



## **Director of Children's Ministries**

**Purpose:** The Director of Children's Ministries, in partnership with the Pastor of Children, Youth and Family Ministry, organizes and executes ministry objectives and strategies designed to engage and build a strong Christian faith and love for Jesus in children. The Director of Children's Ministries ensures a smooth and safe operation of Children's Ministry; leads ministry coordinators and volunteers; and, provides a relevant yet fun environment for the children of Messiah.

**Reports to:** Pastor of Children, Youth and Family Ministry

**Direct Reports:** Kid Care Attendants

### **Responsibilities:**

1. Work with the Pastor of Children, Youth and Family Ministry to coordinate all Children's Ministry programs and functions consistent with the vision and purpose of Children's Ministries in concert with the Church's overall mission, vision and purpose.
2. Represent the interests of children and their parents, as partners in their children's faith journey, at decision-making meetings and sessions.
3. Oversee, enhance and implement a program (on Sundays as well as other key times throughout the year) that is relevant to the lives of children and creates in them the desire to return and continue to grow in their faith and to live out their faith through fellowship and service.
4. Create, program and implement an annual VBS ministry that invites the children of our local community and the Church to hear God's message to children in a fun-filled, engaging environment.
5. Train, equip and lead a volunteer team to carry out the vision, purpose and programming for Children's Ministries.
6. Communicate regularly with parents with ministry updates, upcoming events and ways that they can help nurture their child's journey in learning about and experiencing the love of Jesus.
7. Provide, develop and/or lead retreat/camp opportunities for children.
8. Implement and maintain the Church's child safety policy.
9. Participate and assist with other "all church events" (e.g. Kick-off Sunday, Ministry Fair Sunday, Christmas and Easter events).
10. Develop, submit and manage the Children's Ministries annual spending plan (operating budget).
11. Spend time in prayer for the children in your care, their families, the children of our community and your ministry.

**Skills:**

- Strong verbal communicator and leader with both children and adults
- Good organizational skills, detail oriented and grasp of technology. Able to utilize website, video, apps and social media to market ministry and stay in touch with children and their families
- Good communication skills, both orally and written.
- Build and maintain dedicated volunteer corps to assist with the execution of ministry objectives and programs
- Understanding and commitment to Lutheran theological tradition with flexibility to change and adapt how that theology is presented according to context
- Cooperative, joyful spirit, relational – with both children and adults – passionate about ministry to children.
- Have a strong, growing faith and relationship with Jesus Christ; have a regular worship and prayer life.

**Qualifications:**

- Bachelor's Degree (BA/BS) in Christian Education, Education, Teaching, or an equivalent combination of education and experience which has provided both theoretical and practical knowledge in the field.
- Demonstrated ability to perform the essential functions of the position
- 2-3 years increasing experience in a Children's Ministry program; at participation and leadership levels