



# Career Fair

## April 24, 2018

Best Western Royal Plaza Hotel, Marlborough, MA

The Air Conditioning Association of New England is holding a Career Fair at the Best Western Royal Plaza Hotel in Marlborough, Massachusetts on Tuesday, April 24, 2018. The Career Fair will run from 9:00 am to 1:00 pm. The goal for this event is to bring vocational and private career school students and future job seekers together with HVAC contractors and vendors.



The Career Fair will provide students with an opportunity to explore the full spectrum of career opportunities within the HVAC industry, including contractors, distributors and manufacturers, all in one place and at one time.

The ACA/NE Career Fair will provide a platform for both those who are looking for a new job, and for those who own businesses or companies that have positions open for new employees. The ACA/NE Career Fair will also increase awareness by career services staff, principals, guidance counselors, and teachers of the career opportunities available in the HVAC industry.

The schedule will be designed in several waves. During the first wave, vocational schools will attend an educational session. After the educational session, students will visit contractors and vendors in the exhibition room. The second wave will include private career school students, who will follow the same schedule.



The ACA/NE Career Fair offers the opportunity to sponsor the lunch. The cost is \$300. ACA/NE will add your linked logo on the website, and your company will be recognized as a sponsor during the Career Fair in the marketing materials and in the Program Booklet.

# ACA/NE Career Fair Agenda

	Vocational Schools	Private Career Schools	HVAC Contractors and Vendors
9:00 am – 10:00 am	Welcome and informational seminar		Registration and Set Up
10:00 am – 11:00 am	HVAC contractor and distributor visits	Welcome and informational seminar	Meet with vocational schools
11:00 am - 12:00 pm	Lunch	HVAC contractor and distributor visits	Meet with private career schools
12:00 pm - 1:00 pm		Lunch	Lunch

## ACA/NE is Seeking HVAC Contractors and Vendors to:

- Register for a tabletop at the Career Fair.
- Provide speakers for the student educational session.
- Contribute an industry-related token or gift for the student gift bags and raffle.



Each tabletop comes with two full-day event registrations.  
An additional charge will apply for extra staff and trade show only attendees.

### Tabletop

ACA/NE Contractor Members	=	\$100
Non-Member Contractors	=	\$200
ACA/NE Vendor Members	=	\$500
Non-Member Vendors	=	\$650

**Lunch Sponsors** = \$300

**Additional Staff** = \$30



## Tabletop Registration Form Career Fair | April 24, 2028

Best Western Royal Plaza Hotel | Marlborough, MA  
9:00 am - 1:00 pm



[Click here to register online](#)

Company \_\_\_\_\_ Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**The fee includes two full-day event registrations plus a six-foot draped table and exhibitor sign.**

Name # 1 \_\_\_\_\_

Name # 2 \_\_\_\_\_

Email # 1 \_\_\_\_\_

Email # 2 \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

**Additional staff or trade show only attendees can register for \$30 per person.**

Name # 3 \_\_\_\_\_

Name # 4 \_\_\_\_\_

Email # 3 \_\_\_\_\_

Email # 4 \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

### Tabletop, Sponsorship, Additional Staff Fees

ACA/NE Contractor Members = \$100

ACA/NE Vendor Members = \$500

Lunch Sponsors = \$300

Non Member Contractors = \$200

Non Member Vendors = \$650

Additional Staff = \$30 per person

Total \$ \_\_\_\_\_ Payment Method ☐ Check ☐  ☐  ☐ 

Account Number \_\_\_\_\_ Expiration \_\_\_\_\_ Security Code \_\_\_\_\_

Cardholders' Name \_\_\_\_\_ Email \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

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