy (Mokhtar); Br Ali Abdel-Rahman; Br. Fathi Mousa

Seminar Committee:

Chairperson: Mubasher Dar
Members: Tariq Khan

Social Activities Committee:

Chairperson: Mohamed Dilawar Jaulikar
Members: Azra Baig, Kausar Dar, Naheed Rehmat, Rakshanda Hussaini, Nasreen Rashid, Ruqaiya Haque, Tufail Tahir, Zahida Jabbar, Zubair Khan Abdul Jabbar, Ross Masood, Roshan Musheer, Asad Mazharullah, Imran Qamar, Maliha Abid

Tutoring Committee:

Chairperson: Abir Elshimy
Members: Mariya Ghori, Mohammed Ghori,

Weekend School Committee:

Members: Osama Eldessouky, Abbas Shaikh, Fozia Chaudhry, Haitham Singer, Taha Alamleh, Usman Dar, Musthpa Khan, Zubair Khan, Hosam Mardini, Mohammad Moghadam, Shawky El-Toukhy, Mohamed Elattar, Shoukat Ali,

Youth Committee (Sisters)

Chairperson: Humna Rizki
Members: Sahla Syed

Youth Committee (Brothers)

Chairperson: Daniyal Aikal
Members: Danish Butt, Ali Baig, Zaid Syed, AbdulAzeem Sheikh

Zakat Committee:

Chairperson: Sylvie Rivard
Coordinator: Shanaz Persaud
Members: Heba Elkhateeb

18. Advertising Committee

Information about the Committee:

The Advertising Committee's mission is to generate revenue for ISCJ and to provide a platform for businesses to advertise their services to the ISCJ community. Advertising Committee maintains and provides marketing opportunities for businesses through following advertising channels:

(a) TV Display located within the ISCJ premises	(b) Email blasts through the ISCJ mailing list
(c) Business Directory on the ISCJ website	(d) Status updates on the ISCJ Facebook page

In addition to the large number of community members who see the TV display when they visit ISCJ during regular prayers, Friday prayers and weekend school; thousands of community members visit ISCJ website, Facebook page and subscribe to Constant Contact email list giving businesses a unique opportunity to reach the community. The committee offers several advertising packages and options to suit the needs of small businesses as well as large organizations. In addition to ISCJ, the community as well as the businesses benefit from the service provided by the Advertising Committee.

Responsibilities:

1. Prepare Business packages and price list of options available for advertising with ISCJ.
2. Inform community about various options available for advertising a business at ISCJ
3. Contact prospective businesses and send them the Business packages/pricing plans so they can review and decide the plan best suited for them.
4. Follow-up with business owners as appropriate to answer any questions and encourage them to sign-up.
5. Ensure payments are made and sign-up information is complete before activating their Business package.
6. Advertise the business after the business pays for the subscription. This includes updating the TV display, sending out Email blasts, updating Facebook page and the Business Directory.
7. Maintain and manage a list of current advertisers and follow-up on renewals.
8. Come up with creative ideas and special offers to increase revenue for ISCJ.

Accomplishments in 2016:

1. Generated revenue via advertising on ISCJ TV Display, Adhan email blasts, Facebook updates and Business Directory listings. Total revenue generated in 2016 was \$10,000.
2. 23 businesses advertised via ISCJ Advertising Committee
3. Introduced a special End of Year promotion for Business package 2017
4. Developed a special package for non-profit organizations
5. Four Business Packages were sold. The Business Package provides all the options for advertising a business and brings the maximum revenue.

Summary of Advertising Revenues by Category	
Advertisement Option	Number of package sold
Business Package	4
Business Directory	9
Ramadan Newsletter	4
TV Display	1
Email Blast	4
Other *	2

- *Other includes subscription of a service for a month or a quarter.

Goals/Objectives for 2017:

Increase the advertiser's base by offering creative packages and special promotions.

1. Increase advertising revenue by at-least 50% over 2016.
2. Install a second television to advertise businesses at ISCJ. This will increase visibility of business advertising and attract more businesses to advertise via ISCJ
3. Implement the use of CRM to track business package subscriptions and renewals.
4. Increase the value of Business Directory offering by adding features such quarterly email listing businesses, customer feedback, Business of the month and other enhancements.

Prepared by	Chairperson	Email
Babar Saeed	Babar Saeed	babar.saeed@iscj.org

Members: Babar Saeed, Nabeel Chaudhri, Aamir Syed, Qasim Ahmad

19. Brothers' Youth Group Committee

Information about the Committee:

The Boys Youth Group has been around at IS CJ for about 5 years. We have been working to try to get young men into IS CJ to get them more involved in Islam and more involved in their community. This committee is about bringing more youth that wouldn't normally be at the masjid and bringing them close to Islam and gain more knowledge while at the same time having fun and making brothers for life along the way.

Responsibilities:

Doing weekly Halaqahs for the boys that come to IS CJ on various topics

1. Creating a plan for each to week for plans or food to make IS CJ more enjoyable and attract more youth to the masjid
2. Ensuring that we put our best foot forward to help IS CJ with any youth events that we can (we are still a small committee)
3. Taking responsibility for the actions of any individual that is truly involved with this specific youth group while they with us

Accomplishments in 2016:

1. Permission to use mod units to be able to expand options for youth activities.
2. Expanded our own committee to involve more youth in the decision-making process.
Added 2 people onto our team
3. Helped at IS CJ with any events that we could, including food drives and clothing drives
4. Coordinated with other youth groups in other masjids to have qiyams and meet ups so that we can expose the Muslim youth to youth from other communities and environments
5. Added rules and regulations and meeting times to organize ourselves as an official group at IS CJ

Goals/Objectives for 2017:

1. Increase our involvement at IS CJ to show our presence in the community
2. Expand our group to include more youth in the community that isn't necessarily involved in the community
3. Educating the youth of the community with weekly Halaqahs
4. Hold an event organized by this committee and attract more youth into IS CJ

Prepared by:	Chairperson:	Chairperson Email
Danish Butt	Daniyal Aikal	daniyal.aikal@gmail.com

20. Building Committee Report

Information about the Committee:

The ISCJ Building Committee is a group of professional engineers, builders and project managers. This committee provides ISCJ technical expertise for future expansion from planning to construction and renovation of new and existing facilities.

Responsibilities:

- Planning and management of new construction
- Planning and management of renovation of existing facilities
- Advise ISCJ in future planning as community grows

Completed Work in 2016:

- Masjid Expansion and Renovation Phase 1 (new bathrooms & wadu areas) completed.
- Masjid Expansion and Renovation Phase 2 (Mosque expansion) design is 90% completed. Utilities relocation and building pad completed.
- Solar panels in school parking lot are complete. Parking lot pavement is done.
- Sidewalks from Richard road and Route 522 entrance are completed.
- Concept planning of modified master plan of the site is completed.

Anticipated Work - Year 2017

- Masjid Expansion Phase 2 (Mosque expansion) will be completed by end of the year.
- Masjid Expansion remaining detailed construction documents will be completed by May.
- School Phase 3 redesign will be done.
- Construction for Phase 3 (school gym and cafeteria) may start depending upon completion of redesign and approval from ISCJ Board.
- Design of Modification of master plan of ISCJ campus will be done.
- Modification of master plan approval from the township will start.

We pray to Allah (SWT) to help us fulfill this mission for the benefit of our future generation.

ISCJ Building Committee

Prepared by:	Chairperson	Email
Wajed Syed	Wajed Syed	wajedsyed@gmail.com

Members: Behram Turan, Yahya Askr, Ramy Kamal, Dawud Assad, Tarik Abdalla, Ameen Gumma, Rizwan Baig, Humayun Mian, Mohammad Ansari, Moin Khan, Mohammad Siddiqui, Wajed Syed

21. Burial & Cemetery Report

Information about the Committee:

The IS CJ Burial and Cemetery Services Committee is one of the most important services provided by IS CJ. It was established almost 6 years ago in order to effectively carry out the obligations of the community for the deceased. The funeral and burial services are performed by three separate parties, including the funeral home, IS CJ and cemetery owners. Currently, Kimble Funeral Home is serving our community

Responsibilities:

1. Helping in managing the operations and on-going maintenance of IS CJ Burial preparation facility
2. Coordinating and negotiating the acquisition of additional burial sites by IS CJ to be available for sale to the members of the community
3. Proposing enhancements to IS CJ burial services and procedures.
4. Managing graves inventory at Jersey State Memorial Park and Oak Lawn Memorial Park

Accomplishments in 2016:

1. The use of IS CJ Burial Preparing Home (BPH) for every funeral
2. 48 funerals were conducted at BPH in 2016
3. Helping in managing the operations and on-going maintenance of IS CJ Burial preparation facility
4. Coordinating and negotiating the acquisition of additional burial sites by IS CJ to be available for sale to the members of the community
5. As of now, we have 3 members in the committee.
6. We have 5 sister volunteers to lead the female Janazah preparation efforts
7. Br volunteers are not needed as most of the washing/shrouding is done by Imam Hamad Chebli.
8. Reconciliation exercise in progress of our inventory of graves at both Rt 130 and Rt 33 Cemeteries by Sayed Hassan.

Objectives for 2017:

1. Acquire/negotiate of additional burial sites at Islamic Cemetery and other Muslim designated cemeteries.
2. Working with cemetery owners to improve their services and condition of cemetery, build proper walkways, etc.
3. Educating IS CJ community members and Muslim community at large about IS CJ's BPH and burial process
4. Conduct Janazah workshop/seminars more frequently.
5. Buy grave lots in other cemetery close to IS CJ

Prepared by	Chairperson	E-mail
Afzal Saeed	Afzal Saeed	afzalsaeed@msn.com

Members: Br. Riaz Siddiqui, Br. Magdy Hagag, Br Sayed Hassan

22. Career Advancement Placement Report

Information about the Committee:

The Career Advancement Program (CAP) committee goal is to provide our community members with access to tools, resources and knowledge through seminars, workshops, group discussions, mentoring and targeted trainings for enriching their careers and enabling them to stay ahead of the curve. The committee typically meets on Sunday mornings at 10.00 AM on an ad-hoc basis.

Responsibilities:

1. Provide Training courses to enhance people skills.
2. Opportunity to Find Next Best Jobs via Linked-In group, WhatsApp Group and Networking.
3. Social Activities Event to get to meet each other's.

Accomplishments in 2016:

Event	Date	Summary	Approx. Persons Participated
OBIEE	February 2015 – February 2016	Business Intelligence Technical Architecture & Tools Study Group Weekly Event.	12
IPAD/IPHONE	January 3, 2016 April 3, 2016	<i>Hand on Training for Seniors Sisters on using IPAD/IPHONE</i>	20
Networking	January 24, 2016	IT Professionals Networking Event	125
Tableau	July 2016 – August 2016	Business Intelligence Study Group Every Sunday.	7
Annual Picnic	September 3, 2016	Annual BBQ day with BBQ food and sports activities	50
Block chain	October 23, 2016	Introduction to Block chain technology	12
PMP Application	December 4, 2016	Information session on PMP Application process	14
AWS/Cloud Certification	December 2016 – January 2017	AWS/Cloud Certification session	15
Robotics Process Automations	January 22, 2017	Introduction to Robotics Process Automations	70
Hadoop	Year around	<i>Hadoop, Big Data and Other Backend Technology Study Group Every Sunday</i>	7
AWS/Cloud	Year around	AWS/Cloud Study Group Every Sunday.	7

Events planned for 2017:

1. Robotics Process Automations II: March 26, 2017
2. IT Professionals Networking Event: May 14, 2017
3. Annual Picnic: date TBD
4. IT Security Event: date TBD
5. Public speaking and Presentation skills: date TBD
6. Information session on Block chain: date TBD

Prepared by	Chairperson	Email
Asad Khawaja Mazharullah	Aabid Abbasi	cap@iscj.org

Members: Asad Mazharullah, Ali Batliwala, Aslam Nagarkatti, Omar Nishtar, Asad Zaki, Nadeem Kokate, Mohammed Shareef, Asad Khan, Kamrul Naser, Sohel Kazi, Sahidul Haque, Naveed Anwar, Firdaus Khan

23. Communication Committee Report

Information about the Committee:

The mission of the Communications committee is to develop and deliver effective communications and other business change enablers by listening to our IS CJ community and then help our IS CJ community understand, accept, adopt and comply with IS CJ services, policies and usage best practices. The Communications committee provides a suite of services that assists our IS CJ community in understanding, adopting and leveraging our Communication tools, knowledge and experience. We also work to print, and electronic media to ensure coverage of accomplishments and events.

