

**Northern New England CAP Conference Reservation Form**  
**Summit Grand Hotel & Jordan Grand Hotel at Sunday River Resort**  
**Individual Reservation Form**  
**1-800-207-2365**

ARRIVAL: **Tuesday May 16, 2017** DEPARTURE: **Friday, May 19, 2017**

| Lodging Preference   | Per Room, Per Night | Deposit Required  |
|--|---------------------|---|
| <u>Standard Room</u><br>(2 queen beds)                               | ( ) \$129.00++      | If reservation is for only one night, one night's lodging is due within five (5) days of booking the reservation. If reservation is for multiple nights, ½ of the total reservation is due within five (5) days of booking the reservation. Final payment is due two weeks prior to arrival, and will be automatically charged. |
| <u>Studio Deluxe</u><br>(1 queen Murphy, 1 sleep sofa & kitchenette) | ( ) \$129.00++      |   |
| <u>Studio Superior</u><br>(1 queen Murphy & kitchenette)             | ( ) \$129.00++      |   |
| <u>1 Bedroom Suite</u><br>(1 queen bed, 1 sleep sofa & kitchenette]  | ( ) \$159.00++      |   |
| <u>2 Bedroom Suite</u><br>(please call for details)                  | ( ) \$219.00++      |   |
| <u>3 Bedroom Suite</u><br>(please call for details)                  | ( ) \$319.00++      |   |

Please check your lodging preference, rate and deposit. Each per room, per night rate includes: 1 night of lodging at the Grand Summit Hotel or The Jordan Hotel and the use of all hotel amenities; 9% Maine state tax and 7% resort fee are additional.

Arrival day/date: \_\_\_\_\_ Departure day/date: \_\_\_\_\_

Reservation and deposit must be received by Friday, **April 14, 2017**. Group rate and availability cannot be guaranteed beyond this date. Based on availability, the above conference rate will be offered up to 3 days prior to the contracted dates of the conference event.

**When making a reservation, please refer to group code: 85i0yy**

Last Name \_\_\_\_\_ First \_\_\_\_\_

Company \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

No. of guests \_\_\_\_\_ Special Requests \_\_\_\_\_

Email Address (for confirmation) \_\_\_\_\_

Card Type \_\_\_\_\_ Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

**To participate in this event, please complete this form and mail it to Sunday River, PO Box 4500, Newry, ME 04261 or FAX this form directly to our Reservations Office at 207-824-5195.** If you have questions, please call the Reservations Office at 1-800-207-2365 between 8 AM - 5 PM, Monday through Friday. Sunday River accepts checks, Mastercard, Visa, American Express, and Discover. Deposit is due within five days of booking a reservation. The reservation will be canceled if the deposit is not received within the five-day period. For refund of deposit, less a \$50.00 cancellation fee, notification of cancellation must be received at least 15 days prior to the scheduled arrival. The entire deposit will be forfeited if cancellations are made 14 days or less prior to scheduled arrival.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Check-in time is guaranteed at 4:00 PM, but guests will be allowed to check in early if their room is available. Check-out time is 10:30 AM. Unless indicated, the above rates are subject to 9% Maine State Tax and a 7% Resort Fee.