



January 23, 2017

Dear Parent/Guardian,

I thank you for choosing to enroll your child at Assumption Catholic School. It is truly a blessing to help them grow academically, spiritually, and socially in our nurturing and Faith filled environment. I hope that you will continue to see the value and joy in an Assumption education and register your child for the 2017-18 academic year. The Diocese of Bridgeport has changed the registration procedure slightly from last year. It is important that you follow these steps to ensure an efficient registration process.

#### **Registration Fee**

*To complete the registration process and be eligible for financial assistance, each family must pay a \$200 registration fee. This fee is to be paid in school by check, money order, or cash. There is no option to pay the fee through the FACTS website.*

#### **2016-17 FACTS Accounts**

*All current tuition accounts must be paid in full and in good standing through the month of January in order to register for the next school year. To check the status of your account or make arrangements to bring your past due balance current, contact Patricia Johnson at 203-255-0556 ext. 178 or [pjohnson@diobptedu.org](mailto:pjohnson@diobptedu.org).*

#### **Registration Deadline**

To ensure that your child has a seat for the 2017-18 school year the registration form and fee must be received by the deadline of February 1. *Registrations will be accepted after February 1, but your child's seat can not be guaranteed after the February 1 deadline.*

#### **Financial Assistance and Bishop's Scholarship Fund (BSF)**

*No financial assistance of any kind shall be awarded without proof of a paid registration fee, a completed application to the Bishop's Scholarship Fund, and a FACTS Grant & Aid application with supporting documents. All financial aid granted by the BSF, Assumption Catholic School, or outside foundations must be renewed annually. Receiving a scholarship or grant in 2016-17 will not automatically guarantee your child will receive it in 2017-18.*

My goal is to make this process as seamless and easy as possible. Attached you will find both the registration form and the BSF application. I encourage you to complete both as soon as possible. Please contact Karen Guastelle or myself with any questions or concerns.

Many Blessings,

A handwritten signature in black ink that reads "Steven J. Santoli".

Steven J. Santoli  
Principal