Responsibilities:

1. Administration of Email Management Tool, Social Media and Website
2. Consultation, creation and execution of communication plans and strategy
3. Public announcements and updates to the community at large during Jummah, Saturday and Sunday school (and other appropriate mediums)
4. Liaise with media contacts
5. Evaluate and consult with IS CJ Board and committees to determine how to best meet their communication needs. Deliverables include consultation, communication support, digital communication strategy/implementation and newsletter development to maximize organizational efficiency
6. Proactively bridge generation and gender gaps utilizing our communications processes and tools
7. Communications to other NJ masjid and Islamic leadership to share information

Accomplishments in 2016:

1. Develop and publish an easy to manage Event Calendar on IS CJ Website
2. IS CJ YouTube channel content catalogued and categorized.
3. MOHID Integration, Masjid Cloud Based Software
4. Launch of Weekly Podcast
5. Daily Live stream of Taraweeh Tafseer and 27th Night in Ramadan and other high profile events
6. Ongoing content updates to Website
7. Implementation of comprehensive communications plan on high profile functions/events/new initiatives such as: Special Needs Support Group, Meals for the Needy, Ramadan, Eid, Qur'an Academy, IS CJ Fundraisers, Poetry night, Blood Drives, Conferences, Teen Talks, etc.
8. Maintenance and ongoing marketing of Social Media page, IS CJ Facebook has over 4500 "Likes"
9. Ensured media coverage of various events such as humanitarian efforts, interfaith events, helping food drives, NUI achievements, etc.

10. Routine tasks such as: Coordination and sharing of information with committees; Email administration of IS CJ mailboxes and Email Management; securing audio recordings of khutbahs, Taraweeh Tafseers and guest lecturers for online distribution; design flyers for specific and special IS CJ events; respond to email inquiries that come into feedback and volunteer mailboxes; review of website and social media analytics; updates of iqama timing.

Objectives for 2017:

1. Launch IS CJ Mobile App for Smartphones
2. Officially launch IS CJ Instagram page
3. Website redesign and enhancements
4. Cross Train all team members on all technical functions related to Email Administration and Website administration
5. Update static content on IS CJ Website

Members serving the communication community:

- Hasan Fawad (Chair)
- Arif Patel
- Shanaz Persaud Hoossain
- Wahaj Khan
- Heba Macksoud
- Nabeel Chaudhri
- Onaisa Rizki
- Rais Ahmed
- Danish Syed

Creation of IS CJ Wikipedia page Prepared by:	Chairperson:	Chairperson Email
Arif Patel	Hasan Fawad	hasanfq@gmail.com

24. Constitution Committee Report

The Committee has continued to provide recommendations to the Board of Trustees, Board of Overseers and community members regarding the interpretation and implementation of the IS CJ Constitution as well as election procedures. There were no proposed amendments this term. However, some community members did express interest in proposing amendments and they were guided to follow the procedures posted on the website in order for the committee to review. The Committee has provided memorandums throughout this past year to the BOT upon their request. A copy of the amendment procedures and the Fifth Amended Constitution are available on the website. The biggest accomplishment of the committee during this term was revising the BOT code of ethics that is to be signed by all board members as well as nominees running for elections. The committee also drafted a conflict of interest policy that was approved by the board. This policy will also be signed by all board members and nominees. The committee welcomes any suggestions or questions from community members. May Allah continue to bless our community and keep us working in the right direction to build a strong community for future generations. Ameen

Prepared by	Chairperson	Email
Dalya Youssef (Secretary)	Alan Bowman	alandexterb4@aol.com

Members: Dalya Youssef, Alan Bowman, Saffet Catovic, Abdelmoneim Said, Naeem Akhtar, Atiya Aftab

25. Endowment Advisory Group Report

Information about the Committee:

The IS CJ Endowment Group is a group of volunteers dedicated to the cause of building a fund to generate monthly income for IS CJ Masjid. They work with IS CJ BOT, IS CJ Administration, Accounting Department, and other IS CJ committees to provide an end-to-end management of the IS CJ Endowment Fund. The purpose of the IS CJ Endowment Group is to create a recurring income sources / waqf for the IS CJ masjid.

Information about the IS CJ Endowment Fund:

IS CJ Endowment consists of:

1. Assets (cash and equities) gifted to IS CJ
2. Bequests (gifts declared in wills / estate plans) with disclosed gift amounts
3. Bequests with undisclosed gift amounts

Assets (cash and equities) gifted to IS CJ (These are unaudited numbers)

See the table below for the Endowment Fund holdings as of 12/31/2016 and a two-year comparison. Overall Endowment Fund value change from prior year: **37.4% Increase**

Fund Name	Market Value		Increase / Decrease	
	As of 12/31/2015	As of 12/31/2016	(\$)	Percentage
Amana Income Investor	\$ 115,111	\$ 129,090	\$ 13,979	12.1%
Amana Growth Investor	\$ 22,489	\$ 22,878	\$ 389	1.7%
Pentair plc	\$ 2,328	\$ 2,635	\$ 307	13.2%
Cash	\$ 41,695	\$ 94,881	\$ 53,186	127.6%
Total	\$ 181,623	\$ 249,484	\$ 67,861	37.4%

Here is the receipts and expenses of the Endowment fund in 2016: **(Unaudited numbers)**

Item	Amount
Net change in Amana mutual funds / equities	\$ 14,675
Net Increase in cash holdings in 2016	\$ 53,186
<i>Direct donations to Endowment</i>	\$ 48,391
<i>5% set-aside from General Donations in 2016</i>	\$ 4,919
<i>5% set-aside from Capital raised On Oct 29th, 2016</i>	\$ 4,974
Total expenses of Endowment activities in 2016	\$ (5,099)
<i>Printing</i>	\$ (61)
<i>Endowment Luncheon event</i>	\$ (3,371)
<i>Administrative Support</i>	\$ (1,000)
<i>Other (PayPal, Donation slot)</i>	\$ (667)
Net increase / decrease in Total value of the Endowment Fund	\$ 67,861

Bequests with Disclosed Gift Amounts

Donor	Amount
Donor 1	\$100,000
Donor 2 (donor managed trust)	\$100,000
Donor 3	\$50,000
Donor 4	\$85,000
TOTAL	\$335,000

Bequests with Undisclosed Gift Amounts:

IS CJ Endowment has 12 bequests whose donor names are known and gift amounts are undisclosed.

Responsibilities:

Build Awareness & Collect Funds

Endowment Group's primary mission at this juncture is:

- a) Increase awareness of the IS CJ Endowment Fund
- b) Raise cash / equities and other kinds gifts to reach \$500,000
- c) Procure commitments in wills / estate plans for IS CJ Endowment through a sustained campaign of personal outreach

We seek to collect funds via the broad methods below.

- a) **SAVE** - Save a portion from the IS CJ revenues
- b) **FIND NEW MONEY** - Solicit funds from various donors through private solicitations
- c) **REINVST** - Reinvest the dividends from the investments

Invest & Grow

This function is to invest our Endowment Fund assets in halal and ethical investments vehicles and try to maximize our returns while keeping the principal in relative safety. The size of the IS CJ Endowment is rather small and all the monies are invested in Amana mutual funds. So, at this point this function has not been focused upon yet. However, when our Fund size grows to \$500,000 or more, this function will become important.

Administration & Reporting

This function deals with the administration and reporting activities related to the IS CJ Endowment Fund. The activities in this are:

- Working with IS CJ Accounting
- Providing quarterly advisory to the BOT on the investment choices and reshuffling portfolio, Providing reports to the BOT and to the donors
- Keeping track of Bequests to the IS CJ Endowment
- Keeping track of the donors' choices and distributing the Fund income per their wishes

Income Disbursement Advisory

This function relates to providing advisories to BOT and Treasurer on Endowment Fund income distribution. This is a future activity for the Endowment Group and this function comes to execution only when the IS CJ Endowment Fund reaches an appreciable size, for e.g., \$1 million

and is also subject to Endowment Fund Governance which is still in development stage. Until then all the dividends/income from the investments are reinvested.

Accomplishments in 2016:

1. Conducted two seminars on Wills and Estate Planning in May 2016.
2. Made an Endowment awareness announcement after Jummah salat's in April 2016 and collected monies.
3. Installed a permanent collection box for Endowment inside the masjid.
4. Provided an annual Endowment update at the Fund-Raising Dinner organized by EFG on Oct 29th, 2016.
5. Conducted a week-long Endowment Awareness Week in IS CJ during Nov 14 through Nov 21 2016.
It included the following.
 - a. Two Jummah Khutbahs tailored to increase awareness about IS CJ Endowment on Nov 18 2016 and subsequent announcements and collection of funds.
 - b. Conducted Jummah Halaqa on Waqf on Nov 18.
 - c. Internal Town hall conducted on Nov 19th for IS CJ BOT, BOO, and IS CJ Committees
 - d. Public Town hall conducted on Nov 20th
 - e. First free Wills Legal Clinic was conducted by Brs. Ahsen Janjua and Babar Saeed
6. Hosted the 2nd Annual Endowment Luncheon which was attended by about 80 people. It was held on Dec 10th, it was well attended and received, and keynote speech was graciously delivered by Br. Kaisar Aslam, the chaplain at the Rutgers University. The benefactors to the IS CJ Endowment were recognized by Imam Hamad Chebli.
7. Published 12 page 2016 Annual Newsletter.
8. Worked with the Funeral Committee Chair Br. Afzal to include a flyer on Endowment and in-memoriam donation form in the Funeral package.
9. Worked with BOT to get a resolution passed to set aside 5% of the net funds raised for capital projects in September.
10. Conducted anonymous survey on the wills during 2016 General Body Meeting

We thank our generous donors who gave to IS CJ Endowment now and those who designated IS CJ in their wills and have setup trusts for the benefit of IS CJ.

We want to thank Imam Hamad Chebli for his support to the cause of Endowment and for always being there to listen to us and lend us a helping hand in bringing awareness to the community and exhort them to give to its cause.

We thank BOT for passing the resolution on 5% set-aside from capital funds raised.

Objectives for 2017:

No.	Activity	Target Date
1	Wills / Estate Planning Seminars	Spring 2017
2	Meet The Seniors / Donors Campaign	Throughout 2017
3	Wealth Building Seminar	Spring 2016
4	Two Jummah Awareness Announcements & Collections	Spring 2017 and Fall 2017
5	Annual Update at during the Fall fund-raising event	Fall 2017
6	Free Wills Clinics	TBD dates in 2017
7	3 rd Annual Endowment Luncheon	Fall 2017
8	Explore hosting a Northeast conference on Endowments	Early Fall 2017
9	Explore reaching out to IS CJ Alumni who moved out	Q2 2017
10	Explore establishing an IS CJ Trust	2017
11	Hire Registered Investments Advisor	2017
12	Endowment Town hall	Fall 2017

Prepared by:	Chairperson:	Chairperson Email
Vasi Rahaman	Vasi Rahaman	vasi.rahaman@iscj.org

Members: Ahsen Janjua, Babar Saeed, Mohammed Siddiqui, Vasi Rahaman (Wasi), Naeem Akhtar, Nafis Rehman

26. Expansion Funding Group Report

Information about the Committee:

The EFG committee is one of the key committees at ISCJ. The Primary objective of this committee is to raise funds for ISCJ's capital projects approved by the board. These projects include the School Building as well as the Expansion of the Mosque. The committee regularly consults with the Board of Trustees, Accounting, Building Committee and all other supporting committees within the ISCJ to understand the capital goals, and devises strategize and implements various fundraising programs and campaigns in order to meet these long-term goals. Just before the holy month of Ramadan, the chairmanship of the committee was transitioned from Mujibur Rehman to Khalid Ozair.

Responsibilities:

1. To raise the awareness of, and funds required for, the capital projects.
2. Track and measure progress of the fundraising campaigns.
3. Work with the accounting team to realize the member pledges.
4. Network with current donors and track new potential donors and reach out for donations.

Key Accomplishments in 2016:

By the grace of Allah SWT and the participation of the community, we were able to raise \$906,316 towards the Masjid Renovation Fund.

Objectives for 2017:

1. Increase the membership of the EFG team and organize/run more fund raising campaigns
2. Raise \$1.2 million for the Masjid Expansion project.
3. Look to normalize the cash flow on a monthly basis with our pledge campaigns while tapping new sources of donations from within and outside the community.

Campaigns planned for 2017:

100% Participation / Pledge Monthly at least \$25 / Pledge renewal
Annual Events / Major Donor
Eid/ Ramadan Campaign
Juma Push/Collection
Marketing
Masjid Renovation & Expansion by Components (bricks, windows, rooms, etc.)
Launch Good
Mohid Kiosks

Prepared by:	Chairperson:	Chairperson Email
Khalid Ozair	Khalid Ozair	ozairkh@gmail.com

Active Members: Adil Syed, Amir Sajid Khan, Arif Khan, Arif Patel, Asad Mazharullah, Danish Syed, Faisal Masood, Habib Ahson, Irfan Waraich, Junaiddeen Fahumy, Lamis Thange, Mariam Catovic, Maqsood Thange, Mujibur Rehman, Nasir Hasan, Sami Mohammed, Sarfaraz Mansuri, Sogra Saleem, Tufail Tahir

27. Free Tutoring Committee

Information about the Committee:

The ISCJ tutoring program provides free academic support and homework help to 1st-12th grade students in all subjects. In addition, the program provides an opportunity for volunteers to help spread knowledge and skills in the community.

Responsibilities:

1. Tutor students in all school subjects, on a walk-in basis
2. Provide homework help to students
3. Publicize the program via flyers and posters

Accomplishments in 2016:

While students come to ISCJ tutoring program for academic and homework help in a range of subjects, the biggest need in 2016 was middle school and high school Mathematics; pre-algebra, algebra 1, algebra 2, geometry as well as high school sciences; chemistry and physics.

Our accomplishments in 2016 include:

1. Help students catch up with missed skills and lessons.
2. Assist on difficult homework assignments and projects
3. Provide worksheets as an extra practice for students to prepare for regular school quizzes and tests.
4. Provide a comfortable and welcoming environment that supports learning
5. Establish a contacts list of those who have used or continue to use our service

Objectives for 2017:

1. Continue to provide effective academic help and homework assistance to students.
2. Help students recognize their own potential and help them improve their grades.
3. Recruit at least one new volunteer.
4. Increase publicity.

Prepared by:	Chairperson:	Chairperson Email
Abir Elshimy	Abir Elshimy	tutor@iscj.org

The current committee includes Abir Elshimy (Head of Program & volunteer), Mariya Ghori (volunteer), Mohammed Ghori (volunteer).

28. Internal Audit Committee Report

Not provided at publication time

29. Library Committee Report

Information about the Committee:

The Mission of the ISCJ Library is to assemble, preserve and administer books and non-print materials; and to assist patrons in the use of these resources for the improvement of individuals and the community as a whole.

Responsibilities:

Maintaining the Library's Catalog in Excel format available for the readers in print and on the computer. This includes all the library material available for use.

Inventory of Library Material

The Library collection as of December 31st 2016

✓ Reference Books	661
✓ Circulation Books	4,126
✓ Dawah Books	1,421
✓ Weekly/Monthly Publications	14
✓ Books available for Sale	745
✓ Total Library Material (Qty.)	6,953

- The Library account ending balance is \$14,266.83 this balance includes separate recording of "Mushaff's Project" which is a donation from individuals specifically for the purpose of purchase of Holy Quran for distribution on request for Dawah. The Mushaff's Project balance is \$2,967.64.
- Books for Sale inventory is maintained separately by our librarian. The values of these books are based on replacement cost. The approximate values of books for sale are about \$5,096.48.
- Br. Ahmed Khan continue his services as our Librarian during the library hours.

Accomplishments in 2016:

- Reader's services for members and non-members.
- Conducted library committee meetings on regular basis.
- Updating, organizing, classifying and cataloging library books and materials in Excel File.
- Compiling and sending the Dawah packages & Holly Quran to individuals and prisons upon their requests.
- Updated the listing for the books on sale in Excel File.

Goals/Objectives for 2017:

- Diverse resource and equipment collections appropriate for use by individuals as well as classes in the NUI grade levels served.
- Organization and maintenance of materials and equipment which facilitates optimum use.
- Working areas and an environment which are well maintained, well organized and conducive to both learning and enjoyment while using the library resources.
- Management of the facility and activities that allows flexible access based on patron input and needs assessments.
- Support for NUI students, weekend students and staff for any additional needs.

LIBRARY COMMITTEE MEMBERS:

Prepared by:	Chairperson:	Chairperson Email
Habib Ahson	Fathey Mosa	Mousafour@yahoo.com

Members: Ahmed Khan, Habib Ahson, Sayed Hassan.

30. Maintenance, Safety & Security Committee

In the name of God, the Compassionate, the Merciful

Asalaamu Alaikum,

In the name of Allah, the Compassionate, the Merciful, with Allah (SWT) guidance our mission is to maintain the facilities, equipment, structures and utilities in good working order. In addition, the Maintenance function will continuously assess the state of all equipment, buildings and safety and will take necessary actions and make recommendations to IS CJ Board.

Responsibilities:

1. Managing the operations and on-going Maintenance activities of IS CJ entire property.
2. Ensure safety and security for the entire campus.
3. Coordinating and negotiating vendors bid.
4. Proposing enhancements to IS CJ facility.
5. Supervise maintenance activity

2016 Key Accomplishments

Ongoing maintenance of the entire facility, include the following:

1. IS CJ main building, IS CJ Funeral home 19 Richard Road, Mod 1 and 2 and IS CJ Rental properties at 31 & 35 Richard Road
2. Transition any and all upgrades modifications from the building committee to the maintenance committee on Key capital improvement projects e.g. Roof, catch basin, heating and air conditioning, Parking lot LED lighting, Aerator, new expansion construction, etc.
3. Provided and negotiated proposals for the following services: Electrical enhancement at the Masjid, landscape contract, outdoor HD surveillance cameras
4. Supervision of key maintenance activities e.g. Aerator repair and storage during winter, pond cleaning, brush cleanup, removal of broken branches and trees, pothole repair, IS CJ doors repair, outdoor lights, grading parking lot, snow removal of campus
5. Improve safety and security. Meeting with South Brunswick safety officers to tour IS CJ and provide recommendations to improve the security of the IS CJ facility, Maintaining all doors and access
6. Provide networking support
7. New Sound system improvement
8. Landscape improvement and tree planting
9. Fixed Potholes

2017 Anticipated Accomplishments:

1. Ensuring safety and security with enhanced lights, equipment, processes and train more community oriented volunteers including working more closely with NUI and stakeholders.
2. Create a community awareness of security incidents and methods of increasing the SB police department's ability to patrol the property
3. Enhance and improve the landscaping

Report prepared by Luay Alnadi

31. Membership Committee Report

ISCJ is a highly diversified and strong community with over 2500+ members (registered and non-registered). With the physical growth of ISCJ, there is a potential for growth of our membership base. The membership of ISCJ is the foundation of ISCJ since membership fees support more than fifty percent of its administrative and operational costs. But not only has membership support enabled the day to day function of the mosque, it has allowed the development of a strong, united face for our community. The diversity and commitment of its participants makes it a unique and respected organization.

Responsibilities & Objectives:

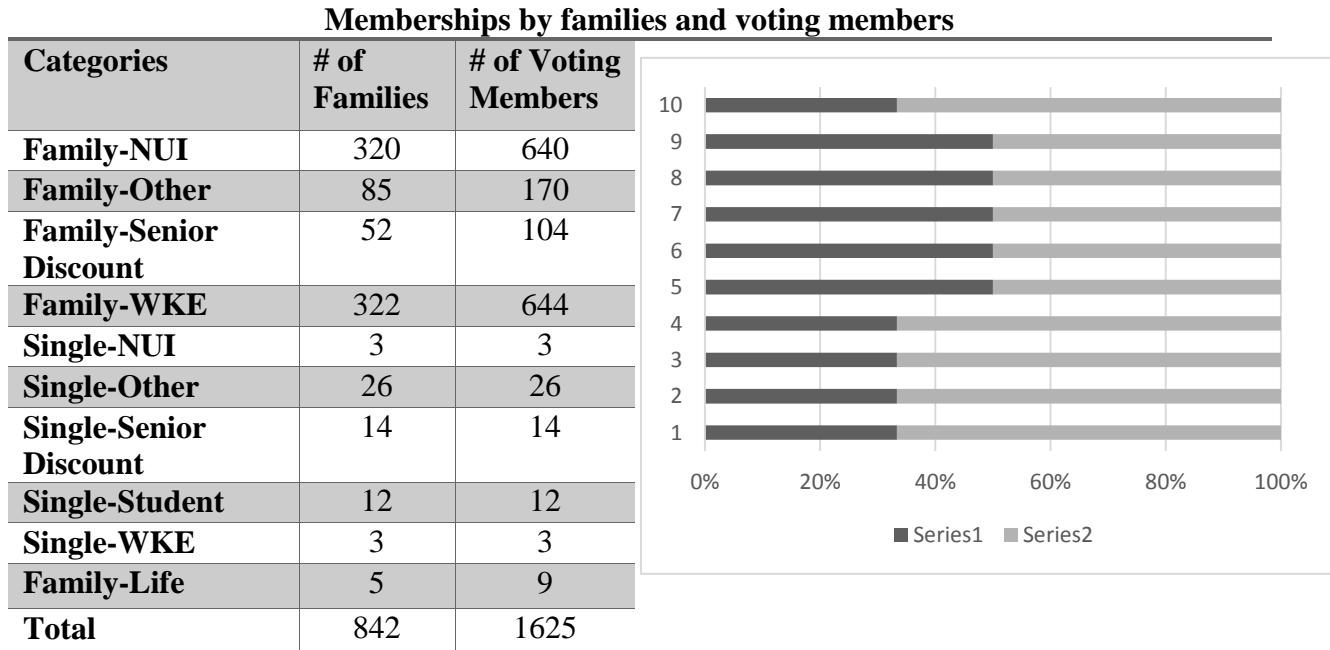
ISCJ Membership Committee is committed in increasing the membership base to support the operation of the current facility and the next phases of the expansion. We've accomplished a lot together, but we are not completely there as yet. Following are some of the responsibilities of membership committee:

- ✓ Maintain and verify accurate membership records (including email addresses)
- ✓ Review and verify all new Membership Applications
- ✓ Identify and promote membership benefits
- ✓ Conduct membership drives throughout the year including at ISCJ events
- ✓ Work closely with Administration, Accounting and other ISCJ committees
- ✓ Participate in the annual Elections by partnering with the Administration, Accounting and Board of Overseers
- ✓ To propose ideas to the ISCJ Board increase membership (for example: set goals for increase in membership on an annual basis, etc.).
- ✓ To propose ways to welcome new members to the ISCJ community (for example: new members get together, welcome information packet, etc.)
- ✓ To propose methods to manage ISCJ membership (for example: membership identification cards)

Accomplishments in 2016:

- ✓ Prepared ISCJ membership benefit brochure.
- ✓ Sent welcome letters to new home owners in adjacent neighborhoods
- ✓ Mailed out membership dues reminder letters.
- ✓ Made membership committee presentation highlighting membership importance and benefits.

The tables below compare the number of members and voting count for 2015 and 2016:



Categories	2015	2016	Increase / Decrease	2015 Eligible voting members	2016 Eligible voting members
Single Members	32	32	0	32	32
Family Members	743	727	-16	1486	1454
Life Members	5	5	0	10	9
Student Members	5	12	7	5	12
Single Seniors	14	14	0	14	14
Family Seniors	42	52	10	84	104
Total	841	842	1	1631	1625

Objectives for 2017:

Membership committee is working on setting up a regular process for following:

- ✓ New Resident Welcome Letters: Welcome Letter to a New Resident to the Neighborhood
- ✓ Member Thank You Letter: Thank you Letter to a Member who continue the membership
- ✓ Membership Renewals Letter: Remind Members to Renew their Membership
- ✓ Lapsed Membership Reacquisition Letter: Appeal to lapsed member inviting them as former members to renew their memberships
- ✓ 5% increase in Total membership
- ✓ Retain the current registered members
- ✓ Reach out to ex-members and encourage them to renew their membership and provide them with membership benefits

With guidance and protection from Allah (SWT), IS CJ has continued to provide its membership and community with an unparalleled variety and depth of programs and services. IS CJ has been responsive to the needs of our growing community and continues to develop and execute quality programs and services for our children, adults and respected seniors. IS CJ membership needs to continue to grow to support and sustain the future expansion of the prayer area and associated maintenance costs.

Prepared by:	Chairperson:	Chairperson Email
Muhammad Ashraf	Muhammad Ashraf	zeener786@outlook.com

Membership Committee: Asad Mazharullah, Imran Qamar, Maryam Chebli, Syed Wasti, Ziyard Razick

32. Qur'an Academy Committee

Information about the Committee:

Qur'an Academy (QA) was established in late 2014 as an expanded member service of ISCJ. The mission of the program is to provide a dedicated learning environment to help community children, youth, and adults recite and memorize the Qur'an. The committee is managed by a group of ISCJ volunteers and teaching is conducted by QA Director Sheikh Ismael Essa. A select group of five part-time students work under the supervision of Sheikh Ismael to assist with weekend classes.

Responsibilities:

1. Initiate, plan, and execute a fee-based Qur'an program for ISCJ community.
2. Establish systems, policies, and procedures for running and maintaining QA's educational program.
3. Conduct classes six days per week, manage class schedules, and maintain communication with parents and volunteers.

Accomplishments in 2016:

1. Provided classes for 130 students for 9 months out of the year (112 children/youth and 18 Adults)
2. Graduated 3 complete Hafiz of the Qur'an (2 youth and 1 adult)
3. 7 students have memorized more than 16 Juzu' (out of 30)
4. 45+ students have memorized between 1 to 15 Juzu' (out of 30).
5. Provided free community tajweed classes every Wednesday after Isha & Saturday after Fajr.

Goals/Objectives for 2017:

1. Graduate 1-5 complete Hafiz of the Qur'an.
2. Introduce Ijaza program with the goal of certifying 1-3 Hafiz as authorized by Sheikh Ismael.
3. Streamline program and class structure to ensure optimal teaching environment.
4. Continue to improve role of class assistant(s) during weekend classes.
5. Revise and automate registration process for 2017-2018 school year.
6. Launch a social activities sub-committee to identify and organize 2-3 social activities for QA families.
7. Finalize QA policies and procedures in collaboration with audit committee.
8. Produce quarterly status report to ISCJ Board.
9. Communicate regularly with parents to communicate value of ISCJ expansion.
10. Establish clear guidelines for setting up annual end-of-year celebration event.

Prepared by:	Chairperson:	Chairperson Email
Hesham Tamraz	Hesham Tamraz	quranacademy@iscj.org

Members: Adam Hamawy, Adeel A. Khan, Khattab Abuattieh, Dr. Usama Ali, Dr. Heba Elkhateeb, Ahmed El Segeny, Abdelhadi Elkhouga

33. Religious Event Planning Committee

Information about the Committee:

The Religious Events Planning Committee (REPC) is in its second year of formation by the ISCJ Boards of Trustees (BOT). It plans and organizes important religious and social activities to the Muslim community at large and to the Non-Muslims. It organizes and participate heavily in interfaith dialogues and attend many religious functions outside the society.

Responsibilities:

REPC receives Non-Muslim students from different schools, colleges and churches and explain to them about Islam and answers their inquiries. Also it receives visitors, Muslims and non - Muslims from different faiths, and also hosts group visits from schools, temples and churches. It also participates and attend off site economical events. REPC is also plans and conduct the Seerah Conference at the last Friday of each year.

Accomplishments:

- ✓ REPC participated in the Martin Luther King Interfaith Breakfast on January 18th, 2016 in Somerset, N.J.
- ✓ In January 26 - 28th, 2016 interfaith lectures took place at ISCJ, Monmouth Junction, N.J., the Jewish Center and the Presbyterian Church in Princeton, N.J.
- ✓ On February 20th, REPC members attended the Interfaith Meeting held in Clifton, N.J. titled: "Development of Peace Aside United Nations". The Chairman made the Muslim Prayer and spoke about peace in Islam.
- ✓ REPC members visited the North Hudson Islamic Education Cr. in Union City, N.J. for voting Registration seminar.
- ✓ On February, 24th, 2016 the 9th students from a Jewish school visited the ISCJ and inquired about Islam and Muslims.
- ✓ On March 20th, 2016 an interfaith meeting & voting registration took place.
- ✓ On March 27th and April 5th, 2016 attended a Peace & Justice Conference held by Rutgers students at Busch Center in Piscataway, N.J.
- ✓ On April 17th, 2016, REPC welcomed the race Runners from different countries holding the Torch of Peace.
- ✓ On April 30th, 2016 Family Events Interfaith took place at the Presbyterian Church in Princeton, N.J.
- ✓ On May 15th, 2016 The REPC held a conference titled "Harmony & Justice in Islam", very well attended.
- ✓ On May 20th, 2016 REPC members participated in the Congregation Prayer on Friday at the Oak Ridge Park in Clark, N.J.
- ✓ On June 19th, 2016 participated in the conference titled: "Love Your Neighbors" at the First United Methodist Church in Westfield, N.J.
- ✓ On July 1st, 2016 Celebration of Laylatul-Qadr at ISCJ
- ✓ On July 24th, 2016 Meeting at the Islamic Center of Passaic County, in Paterson, N.J. , Imam Qatanani.
- ✓ On August 28th, 2016 participated in the Hajj & Umrah Seminar at ISCJ.
- ✓ On Friday, October 21st students from Rutgers university accompanied by Br. Ali Chaudry visited ISCJ, listened to the Khutbah and inquired about Islam.

- ✓ On October 23rd, 2016 REPC held a conference titled: " National Open House Day" where dynamic speakers and Imams spoke about the Role of Masajid, in the past, present and in Future"
- ✓ On Friday, November 11th, 2016 students supervised by Steve Petersen visited the mosque, involved in dialogues, and have lunch and then went back to their school.
- ✓ On November 20th, 2016 visited Masjid al-Wali, in Edison, N.J. for voter registration.
- ✓ On December 3rd, 2016 REPC members visited and participated a musical Multi Interfaith in Howell, N.J. where Dr. Atiyyah Sweillam spoke about Sadaqah in Islam and feeding the poor, and Br. Abdul-Rahman Alimade, the Athan (call for Prayers) and the Chairman spoke about Zakat in Islam.
- ✓ On Thursday, December 22nd, 30 students from Rutgers University accompanied by Br. Ali Chaudry visited IS CJ, had an Interfaith Dialogue and then had lunch and went very pleased of what they saw.
- ✓ On December 30, 2016, REPC held the 38th Annual Seerah Conference at IS CJ where 6 speakers spoke about the life, sayings of our Prophet Muhammad (saaws). It was well attended and high rank priests participated in the discussion.

Objectives For 2017

1. Hold 2 Interfaith Conferences on a large scale.
2. Hold a Conference inviting All the Imams in the state of New Jersey to introduce the Imams to each other's and try to listen to their accomplishments and their obstacles and how to solve them.
3. Prepare for the 39th Annual Seerah Conference on Friday, December 29th, 2017 Insha'Allah.

We ask Almighty Allah (SWT) to accept our good deeds and forgive our shortcomings and make it for His sake only.

Prepared by:	Chairperson:	Chairperson Email
Dawud Assad	Dawud Assad	Dawud11@comcast.net

Members/Task Force of REPC:

Dr. Taysir Nashif; Dr. Atiyeh Sweillam; Dr. Engy AbdelKader; Dr. Moi'iz Matin; Dr. Muhammad Yousef; Dr. Heba El-Khateeb; Sr. Lauren McCoy (Mokhtar); Sr. Asma G. Usmani; Sr. Uzma; Br. Ali Abdel-Rahman; Br. Fathi Mousa

Advisors:

Imam Hamad Chebli
 Dr. Suzy Ismael
 Dr. Dalia Fahmy
 Dr. Heba El-Khateeb

34. Seminar Committee Report

Committee Background and Summary

The seminar committee is one of the longest running committee at IS CJ that invites and hosts guest speakers who deliver seminars on topics relevant to our Muslim community. The seminar committee works with IS CJ program coordinator Shanaz Hoossain to bring speakers to our community. The seminars are held during the IS CJ Weekend School hours on Saturday (5 to 6PM) and Sunday (12 to 1PM).

The mission of seminar committee is to provide a public forum to educate and enlighten our community on wide range of subject matters. The subject matters are diverse although most popular and well attended talks are on topics related to medicine, health, comparative religion, democracy and human rights. The seminars encourage broad participation from our community members concluding with engaging Q & A session.

Accomplishments in 2016-2017

1. As in previous years, Imam Chebli consistently gave DARS to our community members on religious matters and was available to answer religious questions in the first half of the seminar program.
2. This year seminar committee adopted new format to host monthly feed the homeless events on last Saturday's of every month in corporation with Muslims against Hunger. Volunteers donate items to makes peanut-butter-jelly sandwiches (plus fruit) or rice-lentil-quinoa packages which are distributed at Jersey City or Newark, NJ homeless shelters.
3. A special time management seminar was given by Morshad Hossain from Voorhees Masjid that included audience participation on time management skills.
4. Storyteller series event this year highlighted Palestine, the unforgotten story where Palestinian Muslims who survived the Naqaba told about the events they experienced at the time of creation of Israel.
5. To prepare community to welcome Ramadan and promote healthy living, IS CJ sponsored Keys to Optimizing Ramadan through Nutrition and Holistic Health with certified Women Health Expert Coach, Ss. Yasmin Essa.
6. Other important seminars included College Application and Financial Aid Workshops and Hajj event to prepare community for their spiritual obligatory journey.
7. As every year, we covered several health topics ranging from Psychiatry, Acupuncture, and Yoga class.
8. Other seminars given to our community members included Janazah workshop, self-defense classes, IS CJ endowment and Wills and Estate planning.

During election season, the seminar committee also hosts candidates who express their opinions while running for office. In addition, both male and female presenters often give lectures based on

their area of professional expertise. The seminar committee invites Muslims as well as non-Muslims to speak.

It is also worth mentioning that seminar committee prohibits talks that engage solely in business advertising or merchandise sale. The seminar committee also works closely with the PTA to invite parents and youth to activities at IS CJ such as Eid festivals, movie night, and annual ice skating event.

All events are posted on the IS CJ Facebook page and the IS CJ public google calendar.

Objectives for 2017/2018:

1. To increase attendance in seminars, IS CJ seminar committee will work IS CJ program coordinator to host speakers on topics relevant to our Muslim community. We need to encourage new parents with young children to take more active role in seminar committee.
2. Continue to host monthly feed the homeless event which has drawn great support and participation from Central Jersey community to provide meals for homeless.
3. Continue to work with the PTA to hold entertaining and social programs for our youth such as Movie night, Eid festivals and field trips such as ice skating and hiking.

Prepared by:	Chairperson:	Chairperson Email
Mubasher Dar Tariq Khan	Mubasher Dar	medarbash@gmail.com

35. Sister's Youth Group Committee

Information about the Committee:

The Sisters Youth Group is a place for the young sisters of ISCJ to bridge the gaps between the Muslim youth and the Islamic community. It aims to discuss important Islamic topics, current events, issues of American Muslim identity geared towards the sisters, while creating stronger bonds in the Ummah. It aims to attract girls of ages 13 to 25. It unites many sisters of our community from various ages, backgrounds, and cultures. We also do various social events, community service, and invite guest speakers.

Responsibilities:

The mission of the Sisters Youth Group is to create a healthy Islamic environment for the sisters to feel comfortable and content in their community. It breaks the walls of differences in the sister youth that the society creates. It also aims to service the masjid to its best ability. The youth group aims to implement this through various activities, social events and halaqas.

Accomplishments in 2016:

1. Raised money for late Brother Moustafa Zayed through Taraweeh Bake Sale
2. Held weekly meetings
3. Sisters only Ramadan Qiyaam
4. Father Daughter Fajr Breakfast
5. Sister's Bowling
6. Sister's Princeton Hangout
7. Volunteer to sort out items for Syrian Refugees
8. Started the Youth Mentoring Program
9. Volunteered to help at different Islamic events
10. Started the Prophet's (S.A.W.) Seerah biweekly

Objectives for 2017:

1. Continue to study and gain Islamic Knowledge within the group
2. Establish Family Game Night
3. Continue Teen Talk Series with Brother Ahmed Metwally
4. Continue Fajr breakfast
5. Create a Sister's only Sports event (Floor Hockey)
6. Organize more outdoor activities
7. Continue training youth to become leaders
8. Raise money for activities and events
9. Attract more youth to attend meetings
10. Mother Daughter Tea Party

Prepared by:	Chairperson:	Chairperson Email
Humna Rizki	Humna Rizki	humna.rizki@gmail.com

36. Social Activities Report

Information about the Committee:

The Social Activities Committee strives to bring relevant social events to the IS CJ community. We also often partner with other committees to coordinate various family-based events. The committee typically meets on Sunday mornings (around 10.30 AM) on an ad-hoc basis.

Our committee is always looking for committed volunteers to help with our activities. We are interested in conducting more social events for the community; however, we need dedicated volunteers who are capable of taking the lead for these events. If you are willing to join our committee or help in any of the events, please e-mail us at socialactivities@iscj.org.

Responsibilities:

The IS CJ Social Activities Committee is currently responsible for the support and coordination of the following annual activities: Ramadan Iftar Dinners, Eid facility arrangements, Matrimonial Events, Soup Kitchen, Blood Drives, Sports events and Annual Picnic. In addition, the committee occasionally helps out with other activities including the monthly halaqas, youth activities, community outreach and inter-faith events.

Accomplishments in 2016:

Event	Date	Summary	Approx. Persons Participated
Family Fun Night	Feb 27, 2016 Mar 19, 2016 Apr 30, 2016	Family fun with Islamic stories and lessons, light dinner.	150
Table Tennis Tournament	April 17, 2016	IS CJ Ping Pong club members organized and participated in a table tennis tournament at IS CJ and IIS.	85
Blood Drive	May 8, 2016	Organization of the community blood drive	30
Annual Soup Kitchen	May 30, 2016	Participation in the annual Soup Kitchen program at the Trenton Soup Kitchen. The primary tasks are organization and distribution of the food to the needy.	200
Ramadan Iftar	June/July 2016 Sat/Sun	Organization and coordination of the Ramadan Iftar activity. 2 days only.	400 / day
Lailatul Qadr - Dinner/ Parking/ Security	July 2016	Assistance with the readiness and organization of the prayer halls, security details and parking arrangements.	500
Feed the Hungry Event	July 4, 2016	Feeding the hungry sandwich making event with Muslims Against Hunger	150
Eid prayer arrangements /	July 2016 Sep 2016	Assistance with the readiness and organization of the prayer halls, security details and parking	4000

Eid carnival		arrangements. Venue: ISCJ	
Chaand Raat	July 5, 2016	Bring the community together and generate funds for the Masjid activities	1000
Family Movie Night	Aug 27, 2016	Showing a movie with popcorn	200
Annual Picnic	Sep 18, 2016	Annual BBQ day with BBQ food and sports activities	200
Annual Sports Day	Oct 15, 2016	Basketball, Volleyball and cricket tournaments with participation from neighborhood masajid	200
Limited Matrimonial follow-ups	Year around	Follow-up with the interested candidates (on an as needed basis) for assistance with matrimonial.	

Events planned for 2017:

1. Blood Drive: May 8
2. Soup Kitchen: May 29
3. Matrimonial dinner: date TBD
4. Spelling Bee Competition: April 2
5. Table Tennis Tournament: date TBD
6. Sports Day: August 26
7. Family fun events – monthly: dates TBD
8. Family Retreat: date TBD
9. Ramadan Iftars: June/July
10. Eid prayer arrangements / festivities: July/Sep
11. Chaand bazaars: July/Sep

Interested in more events? Ideas welcome. Please join the committee and present your ideas.

Prepared by	Chairperson	Chairperson Email
Dilawar Mohamed Jaulikar	Dilawar Mohamed Jaulikar	socialactivities@iscj.org

Members: Azra Baig, Kausar Dar, Naheed Rehmat, Rakshanda Hussaini, Nasreen Rashid, Ruqaiya Haque, Tufail Tahir, Zahida Jabbar, Zubair Khan Abdul Jabbar, Ross Massod, Roshan Musheer, Asad Mazharullah, Imran Qamar, Maliha Abid

37. Steering Committee Report

Information about the committee:

The IS CJ Steering Committee was established to help the Board choose among numerous competing concepts and alternatives for the development of the IS CJ campus in order to serve the interests and priorities of the IS CJ community. The mandate of the Steering Committee was to develop and implement a comprehensive and objective process to identify and evaluate concepts from a range of prudent alternatives related to the overall IS CJ Masterplan.

Responsibilities:

1. Coordinating with stakeholders to identify and evaluate alternatives for the IS CJ masterplan.
2. Presenting findings to the IS CJ Board for their consideration and approval.
3. Identifying next steps to prepare and receive approval from the South Brunswick Board.
4. Assisting the IS CJ Board with various, as-needed technical support.

Accomplishments in 2016:

1. Held twenty (20) official meetings with IS CJ stakeholders/committees and other interested parties.
2. Developed and evaluated a range of ideas and alternatives for the IS CJ campus masterplan.
3. Worked with an architect to develop conceptual sketches for a recreation center and senior housing units.
4. Met with real estate and legal experts to determine viability of alternatives.
5. Coordinated with potential internal and external investors to fund the projects.
6. Added new members to the committee.
7. Made three (3) formal presentations to the IS CJ Board related to the IS CJ campus masterplan.
8. Prepared plans, sketches, narrative, and other supporting material for the IS CJ Board to communicate with the membership.

Goals/Objectives for 2017:

1. Assist the IS CJ Board to communicate and discuss the updated IS CJ masterplan among the membership.
2. Assist the IS CJ Board with preparing the plans, reports, and other documentation needed for the township application.
3. Assist the IS CJ Board to submit and negotiate with the South Brunswick board for approval of the new IS CJ masterplan.
4. Assist the IS CJ Board to prepare final plans after township approval is received.

Prepared by:	Chairperson:	Chairperson Email
Mike Conaboy	Rizwan Baig	rizwan62@aol.com

38. Syrian Refugee Report

Information about this ongoing effort:

What has IS CJ and our community done about the Syrian Refugee Crisis?

We have been working with the Nassau Presbyterian Church, other organizations, agencies and volunteers to help coordinate and manage this very significant effort.

Responsibilities:

The primary responsibility is to work with other local organizations/groups to evaluate the needs of the Syrian Refugee Families, who moved to the area and/or lives elsewhere in NJ and to coordinate and/or facilitate the help needed, either with volunteers or financial support.

Accomplishments in 2016:

We worked with the Nassau Presbyterian Church in Princeton to coordinate and help a local Syrian Refugee Family get settled within our community. We worked with the Church to make sure the family applied for health insurance, and other federal assistance; made sure they have food on the table and everything they needed to run a home. We are still working with the church on an ongoing basis. We were also fortunate to get the help of our community. We coordinated volunteers to help with:

- a. taking them to doctor's visits and other appointments to help fill out form and translate from Arabic to English
- b. driving them for shopping for food and clothes on a weekly basis
- c. picking the children up from their home and bring them to the Saturday school here at IS CJ and then taking them back home (IS CJ covered the fees for the children attendance to the Saturday school)
- d. bringing the husband (and sometimes the entire family) to and from Jummah and taraweeh prayers here at IS CJ
- e. socialize with them thru arranging dinner and play dates with the family at their home
- f. making sure they also attend Eid prayers, Chaad Raat and other social events and activities either here at IS CJ and/or offsite
- g. a potluck community event to welcome and socialize with the family

Other efforts for other families:

In addition, we were able to coordinate, with the help of Sis. Saima Iqbal and ICNA, on the following:

- a. The first Buddy Program for Syrian Refugee Kids, which took place here at IS CJ. This took the efforts of a few groups and organizations and IS CJ was able to contribute financially to this effort as well, to bring the kids together to meet other kids who were able to help them answer questions so they will be able to navigate the school system in a more efficient manner. This also turned into a really nice social for the kids as well and we plan (Insha'Allah) to continue this effort, on a quarterly basis.

- b. Our Annual Syrian Refugee Neighborhood Iftar Event in Ramadan at ISCJ to welcome all families, and to invite elected officials to gain support for all Syrian Refugees
- c. We are currently planning our first official awareness event and will continue to plan more, Insha'Allah
- d. We supported other organizations, financially, locally as well as nationwide to help with this crisis (through your donations and Zakat)

Goals/Objectives for 2017:

- 1. Plan more awareness events
- 2. Continue to work with other organizations/groups, including churches in our area to help more families as they come to us
- 3. Strengthen our alliances with elected officials and gaining their support for Syrian Refugees coming into NJ
- 4. Recruit more volunteers to help us with this effort.

I'd like to thank all the volunteers who were and still are involved in this effort. I want to personally let them know that without their help, we would not have been able to get so much done.

May Allah (SWT) reward you all and your families and give you the highest place in Jannah. Ameen.

Prepared by: Shanaz Hoossain-Persaud

39. Weekend School Committee Report

Information about the Committee:

The Weekend School-- since its establishment thirty plus years ago--has played an instrumental role in fostering the positive development of the youngest members of the Muslim community in Central Jersey. Our mission to impart Islamic knowledge and values in our children and to foster one central community environment for our students, teachers, and their families. We are proud to report that we continue to evaluate and improve the operation of the school in all aspects.

Responsibilities:

1. Students - The Weekend School (WS) Committee manages 600 plus students in two sessions on Saturdays and Sundays from September to June.
2. Safety – WS committee has dedicated parents who volunteer their time to arrange and oversee the safety for all children during drop off and pick-up times. WS recognizes their efforts and appreciates their hard work.
3. Faculty – The Weekend School Committee interviews, appoints, trains and evaluates principals, vice principals, teachers, assistant teachers, and many other volunteers. We have over 190 Weekend School volunteers aside from the Weekend School Committee members.
4. Activities - The Weekend School Committee members are fully engaged and actively participate in the logistics of operating, managing and keeping our Weekend School moving forward. This includes: managing and continuously evaluating the curriculum; administering the annual student registration process; selecting our faculty and staff, as well as evaluating both teachers and assistant teachers; and managing the logistics associated with the textbooks, class assignments and school schedules. Some of the most publicized and well known Weekend School activities are the annual Qur'anic Reading, Qur'anic Memorization and Quiz Competitions. The Weekend School Committee holds an annual graduation ceremony to bring together the entire community to celebrate our students' accomplishments. Each year, we invite number of distinguished guests including local and state officials which build and strengthens our ties to the community. This past June, we had a wonderful outdoor ceremony that was attended by the students, faculty and their families.
5. In addition, the Weekend School supports, participates in and sponsors a wide range of activities. Each year, we have active parent participation in our activities. This year we have seen more parents become involved in with our extra-curricular activities and community programs through the Parent Teacher Association ("PTA") than ever before. For example, PTA members organize the lunch for Saturday and Sunday students during their break time. Also, under the supervision of the Weekend School Committee our PTA organized and sponsored many fun and exciting activities for students, such as: The Hajj program, movie night, ice-skating, Eid Ul Fitr and Eid Ul Adha festivals, teacher appreciation event, and the end-of-year class party. Our extra-curricular activities are intended to encourage interaction and build our community while also ensuring that our children are having fun. We want to recognize and thank all the parents who volunteer and participate in either the PTA or other activities. Their time, commitment, and efforts contribute to successful Weekend School programs.

Accomplishments in 2016: A new governance structure was implemented to ensure the excellence of the Weekend School while incorporating the senior members of the committee in an important advisory role while training new members to operate the Weekend School.

Members: Osama Eldessouky, Abbas Shaikh, Fozia Chaudhry, Haitham Singer, Taha Alamleh, Usman Dar, Musthpa Khan, Zubair Khan, Hosam Mardini, Mohammad Moghadam, Shawky El-Toukhy, Mohamed Elattar

40. Youth and Young Adults Mentoring Committee

Information about the committee:

The goal of the Youth Mentoring Committee is to positively impact the youth's (high schoolers and young professionals) education, careers and personal daily lives. Per the Role of Risk, 2013, *mentoring promotes positive social attitudes and relationships*. Mentored youth tend to trust their parents more and communicate better with them. Additionally, the same study showed that the strongest benefit from mentoring, was a reduction in depressive symptoms — particularly noteworthy given that almost one in four youth reported worrisome levels of these symptoms at baseline.

Responsibilities:

IS CJ Youth Mentoring Committee intends to achieve its objective by facilitating a consistent adult presence in the IS CJ youth life who mentors, offers advice, shares life experiences, and helps the youngsters navigate through challenges. The committee will also assist the youth set career goals and take the steps to realize them.

IS CJ Youth Mentoring Committee plans to employ the following techniques:

1. Use personal contacts to help the youth network with industry professionals within the
2. community, find internships, and locate possible jobs
3. Create a platform where the youth is mentored through one on one, community based or in a small group setup using various means i.e. workshops, lectures
4. Organize sessions with leaders within the IS CJ community
5. Expand IS CJ's culture of cooperation and commitment

Accomplishment sin 2016:

1. Held monthly open, one on one, and session-based mentoring programs – see below:
 - a. Career advancement – what to expect in your career of choice
 - b. Know your career
 - c. Ask a professional in your area of interest
 - d. Hear from graduates in your or interest and ask them questions
 - e. Open session about challenges and opportunities about life in college
2. Formed an executive body from IS CJ youth and young adults leaders (three sisters and four brothers) meeting regularly for 6 months to plan and execute activities
3. Connected youth and young adults with professionals from the community in their areas of interest to encourage networking and mentorship
4. Engaged professionals from the community to assist clarifying and answering young adults questions about careers they are interested in

Goals/Objectives for 2017:

1. Integrate work with the hired full time Youth Director and assist in continuing mentoring efforts
2. Promote group and one on one mentoring
3. Continue to build up the professionals' database of community members interested in mentoring young adults and sharing professional experiences

Prepared by:	Chairperson:	Chairperson Email
Hatem Gawaly	Hatem Gawaly	hatemgawaly@gmail.com

41. Zakat Committee

Information about the Committee:

Zakat Committee was established to better distribute the zakat that the community entrusted us with. Zakat is distributed to the eight categories that the Quran has assigned us but for the most part it is being distributed to the poor and the needy. It was created in an effort to be more efficient in providing new ways to expand our services. As an example, an individual can be referred to other charitable organizations to satisfy the totality of his/her financial needs in addition to the aid that we are providing. He or she could also be referred to free services offered to low income families such as legal services or counseling.

Responsibilities:

1. To help distribute the entire zakat received during the year to the poor and the needy family.
2. To refer families with free resources that are pertinent to their needs such as legal resources, counseling, shelter, etc.

Accomplishments in 2016: (Unaudited numbers)

- ✓ *Improved Zakat distributions – by making it more professional; creating letters with recommendation to each applicant to help enhance their lives*
- ✓ **Amount received for 2016:** \$265,526.51
- ✓ **Zakat distribution to individuals:** \$150,259.04
- ✓ **Zakat distributed to organizations:** \$97,609.09
 - Some of the organizations distributed to: Masjid AS Habul Yamen, Masjid As-Saffat, Smile, Wafa House, Smile and others.

Goals for 2017:

1. To continue to distribute zakat money in a lump sum form to the families most in need
2. To continue to provide families with more or better resources (different than monetary one) in order to satisfy their different needs
3. To continue to inform individuals of the different government programs that can apply to their situation
4. To develop some program where employment could be found by facilitating the meeting between individuals or holding some workshop. This is a long view which has to be yet developed.
5. We are proud to say that two goals have been attained this year. We will be working on trying to implement the first and fourth one, Insha'Allah.

Prepared by	Chairperson	Email
Sylvie Rivard	Sylvie Rivard	s_rivard@yahoo.com

Coordinator: Shanaz Persaud

Members: Abdel Baqy, Abdel Hady, Dawud Assad, Heba Elkhateeb, Riaz Siddiqui

42. History Project

Dear IS CJ Community Member, Asalaamu Alaikum,

The Islamic Society of Central Jersey has come a long way since the days of its conception in the minds of the early Muslims who migrated from different parts of the world to settle in New Jersey and conceptualized the IS CJ as it stands today; It continues to manifest their vision of an institution where Muslims and non-Muslims go to seek true knowledge of Islam from its Resident Imam, Teachers and Visiting Imams and Scholars from well-known Institutions of the US and abroad.

So, that the history is not lost with the passage of time, the Board of Trustees approved the History Project and the following members of the IS CJ have been working on this project diligently since November 2014 to compile a comprehensive and authentic history of the IS CJ:

Br. Shoukat Ali, Br. Dawud Assad, Sr. Sogra Saleem, Imam Chebli, Br. Arif Khan, Br. Fakhruddin Ahmed and Sr. Dawlat Chebli

The final product of this project will be a book with a DVD/CD and/or USB containing interviews with the members of the community who have been involved with the IS CJ since its beginning in 1975 to 2015, the span of 40 years, The plan is to publish the history of the IS CJ in the form a hard cover book using high quality glossy paper with classic bindery including a DVD/Flash drive. The history will be based on as much documented narrative as possible.

To date, the project is about 90% complete; . Inshallah, the draft manuscript will be sent out to the publisher next month. It has been a long and arduous journey as we scanned key historic documents from the IS CJ archives (Thousands of Pages including Construction plans) and collected personal write ups, photos and arranged video sessions for over 50 members of the Society relating their stories as to the services they provided to the IS CJ by serving on various committees, the Board of Trustees and Overseers over the past 40 years and how in turn the IS CJ impacted them and their children in their life.

It is our hope that this book will provide the present and future generations a glimpse of the setbacks suffered, the struggles and triumphs of the pioneers, the successive Boards of trustees, the Overseers, various Committee members and the general members of the Society in transforming the vision of the pioneers into the reality as it stands today. We thank Allah for His guidance and Blessings all along.

I wish to express my appreciation to the Task Force members who attended over 50 biweekly meetings to date, bringing their unique talents and skills to the project. I wish to thank the Board of Trustees, the President Br. Arif Patel, Br. Sayed Hassan for their support, the story contributors and the host of volunteers who helped in bringing the project to current status.

Submitted by	Chairperson	Email
Shoukat Ali	Shoukat Ali	Shoukat68@outlook.com

Members: Imam Hamad Chebli, Sr. Sogra Saleem, Dawud Assad, Dr. Fakhruddin, Dawlat Chebli, Arif Khan

43. Miscellaneous Activity Report

In addition to all the activities of the IS CJ Board, Committees and our Imam, there was a plethora of things happening daily year round. The masjid and campus is truly alive with learning and celebration. With the help of the staff and volunteers, IS CJ was able to offer:

Programs/Events!

- ✓ *Boy Scout Troop 114 weekly meetings and activities*
- ✓ *Yoga classes*
- ✓ *Monthly - Feed the Needy*
- ✓ *Monthly - Program for Special Needs Kids*
- ✓ *Buddy Program for Syrian Refugees Kids*
- ✓ *Monthly - Program for Seniors*
- ✓ *Awareness on Syrian Refugee Crisis/Palestine*
- ✓ *Leadership Series for Youth & Young Adults*
- ✓ *Self Defense Classes for Men & Women*
- ✓ *Renavigation - Tafseer of Surah Fatihah with Nihal Ahmad Khan*
- ✓ *Shaykh Abdullah bin Hamid Ali ~ Book Signing*
- ✓ *Sincerity, Da'wah and Justice: The Path to Success.*
- ✓ *Linda Sarsour: How to Build Muslim Leadership*
- ✓ *Limits of Freedom by Dr. Mui'z-ul-Matin*
- ✓ *Homeland: "Crossroads of Islam in America" with Imam Suhaib Webb*
- ✓ *Addiction-Releasing the Chains with Imam Suhaib Webb*
- ✓ *Nikkah 101 - The Pursuit of Marriage*
- ✓ *Family Night at IS CJ with Shaykh Walead Mosaad ~ "Repentance"*
- ✓ *The Eternal Challenge – The Limits of Science and the Miracles of the Qur'an*
- ✓ *Family Fun Night with Shaykh Walead Mosaad & Faraz Khan - "Forbearance"*
- ✓ *Gratitude with Shaykh Walead Mosaad*
- ✓ *Emotional Wellness Panel & Information Fair*
- ✓ *Keys to Optimizing Ramadan through Nutrition & Holistic Health*
- ✓ *The Language of the Qur'an: Internalize the Beauty of "The Spiritual and Intellectual Meaning of Fasting" with Dr. Heba Elkhatib*
- ✓ *To Prom or Not to Prom with Suhaib Webb*
- ✓ *Hajj - A Journey of a Lifetime*
- ✓ *Quranic Salvation - How to Attain Spiritual Triumph*
- ✓ *Changing Course - Hearts Unplugged*
- ✓ *Zaytuna College - "Jesus in Islam & Muhammad (SAW) in the Bible"*

Interfaith:

- ✓ *Harmony & Justice: Interfaith in Action - working together for the Common Good**
- ✓ *Special Event: Taking on Anti-Muslim Hate - What Muslims & Interfaith communities can you do**
- ✓ *Common Ground Connection - An Interfaith Collaboration Via Artistic Express**
- ✓ *In Search of America - A Film Screening**

Outreach:

- ✓ *CAIR - Know Your Rights**
- ✓ *Voters Registration Drive **

- ✓ *Canavox - Giving Marriage a Voice **
- ✓ *Safety & Security Month - "Men/Women Self Defense Class"**
- ✓ *Safety & Security Month with the Department of Homeland Security:*
 - ✓ *"Active Shooter Defense Seminar **
 - ✓ *"Cyber Security"**
- ✓ *Empowering Minorities & Importance of Civic Engagement**

In addition, progress was made on more transparency with the current weekly, ongoing programs we have, by helping to market accordingly for

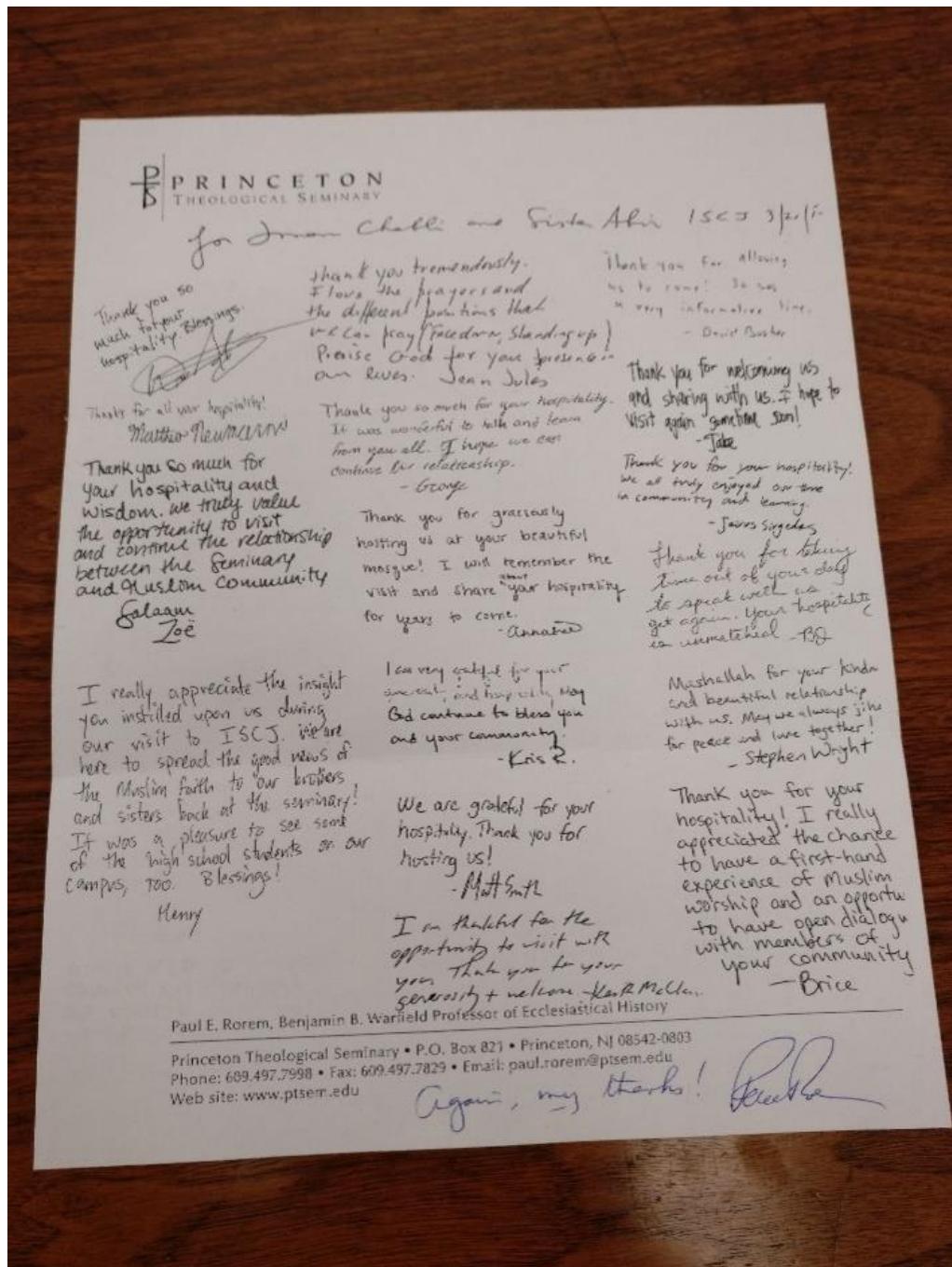
- a) Halaqas for Girls/Women
- b) Qur'an Tafseer for Sisters
- c) Qur'an Class for Sisters
- d) Sisters' Seerah Class
- e) Sisters' Youth Group
- f) After Maghrib Tajweed
- g) After Fajr Tafseer
- h) Career Advancement Program
- i) Friday Night Halaqa
- j) Boys' Youth Group
- k) Dars with Imam Chebli
- l) Tutoring
- m) Islam Basics 101 - Class for Converts/Reverts
- n) Monthly Youth Mentoring

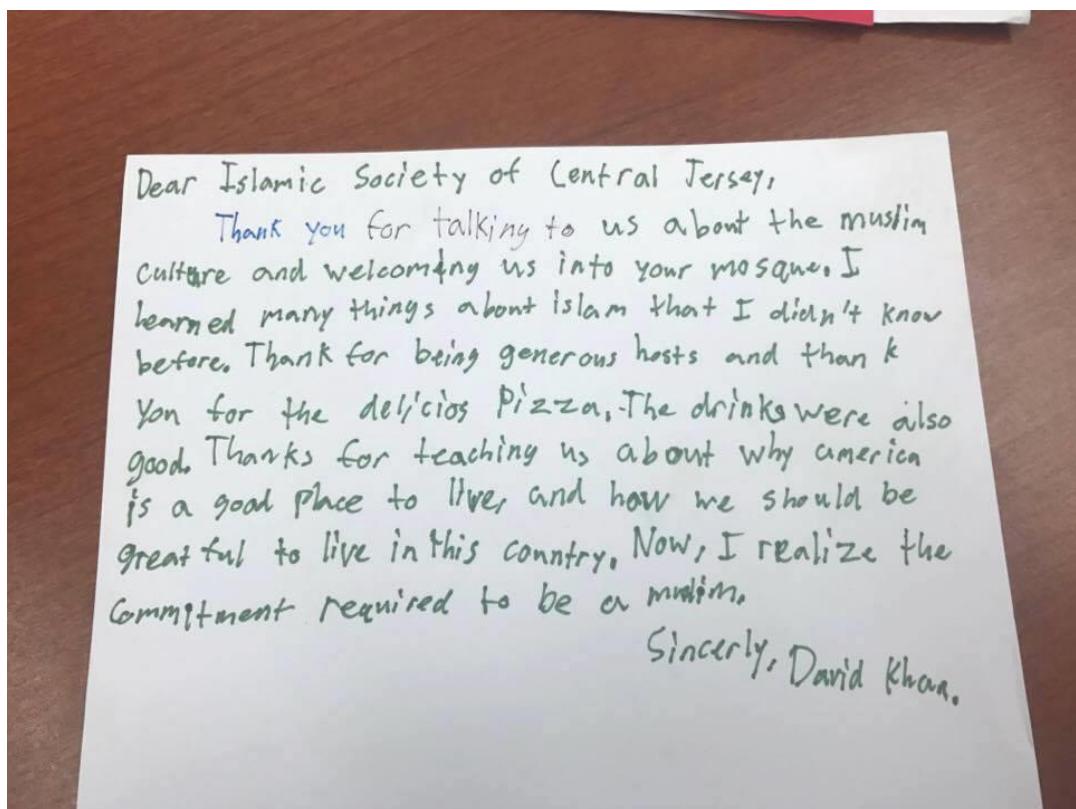
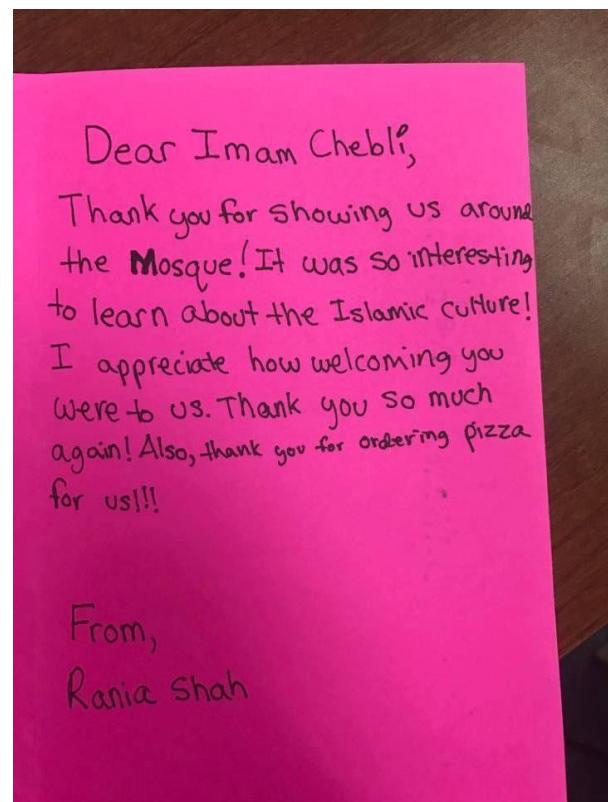
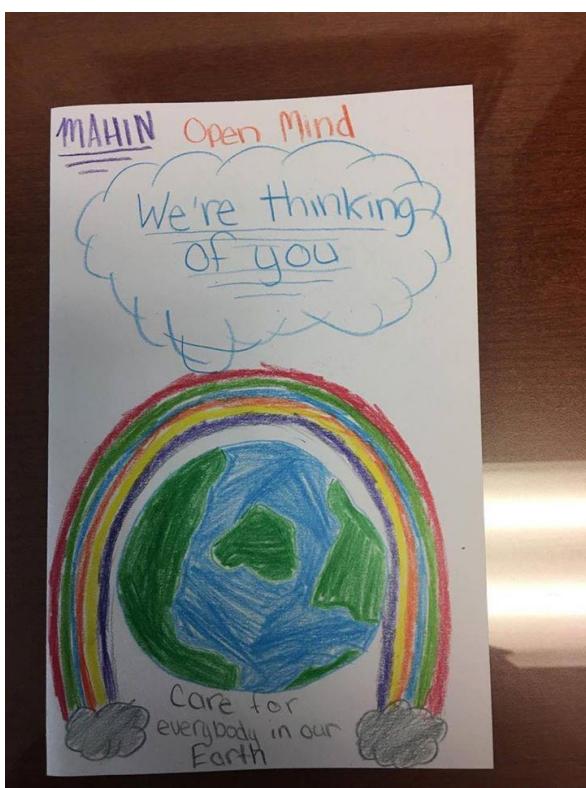
In other areas, our program coordinator assisted with beyond her normal duties:

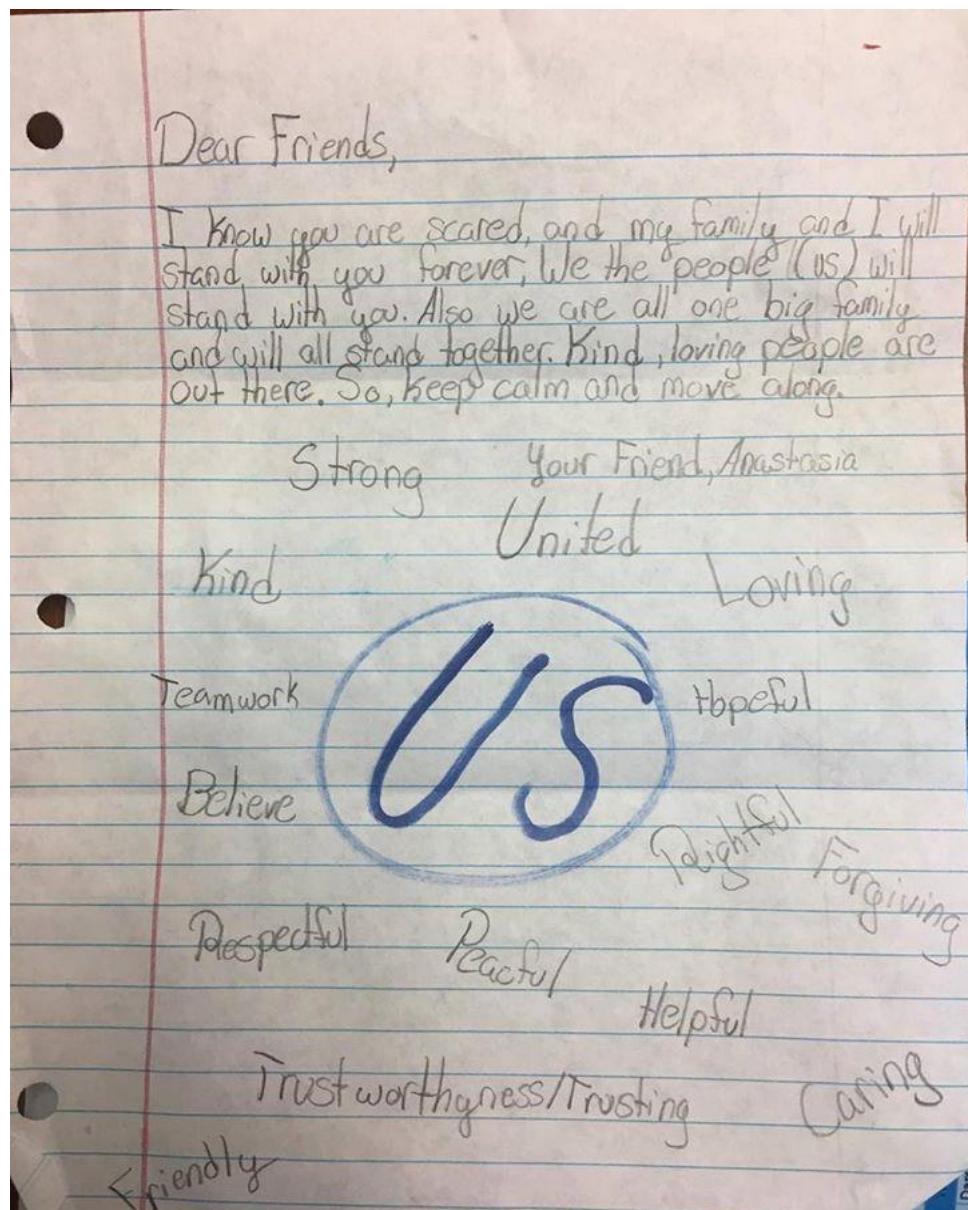
- ✓ *Created drafts of Employee Handbook, a new employee onboarding process, a Mid-Year Review form as well as an End of Year review form for employees, which was submitted to the President/Chairman/Treasurer for review and approval*
- ✓ *Created the volunteer sign up and waiver form online (IS CJ only previously had a paper version) and created a volunteer video in an effort to recruit volunteers*
- ✓ *Documented the Safety & Security procedures*
- ✓ *Worked with the Presbyterian Church in Princeton to coordinate and helped get a Syrian Refugee Family acclimated*
- ✓ *Managed and sold most of the furniture in Modular 1 and helped facilitate the availability of the Modular to be emptied so it could be used for babysitting during Ramadan as well as for other programs*

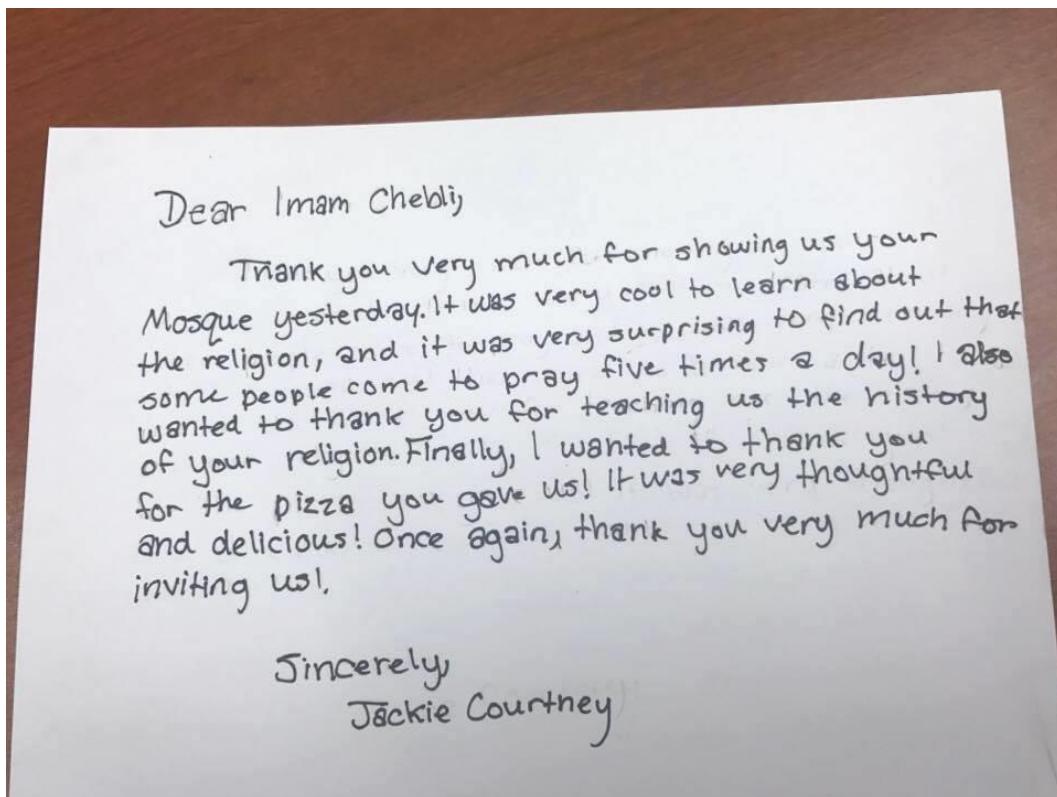
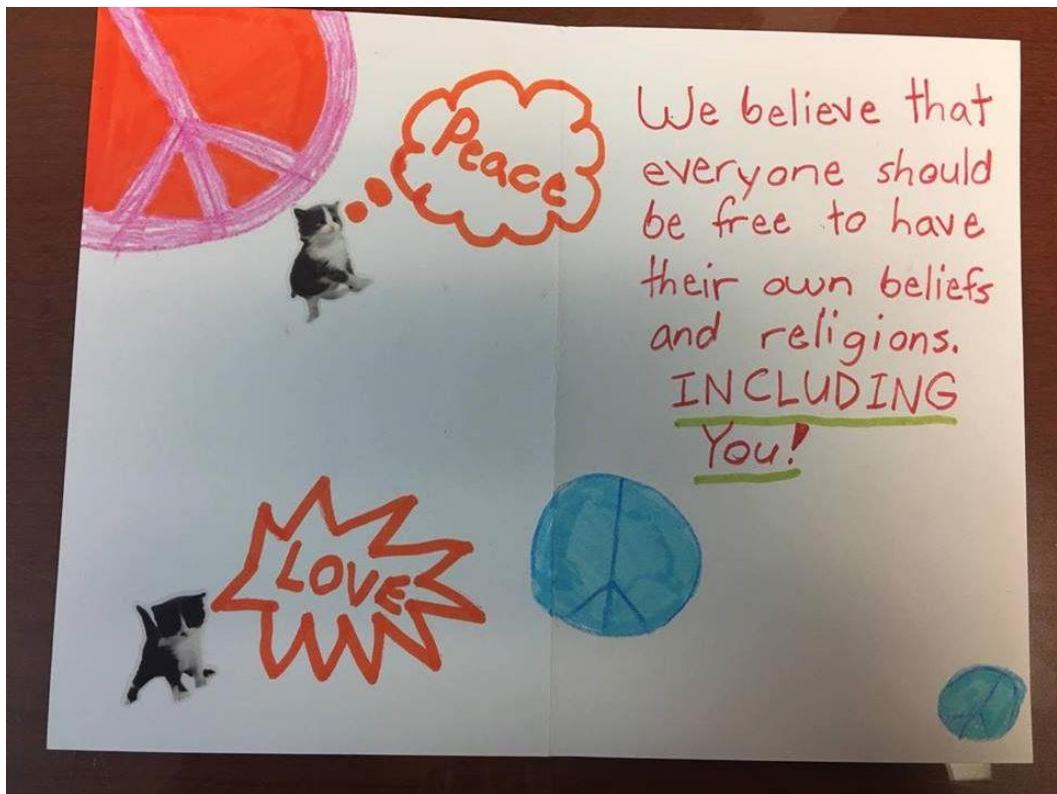
We also like to recognize and acknowledge our other amazing staff who work tirelessly to support the community from our Office Administrators, Accounting staff and Custodial Staff. They do so much daily work behind the scenes that most people don't realize. May ALLAH SWT preserve and protect all of them and their families!

We'd like to thank all our community friends who sent in their support of ISCJ in writing, here are just a small sample of these messages of love!





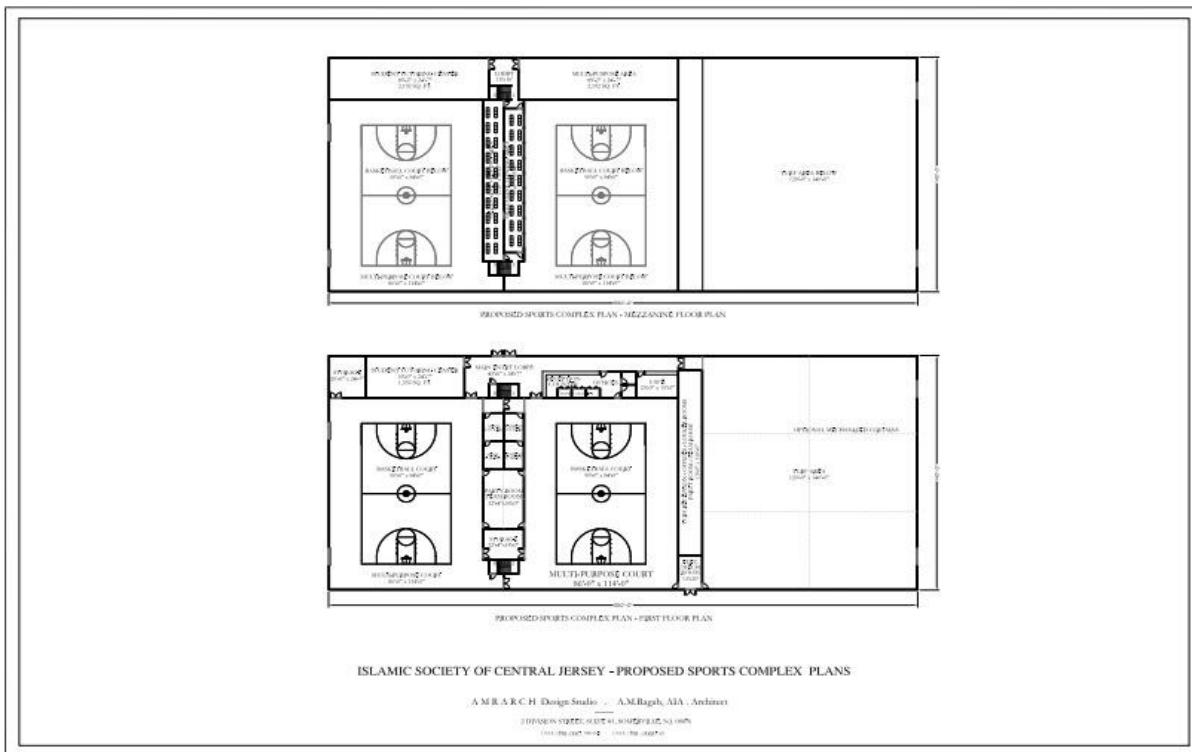




44. Noor-Ul-Iman School Report

Not provided at publication date

45. Sports Youth/Community Facility Fact Sheet



In this year's Annual General Body Meeting, IS CJ voting members will vote on whether they approve replacing the original office building in the master plan with a proposed Sports Recreation Facility for the Youth/Community. IS CJ Board of Trustees hosted two town halls on this proposed plan as well as communicated via email and social media information and drawings regarding the Sports Facility. This information has also been made available on the IS CJ Website. Below are some Frequently Asked Questions in an effort to better inform our general body of the proposed Sports Facility, this is not all inclusive information, please refer to IS CJ website for more complete information.

Why is a sports facility being proposed in place of the approved office building?

In the 2006 approved Master plans, the community decided to build an office building as a means to generate revenue for IS CJ. However, there is an over-abundance of office space already available along Route 1 in South Brunswick and adjacent communities. The IS CJ Board with stakeholder's input decided that an office building is no longer feasible. The IS CJ Steering committee for the past two years explored different alternative options to replace the office building that would generate revenue to IS CJ, fill a community need and still meet township guidelines. Based on the alternative options, IS CJ Board has approved the design and construction of the sports facility which now needs official General Body approval.

Pedestrian and vehicular access and circulation to and from the facility will also be considered in the design process. The facility will de-intensify the original parking requirements and traffic circulation demand compared to the office building.

What are the proposed ownership and operating plans for the facility?

There are various models being reviewed. One model is where an operator builds and operates the facility, saving IS CJ from fundraising to construct the building. Another option would involve investors from the community financing the capital costs and leasing it to an operator for a joint venture. The third option would be a hybrid of both the community investors and a professional operator. ***The intent in all proposed models is to construct the building without donations from IS CJ community members.***

In any of the models above, no operator will be allowed to have any lien on any IS CJ property. As part of the lease agreement, no operator will be allowed to use the parcel as collateral for any use of securing credit. All property will ultimately be owned by IS CJ regardless of what model is pursued.

What is the approximate cost of building this facility?

If the IS CJ community were to fundraise and pay for the facility, the facility would cost approximately \$5M.

What does the facility include and what kind of activities can it accommodate?

The facility will include an indoor turf field (soccer, lacrosse, and cricket) and 2 full basketball courts with multi-court surfaces to accommodate other sports (volleyball, tennis, futsal, badminton, etc.). It will also include breakout party rooms, a quiet study space, a cafe, and men's and women's locker rooms.

This facility can provide a fun and safe place for the youth to play and socialize while parents can attend lectures and meetings at the main masjid building. Facility can accommodate the following:

- Leagues for every season/sport (designated times for youth, leagues, sister's activities, mommy and me classes, etc.)
- Summer Camps / Winter Break Camps
- Specialized training right on IS CJ campus
- Study Areas/Rooms for College and HS students group study
- Tutoring Center
- Special Big Screen viewing parties (Super Bowl, World Cup, Cricket World Cup)
-
- Free Wi-Fi for parents/players in common area
- Café serving light snacks/drinks
- Private parties – Birthdays, Ameen parties, Social clubs
- Multipurpose room for babysitting, yoga, private meetings
- Facility will be available for Eid celebrations, Eid Carnival
- Special Cultural events (Arab Heritage Day, Model Hajj, Sports Day)
- Assemblies as required by community

Will the proposed facilities be open to Non-Muslims?

Yes, all of the facilities on the IS CJ campus are open to Non-Muslims. This Sports Facility will serve the IS CJ community, town of South Brunswick and neighboring towns in the area. Family-friendly dress code will be enforced in facility. No alcohol or smoking will be permitted along with other important moral/value based conduct on the IS CJ campus as will be detailed in any proposed contract/agreement. Please note, this is not a fitness club or gym to work-out on an

individual basis. This is recreational sports facility, where primarily kids/youth will play sports like soccer and basketball. See proposed drawings above as reference

Does this Sports Facility delay the NUI Phase 3 construction?

The construction of the NUI Phase 3, as approved in 2006 by the township, is not affected by the proposed sports facility.

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This Islamic Society of Central Jersey is a Non-Profit Organization in the State of NJ